

Town of Northumberland

Board of Selectmen

Draft Meeting Minutes

Date: Monday, September 16th, 2019

Place: Town Meeting Room – 10 Station Square

Time: 6:00 P.M.

Board Members Present: Chris Wheelock, Michael Phillips, Jim Weagle.

Others present: Norm Cotter, Pete Marshall, Ann Cortrell, Samuel Oakes, Jim Gibson, John Normand, Reggie Charron, Terri Charron, Glenn Cassady, Peter J. Pelletier, Robin L. Irving, recorder.

1. Chairman opens the meeting:

2. Acceptance of Minutes: Correction to 9/3/19 minutes Richard Dupry is Richard Dupuis. Motion by Jim to accept, seconded by Michael, all in favor, 3-0.

3. Selectmen Business:

a. Dept. Head Business: Ambulance and Police

Jim Gibson reports for Ambulance: 356 calls down this year by 88 from last year. Comstar reports that total is: \$296,088. Paid on that is \$214,459. Ambulances up for inspections and oil changes. There is mention of a patient from an accident a few years ago wants to pay 10% of ambulance bill. Motion by Jim to decline 10% payment, seconded by Michael, all in favor, 3-0. Giving to Becky to send to legal.

Peter Pelletier, Police Captain. Reporting 6 new cases, 10 arrests. Two new radar signs installed with help and thanks to Highway Dept. Chris mentions letter from Selectboard sent to DOT. Jim brings up handicap signs. Peter says there are two handicap parking areas near the school that people have been parking in for years during off seasons. Recently people have been ticketed and complained that it has always been that way. Peter to clear up that it is full time handicap parking. Norm Cotter: Did we lose a police officer? Peter: We lost two. Michael says a new contract with a 3 year commitment to Groveton should be mandatory. Chris says they will owe whatever portion of their training fees, if they do not complete 3 year commitment.

b. Alex Belenz-North Country Council - Discussion with Board about Road Surface Management System program, Regional Transportation Plan and current TenYearPlan process. The program has 3 phases. Phase I is assessment of windshield damage, road defects, drainage issues. Phase II is mapping of all road conditions. Phase III is forecasting and budgeting. Only locally owned paved roads qualify for this program, bridges and culverts are separate programs. More discussion between Alex and the Board regarding the addition of current state roads being turned over to local and whether those could be added to the assessment and whether water and sewer could be added as well. Robin Irving discusses the DOT timeline for sidewalk construction. Unexpectedly the construction is to begin in 2027 instead of this year or next. Robin would like to attend a hearing this week and bring up Selectboard's disappointment with hold up of release of funds and delay of construction. Other towns are delayed as well. Michael is in agreement to send Robin to hearing. Michael asks Glenn for update for Church and other streets. Milling and chaffing are being done. The consensus

of the everyone is that the construction cannot wait until 2027 to start. Alex then updates the regional transportation plan w/slides. Robin asks Alex for resources for two projects she has, a bike path and money to renovate the covered bridge.

c. ATV Request - Larry Meservey, Sr.

MOM's request for temporary ATV permit from pool to storage shed. DOT asks if Town and Police Dept. supports, they do, waiting for state to approve. Scheduled for October 28th from sunrise to sunset. Last temporary, must apply for permanent.

d. Review, discuss and award 2019-2020 Road Toll Requests: Discussion of current policy, requests honored for Boy Scouts, Relay for Life, Fox Family and Friends and Poppies.

e. Health Officer nomination: Mario will be done at end of month. Richard Brooks has applied. Jim makes motion to nominate Richard Brooks as new Health Officer, Michael seconds, all in favor, 3-0.

f. Discussion of Town owned property public bid schedule – properties have been identified and will be given to Becky to proceed.

g. Review/discussion/adoption of Fraud Prevention Policy – motion by Jim to adopt, seconded by Michael, all in favor, 3-0.

h. Cash Summary – given by Michael for month of August. Non-reconciled.

\$591,000 in cash and similar amount in PDIP fund for interest. Revenues: \$102,000. Expenditures: \$414,000, includes payment to school. Balance in checking account: \$729,000. Condition good.

4. Applications/Permits and Warrants:

a. Meeting Room Use Application (Primex): Contribution of \$50 for use on October 1 from 10:30am to 11:00am. Jim makes motion to approve, Michael seconds it, all in favor, 3-0.

b. Announcement by Chris on Riverside Speedway is looking to expand to other style race tracks, expanding campground, but will present their future plans at a future Selectboard meeting.

c. Building Permit Application(s)

Mike & Mary Woodward – Lancaster Road – Composite fence with sonotubes and cement. No contractor used, to be built by family and friends. Signed by Al, fee paid. Motion by Jim to approve, seconded by Michael, all in favor 3-0.

Michael asks Jim if a fence is taxable. Jim replies yes.

Wolf and Ursula Dicker – Burt Hollow Road – Garage attached house via major breezeway, bathroom laundry and guest bedroom. Lionel Cloutier builder. Not signed, fee paid. Jim makes motion to approve pending signature by building inspector, seconded by Michael, all in favor, 3-0.

Charles Knutson – State St. – Replace existing porch, downsizing to 12 x 7. J Marshall Carpentry – Fee paid, no signature. Jim motions to approve pending signature by building inspector, seconded by Michael, all in favor, 3-0.

Kerry Marshall – Rich St. – Paving by Central Paving of 70' driveway. Fee paid, no signature by building inspector. Jim makes motion to approve pending signature by building inspector, seconded by Michael, all in favor, 3-0.

George Copsolous?? – Summer St.? – Replace roof shingles with steel roof to be done by NH Metal Roof. Fee paid, no signature by building inspector. Jim makes motion to approve pending signature by building inspector, seconded by

Michael, all in favor, 3-0.

Cemetery Trustees for Town of Northumberland – 3’x4’ sign as per drawing presented. Sign with roof and light. Michael makes motion to approve, Jim seconds, all in favor, 3-0.

5. Public Matters To Be Addressed By The Board:

- a. John Normand - Road/Sidewalk project update – John asks regarding work to be done on sidewalks and patching. Glenn not present to give update, but has \$5000 to do some work. Chris mentions that everyone was shocked to learn that it would be seven years before that project begins. Multiple issues this year, no cold patch being produced. John asks about the covered bridge holes. Robin applied for a grant for that repair and is waiting on the award notice. Johns brings up overnight parking in municipal parking lots and how that is an issue in winter snow removal. Board to look into.

Ann CortHELL, asks if the new Health Officer is going to deal with excess garbage at certain properties which is getting worse. Will this be a DES environmental issue, Brownsfield eligible? Discussions to be opened back up for discussion. Robin mentions \$75,000 grant award to retrofit pump stations on Perras Road and Old Village Road.

Motion to go into non-pub at 7:15pm by Jim, seconded by Michael, all in favor, 3-0.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):

Out of Non-Pub and back into Public Session at 7:30pm motion made by Jim, seconded by Michael, all in favor, 3-0. Because of topic a motion made to seal minutes during non-pub.

7. Adjournment:

Motion to adjourn at 7:35pm made by Jim second by Michael, all in favor, 3-0.

Next meeting, October 7, 2019

Respectfully submitted,

Pam Kathan
Select Board Minute Taker

Minutes approved by Select Board Members on _____

X

Jim Weagle
Northumberland Select Board Chair

X

Michael Phillips
Northumberland Select Board Member

X

Chris Wheelock
Northumberland Select Board Member