

Town of Northumberland
APPLICATION FOR A BUILDING PERMIT

Application Date: _____
Permit No.: _____

Tax Map & Lot # _____ Account Number _____ Serial Number _____ Approval Date _____

_____ is authorized to perform the following building or renovation work on property located at _____

Please provide a detailed description of building or renovation that is proposed listing the contractor (s) names and phone #'s:

The Building Inspector shall advise that applicants be aware that all work meets the NH IBC 2009 Building Code, RSA 319-c for licensed electricians, RSA 329-A for licensed plumbers, and the Lead Paint Rules. Contractors are required to purchase an annual commercial transfer station sticker for demo and/or renovation if the contractor is disposing of any building debris at the Northumberland facility and the property owner is responsible for notifying outside contractors from other towns about the commercial fee. See attached schedule of fees for the permit(s) and the debris.

Is this located in a Floodplain Area? _____ Yes _____ No If yes, please fill out an elevation certificate and return to the town office.

Is Driveway Permit Obtained? _____ Yes _____ No _____ N/A (Existing) If new, required prior to Building Permit.

Water Connection? Town – Existing _____ or New _____ Private Well? _____

Sewer Connection? Town- Existing _____ or New _____ Private? _____ Requires Septic Design w/ State Approval

Zoning Classification _____ (See back of application for requirements of each zoning classification).

By signing this document, I acknowledge that the above information is correct and that all requirements specified in the Zoning Ordinance will be met (particularly in regards to minimum setback requirements). Should I intend to build inside the minimum setback requirements, or should the proposed project not comply with the "permitted use" in any way, I understand that I will be required to seek a variance (see variance procedure, Section 7.5, Northumberland Zoning Ordinance). See back of this application for minimum setback information.

Variance not needed (applicant initial here) _____ Variance needed (applicant initial here): _____

For New Homes Only: 1) Residential Structures Utilizing Fossil Fuels or Electric Heat, 2) Commercial Structures Under 4,000 Square Feet, 3) Structural Alterations in Excess of 50% of Structures Current Value, 4) Some Structures Undergoing Winterization Upgrades (In Whole or In Part), and 5) Structural Additions in Excess of 150 Square Feet: Has the applicant received certification of compliance with the N H Residential Energy Code from the N H Public Utilities Commission? _____ Yes _____ No

If yes, please provide certification number: _____

(If the applicant has NOT received certification, (s)he must obtain certification prior to issuance of a building permit from the Town. Information regarding the Residential Energy Code is available at the Town Offices or from the PUC Executive Offices)

Please Note: Upon request, the State OF NH Division of Emergency Services Bureau of Emergency Communication will assign a 911 number to an addressable structure or building currently occupied or that may be occupied in the future to which emergency services may be dispatched. **The homeowner is responsible for contacting the local 911 liaison at 603-636-1057 to start the 911 assignment process as soon as the structure construction has begun.**

CONTACT PHONE:

Land Owner Signature: _____ Mailing Address: _____

This permit is valid only through March 31, 2023, and you will receive a \$25 refund of the permit fee if work is completed within this time frame and office is notified by 3/31/23. Or, if work is to continue, permit is allowed a one-time free renewal for the subsequent tax year upon notification to the office.

Renewal Date (if applicable) _____

Permit Fee (due at time permit application is submitted to Town Office):

Permit Fee Payable to: **TOWN OF NORTHUMBERLAND** This permit fee reflects the cost of processing and assessor pick-ups

Timely Filing Fee -- \$100 /or \$250 fee only if resulting property value would change by \$50,000 or more.

Late Filing Penalty-- \$250

Cash: _____ Check: _____

BUILDING INSPECTOR APPROVAL

SELECTMAN

SELECTMAN

SELECTMAN

Conditions:
PER STATE LAW (RSA 155-A:7) , YOU MAY BE SUBJECT TO A BUILDING INSPECTION PRIOR TO OBTAINING AN APPLICATION FOR A BUILDING PERMIT. APPROVAL OF THIS PERMIT IN NO WAY IMPLIES APPROVAL BY THE TOWN OF THE STRUCTURAL INTEGRITY OF THE DESIGN PROPOSED.

