

**Town of Northumberland Board of Selectmen**  
**Meeting Notice and Proposed Agenda**  
**Date: Monday,**  
**August 5th, 2019**  
**Place: Town Meeting Room – 10 Station Square**  
**Time: 6:00 P.M.**

**Select Board Members Present:** Chris Wheelock Chairman, James Weagle, Michael Phillips.

**Others in attendance:** Al Rossetto, Glenn Cassady, Susan Wilson, Pete Marshall, Nancy Merrow, Reginald Charron, Bob Pinette, Robin L. Irving, Norm Cotter, Mike Kelly. Recorder.

- 1. Chairman opens the meeting:** Chris Wheelock opens meeting at 6pm.
- 2. Acceptance of Minutes:** Chris notices incorrect date of next Select board Meeting. Motion to accept minutes by Jim, seconded by Mike, all in favor 3-0.
- 3. Selectmen Business:**

a. Department Head Business: - Highway and Water/Sewer - Glenn & Reggie Working on culverts and hydrant issues. Would like to have Pike Industries come in and do a GIS pipe location, more accurate.

Discussion of sidewalk surfacing suggestions if things get to being done in the fall. Michael Phillips suggests closure of Church Street to the public to complete the work. Pike has not given a price or date as of yet, very backlogged.

Discussion on Forks for the bucket loader to help with street repair. \$4500, could come out of the equipment fund. Mike makes motion to allow expenditure of up to \$4500 for forks out of equipment fund, Jim seconds, all in favor, 3-0.

New speed signs gotten from a grant by Peter Pelletier are going to cost a lot to install. This cost should have been built into the grant. Someone asks if a no passing zone would be better than signs as that is the real problem. Chris mentions that the State can do a traffic study but the study would be counterproductive with trying to slow people down. It is suggested that residents should start a petition on the speeding and the Board can then vote on supporting the petition. Jim inquires as to how long the grant is good for and that if it is good for a year maybe the installation costs could be budgeted in.

Robin Irving met with the NCC on the road surface management survey. The survey video tapes record the condition of the roads and prioritizes them for need.

More discussion on maintenance, Glenn requests assistance with roadside mowing, waiting for quote. The 1997 955 mower deck needs replacing, no new ones available as machine is too old, used ones do not look any better than what is already there. A new machine is upwards of \$25,000. Next year's budget consideration. Called again on cold patch, still none. Purchased some bagged cold patch from Perras', got a good price for it, but still more expensive.

Mike mentions that the salt shed work will have to be put aside until next year due to availability of a contractor. Contracts may be needed to keep the money for next year.

Continuation of water issues, line locating, hydrants flushed and some fixed on State and Morse streets. Busy with state paperwork, PFA discussion and testing that will start in the 4<sup>th</sup> quarter on the water source, as well as guardrail installation. Backflow testing was done and came out well. The diligent septic and storm drain cleaning are helping a lot, reducing calls.

Discussion for the future, the raising of driveway levels to road level to keep drains from getting so filled with debris. This may be a responsibility of the property owner.

Fire Department had a controlled fire behind the transfer station and requested water use for control, this was okayed.

Train side kiosk keeps getting washed out, potential for sink hole near redone sidewalk. CMA will inspect.

b. Update on Signage of Eames, Park, Pleasant Streets and parking enforcement -

Mike Kelly

Cars on Pleasant Street are still going in the wrong direction because of no signage. Park Street should have parking on only 1 side with a sign and the Police should enforce. Suggested that signs be placed on both ends of the streets. Much discussion ensued between the board and audience on the signs.

c. Follow up discussion of solar array on landfill

Robin attended the Brightfields conference about converting Brownfields into Brightfields. Of all the choices entered only the landfill was eligible for EPA monies, it was 2<sup>nd</sup> in the nation. Two possible problems: 95% of the landfill is in wetlands, but thankfully still remains eligible. Landfill needs to be closed formally, there is no formal closure plan found, also needs to be capped.

There is much interest in this landfill because it would be a great example of converting a Brownfield into a Brightfield. Further discussion on solar fields in New Hampshire.

d. Request to use the park by the Train – Alice Kinney

Request made by Jim Kinney's sister to have a gathering on some Saturday or Sunday in August to honor Jim. Ok'd by board to use, just have to be sure it does not conflict with the bridge event flea market on the 25<sup>th</sup>.

