

## Town of Northumberland

### **CEMETERY RULES AND REGULATIONS**

Gate at the entrance of the cemetery is locked at night and unlocked in the morning by the Police Department, or someone designated by the Selectmen. This takes place from May 1<sup>st</sup> thru October 30<sup>th</sup> each year. Gate erected June 20, 1991.

The cemetery will be closed from November 1<sup>st</sup> to April 30<sup>th</sup>. It will be open from May 1<sup>st</sup> to October 30<sup>th</sup>. Any deviation from these dates will be at the discretion of the Cemetery Committee.

Winter burials will be weather permitting, and at the discretion of the Sexton (Gravedigger) and Board of Cemetery Trustees.

#### **NO ANIMALS ALLOWED**

Mowing and trimming of the Cemetery will be each week, or as needed from May 1<sup>st</sup> to October 20<sup>th</sup>.

The big gully in the old part of the cemetery, the banks, area between the old and new sections and the area around the old tomb will be mowed or burned one to two times yearly.

**NO TREES, SHRUBS OR BUSHES (this to include ROSE BUSHES).** The Town nor the Board of Cemetery Trustees will be responsible for damaged or removed bushes. Plants, flowers and plastic arrangements will be allowed. Cemetery mowers are to notify the Board of Cemetery Trustees immediately of any new trees, shrubs or bushes being planted. Trees that are a nuisance or causing problems to lots are to be removed on a timely basis (10 years from 1994).

There is to be no fencing or cement walls erected around individual lots.

Lots are not to be raised or built up. For the purpose of mowing they must be level with the surrounding ground. In order to renew loam, the old loam must be dug out. This must be approved by the Sexton (Gravedigger) or the Board of Cemetery Trustees.

Remains may not be transferred from the old section of the cemetery to the new section without payment being made. This to be an amount consistent with the size of the new lot acquired, and this is to be paid in full prior to transfer. Trading of lots from the old Cemetery to the new Cemetery will be allowed between families, if there is a contract from the Town of Northumberland for the new lot.

All remains being stored in the Cemetery tomb more than 24 hour must be embalmed, this in accordance with New Hampshire State Statute RSA 325:40-a. No dead human body shall be exposed to the public for a period in excess of twenty-four hours unless said body is properly embalmed.

## **CEMETERY RULES AND REGULATIONS CONT.**

No digging of graves shall be done by any persons other than the Sexton (Gravedigger) or his employees.

Repair and straightening stones as needed each year. Interest monies from the perpetual care fund are to be used for this.

NO TWO PIECE COVERS allowed for burial vaults, they MUST be ONE-piece Six inch thick covers.

No stones are to be set on lots unless approved by the Sexton (Gravedigger) or the Board of Cemetery Trustees. Prior to any headstone (upright marker) being set, it must be approved by the Sexton (Gravedigger) or the Board of Cemetery Trustees. Headstone base is to be a minimum of at least 3' (three feet) deep.

Cremation lots to be sold in the new section - must be One single lot purchased at \$150.00. A maximum of 6 (Six) cremated remains per lot. NO upright monuments allowed on these lots. Maximum size of flat markers will be One-foot by Two-foot. Variations will be at the discretion of the Board of Cemetery Trustees. One marker per person.

HEADSTONE (UPRIGHT MARKERS) Requirements to be as follows:

One grave lot CANNOT have an UPRIGHT Headstone; Flat markers can only be used.

2-3 grave lots are allowed One Headstone and One Flat Marker per person.

4 grave lots are allowed two headstones if requested, and these are to be placed 4 feet apart.

5 grave lots are allowed a headstone placed in the center of the lot, plus markers. If the lot is divided, two headstones may be placed on each side with a four-foot space between the headstones, but no center headstone will be allowed.

6 grave lots are allowed two headstones with a four-foot space between each.

FEES FOR LOTS ARE TO BE AS FOLLOWS, PLUS \$255.00 PER LOT SOLD FOR MANDATORY CORNER MARKERS (1 set)

Single Lot	\$ 150.00	To be located in a separate section in the new part of the Cemetery.
Double Lot	\$ 300.00	
Three grave lot	\$ 450.00	
Four grave lot	\$ 600.00	
Five grave lot	\$ 750.00	
Six grave lot	\$ 900.00	

## **CEMETERY RULES AND REGULATIONS CONT.**

The lot fee is to be paid prior to ANY burial. Headstone or Markers are Not to be put on a lot before payment is made in full to the Town. If a request is made for monthly payments, the minimum amount per month will be \$50.00. The maximum period of monthly payments shall not exceed six months. If a lot has not been paid for in full and a death should occur, the remains will be stored in the vault until such time full payment is made to the Town.

These Rules and Regulations effective as of the 26<sup>th</sup> day of September, 1994; Revised November 20, 2012. Updated July 1, 2019 Per RSA 289:7

### **289:7 Powers and Duties. –**

I. Except in those municipalities in which other provisions have been made by a general or special act of the legislature, all cemetery trustees in the state shall:

- (a) Adopt bylaws and regulations for their transaction of business and for the establishment and management of all municipal cemeteries within their responsibility.
- (b) Prepare an annual budget indicating what support and maintenance of the municipal public cemeteries will be required out of public funds for submission to the appropriate agency of the municipality. A separate budget request shall be submitted for planning and establishment of a new public cemetery and for capital improvements or expansion of an existing public cemetery.
- (c) Expend all moneys raised and appropriated by the municipality for cemetery purposes. Such funds shall be maintained in the general fund and paid in the same manner that funds of other municipal departments are paid.
- (d) Expend income from all trust funds for cemetery purposes in accordance with the conditions of each donation or bequest accepted by the municipality. Such trust funds shall be held in the custody and under the management of the trustees of trust funds. The trust income shall be transferred to the cemetery trustees by the trustees of trust funds in response to vouchers executed by the cemetery trustees, if the requested funds are available. Such trust fund income shall not be commingled with the moneys raised and appropriated by the municipality.
- (e) Prepare deeds of cemetery lots for the governing body to sign.

II. Cemetery trustees may appoint a cemetery custodian or sexton who shall not be a trustee and who shall be responsible to the cemetery trustees for supervising work done in the cemeteries.

**Source.** 1994, 318:2. 1995, 62:3, eff. July 8, 1995.

### **Cemetery Trustees:**

Richard Paradis  
Terri A. Charron (Chairperson)  
Thomas Covell