Section 7.3 Building Permits

1. A building permit must be signed by the Building Inspector and subsequently approved by the Selectmen if the footprint of the property will be changed in ANY way. A building permit shall not be required for remodeling or repairing unless the anticipated cost of materials for such work exceeds \$5000. The building permit must be posted on the premises and be visible from the highway.
6. Driveway Permits
 - a.) A driveway permit shall be obtained from the Selectmen or Building Inspector before any action is taken to erect, construct, move or expand a driveway accessing a town road. The driveway permit application may be obtained from the assessor’s office. Any changes to a driveway accessing a state road needs approval from NH DOT. The road agent or public works director must approve the location and dimensions of the driveway.
 - b.) The Board of Selectmen or Building Inspector may impose conditions on the permit to ensure that the zoning ordinance is followed.

TO AVOID DELAYS IN PROCESSING, IT IS RECOMMENDED THAT ANY CHANGES TO THE FOOTPRINT OF THE STRUCTURES OR THE ADDITION OF DECKS, GARAGES, OUTBUILDINGS, PORCHES, ETC., INCLUDE A SKETCH OF THE LOT AND THE PROPOSED LOCATION OF CONSTRUCTION (WITH LOT, BUILDING AND SETBACK FOOTAGES LISTED). YOUR ASSISTANCE IN THIS MATTER WOULD BE GREATLY APPRECIATED.

ZONE	LOT SIZE	MINIMUM FRONTAGE	MINIMUM FRONT	SIDE	MINIMUM SET-BACKS		PERMITTED USES	SPECIAL EXCEPTIONS
					REAR	(Require Permit)		
Village Residential (High Density)	10,000 sq ft	80 feet	50 feet from the centerline of the road (1)	10 feet	15 feet	15 feet	Single or 2 Family Dwelling Home Occupations Professional Offices Churches and Schools B&Bs, Motels, Lodging Houses Manufactured Housing Parks Single Manufactured Homes Shared Homes	Multi-Family Dwelling
Village Residential (Moderate Density)	20,000 sq ft	80 feet	50 feet from the centerline of the road (1)	10 feet	15 feet	15 feet	Single or 2 Family Dwelling Home Occupations Professional Offices Parks Single Manufactured Homes	
Village Residential (Low Density)	1 acre	150 feet	75 feet from the centerline of the road (1)	20 feet	20 feet	20 feet	Single or 2 Family Dwellings Home Occupations Agriculture Single Manufactured Homes Accessory Uses	Cluster Housing
Agriculture	2 acres	200 feet	75 feet from the Centerline of the Road (1)	30 feet	30 feet	30 feet	Single Family Homes Agriculture Home Occupations Professional Offices Single Manufactured Homes (6)	Wood Products Mfg. Wholesale or Retail Cluster Housing Gravel Pits Golf Courses Picnic Areas Parks, Boat Ramps
Heavy Industrial	Sufficient for The Facility and Parking (5)		75 feet or Screening from Road	20 feet (3) (4)	20 feet (3) (4)	20 feet	Manufacturing Facilities Storage & Dist Facilities Warehouses Same Uses Permitted in the Light Industrial Zone	Junk Yards
Light Industrial	Same as Heavy Industrial (5)		Same as Heavy Industrial	20 feet (3) (4)	20 feet (3) (4)	20 feet	Manufacturing Facilities Warehouses Research & Development Professional Offices Product Assembly State Licensed Child Care Lunch Room or Cafeteria	Permitted Uses From Heavy Industrial Zone (2)
Commercial		100 feet	25 feet from Curb (1)				See Section 3.4 of Zoning Ordinance	Other Commercial Activities
TO BE COMPATIBLE WITH EXISTING STYLES AND STRUCTURES								
Timber Management	1 acre	150 feet	75 feet from the Center of Road (1)	20 feet	20 feet	20 feet	Single Family Dwellings Camps Other Uses Listed in Utility Facilities	Campgrounds Mineral Extractions (5 Ac. Max)
					Section 3.5 of Zoning Ordinance		Other Structure Uses or Resources of T.M. Zone. Sporting Camps (less than 8000 sq. ft.)	
(1) No Less Than Abutting Properties (2) Site Plan Review Required (3) Must Be 40 Feet if Abutting Residential Properties (4) 30 Feet Allowed Abutting Residential if Dense Vegetation Buffer is Established (5) Minimum Parking Requirements Under Section 4.7 of Code (6) Not in Flood Plain								