- e. Transfer station bid. No contractor has shown interest in the job, the bid will be kept open for a couple of weeks.
- f. MS-1 Extension request – Discussion to vote to extend to September 25<sup>th</sup>, 2019 – Utility assessment updates are still underway and have to be reported to assessors for inputting into software. Motion by Jim to extend, seconded by Michael, all in favor, 3-0.
- g. Discussion of letter received from Code Inspector – Terry Bedell is retiring as Building Code Inspector as of August 30, 2019. Discussion on how to find a replacement. An ad in the newspaper and posting on the website will be done.
- h. Public vote to hire part time officer – sign appointment. Peter Pelletier to sit in on this discussion. There would be a part time officer paid for one day a month, shared by neighboring towns, but available for more days at same pay. Drug enforcement. Name is Ken Tatro. Jim makes motion to accept part time officer, Michael seconds, all in favor, 3-0.
- i. Discussion vote of auditor’s recommendation from 2018 financial audit – recommendation to set up Rec checking account to follow the procedures of the other checking accounts. Jim makes motion to accept, Michael seconds, all in favor, 3-0.
- j. Follow up discussion of water/sewer service to storage units. Bear and Perras have never been billed for water. Because of more storage units going in that have a water line running by them it may be necessary to start charging or waive. Robin mentions there may be a need to change policy. Vacant lots are also affected by this. Discussion of joining lots to avoid additional water billing. This billing may be considered a fire usage service. Raises value if tapped into, both water and sewer. Fee for the quarter is \$120 if connected commercially. Bear may have to pay a fee depending on vote. New policy to be looked at, to be discussed more at a later time.
- k. Cash Summary – July  
Michael reports – totals not reconciled  
\$1,772,000 in checking  
+\$478,000 in revenues  
-\$631,000 in expenditures  
-\$900,000 to capital expenditure to earn more interest  
\$591,000 left in checking.

**5. Applications/Permits and Warrants:**

- a. Building permits  
Rick St. Cyr – roof replacement on main house and back extension, shingled.  
Thomas Palmer of Top Notch Construction contractor. Fee paid. Terry has not

Signed. Motion pending Terry's signature by Jim, seconded by Mike, all in favor,  
3-0.

Cell Tower – Red Dam Conservatory property – AT&T zoning manager. Fee paid; Terry has not signed. Motion by Jim to approve, seconded by Michael, all in favor, 3-0.

Andrew Schafermeyer – 3.6KW solar field. 10 360-watt panels. Fee paid; Terry has not signed. Motion to approve with Terry's signature by Jim, Michael seconds, all in favor, 3-0.

Shirley Carney – widen roof over stoop, possible breezeway, convert window to door, possible bulkhead. Josh Simpson carpenter. Fee paid; Terry has not signed. Jim motions to approve with Terry's signature, Michael seconds, all in favor, 3-0.

Sabrina and Jamie McCallister – replace deck, same size as original. Fee paid; Terry has not signed. Motion to approve pending Terry's signature made by Jim, seconded by Michael, all in favor, 3-0.

Lori Lee – 10x15 wood frame shed with metal roof behind mobile home. Fee paid; Terry has not signed. Motion to approve pending Terry's signature made by Jim, seconded by Michael, all in favor, 3-0.

b. Abatement application

Sue Wilson – leaking meter, changed mid-3<sup>rd</sup> quarter, abatement of \$198.76 for sewer portion only. Motion to approve by Jim, seconded by Michael, all in favor,  
3-0.

c. Sign Permit Application

Storage unit sign, 4'x5'. Motion to approve by Jim, seconded by Michael, all in favor,  
3-0.

**6. Public Matters to be addressed by Board**

National Night Out – Check it out on Facebook.

Motion to go into non-pub at 7:30pm to address a personnel matter per RSA's 91-A:3, II (a), (b), (c), (d), (e). Motion by Jim, seconded by Michael, all in favor, 3-0.

Motion to come out of non-pub at 7:52pm by Jim, seconded by Michael, all in favor, 3-0.

Additional discussion on signs, do not want big and gaudy or too many signs.

Meeting adjourned at 7:56pm. Motion made by Jim to adjourn, seconded by Michael, all in favor, 3-0.

Next meeting, August 19, 2019

Respectfully submitted,

Pam Kathan  
Select Board Minute Taker

Minutes approved by Select Board Members  
on \_\_\_\_\_

X

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Jim Weagle  
Northumberland Select Board Chair

X

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Chris Wheelock  
Northumberland Select Board Chairman

X

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Michael Phillips  
Northumberland Select Board Member

***\*The deadline for agenda items is noon on the Friday before the scheduled meeting. (Effective 7/11/05) by majority vote of the Board of Selectmen.***

