

**Town of Northumberland**  
**Board of Selectmen**  
**Meeting Notice and Proposed Agenda**

**Date: Monday, April 6<sup>th</sup>, 2020**

**Place: Town Meeting Room – 10 Station Square**

**Time: 6:00 P.M.**

**\*\*LOOK FOR FUTURE NOTICES ON HOW TO JOIN UPCOMING BOARD OF SELECTMEN MEETINGS. THE NEXT BOARD MEETING SCHEDULED FOR MONDAY, APRIL 20<sup>TH</sup>, 2020 WILL BE CONDUCTED REMOTELY\*\***

**Selectmen Present: Chris Wheelock, Chairman, Jim Weagle, Michael Phillips**

**Others Present: Reginald Charron, Peter Pelletier, Glenn Cassady, Aaron Gibson**

- 1. Chairman opens the meeting:** Chris Wheelock opens meeting with acceptance of minutes.
- 2. Acceptance of Minutes: Correction to 3/16/2020 minutes** – Section 5 – 10th sentence. Comment made by Mike Kelly not Sam Oakes. Motion to accept minutes with correction by Jim, second by Michael, all in favor, 3-0.

**3. Selectmen Business:**

- a. Department Head Business: Highway and Water/Sewer

Glenn reports that only 6 loads of salt were purchased this year versus 13 loads last year. Guys are out cold patching and starting Spring clean up of lawns and sidewalks and power brooming. On rainy days we all have been stripping trucks of plows and repainting them. Only have the sanders left to remove. Toward the end of the month, depending on weather, sweeping and the painting of sidewalks and crosswalks will begin.

Chris asks what can be done about Donny's. Paint the sidewalk and tell him there will be consequences if vehicles continue to be parked on the sidewalk.

Glenn asks about the fuel tank and Shane.

Chris said all in agreement, it's a go.

Glenn reports some demo work being done but ground is still too soft. Have a Randy question. Will the sale money of the old plow be turned into the account? Jim and Michael tell Glenn it will go to equipment fund after warrant article vote. Also Randy would like to know if he can look for a new mower. Is the money there? Michael answers yes it is, confirm with Becky.

Glenn: In speaking with other towns like Lancaster, employees have gone to distancing? Can we start projects?

Chris says that if everyone uses common sense should be ok. Glenn and Chris discuss Covid-19 and distancing. Everyone needs to be careful and be honest if someone is not feeling well.

Further discussion on where everyone is traveling to, etc. To know what people are doing socially, how that plays with possible contamination.

Glenn brings up the fiscal side of it and says Lancaster has halted all projects.

Town is concerned about tax revenues since Main Street is closed down.

Jim says that reserves can be used if needed per the Governor.

Chris mentions that jobs have been canceled and contractors looking for work. Now is the time to make a list and send jobs out for bid. It will be beneficial to get contractors working, to our advantage while we can in case there is a total shutdown, or if the contractors start again they will be very busy and we can't get them for the work we need.

Michael asks if we should put concrete job as bid for the salt shed. Need to empty salt.

Glenn suggests blending the salt with the sand.

Size of shed is discussed by all, 40' x 60' is mentioned. Finalize the size and get the bid out.

Chris: we need to get moving on this.

Reggie: Fitch Engineering, \$64,000 for project. Money is there?

Michael: Money is there.

Reggie: Village Motel, thinks there is another leak. Wants to borrow a wrench which is against policy. Granite State Rural Water will come for \$25. I will bill him for the \$25. Pulling stunts, had his lawyer send a letter about snow hiding his sign. He is not helpful.

Water pumping has dropped, 1.5 million gallons less in 6 months. Credits all the work that has been done on the system. Quarter one readings went on as scheduled. Work on people's home meters slowed down. Starting meter pits that can be changed. Reggie working on leach field which is taking a lot of time. There are things we can do to keep busy, but concerned about the fiscal end for projects. DES wants water testing as planned. Can use different areas to get samples because of Covid-19.

- b. Discussion of back-up generator - use in Lancaster. More information is now present. Littleton Hospital said the National Guard came in and brought in 13 major generators. Are they going to do that in Lancaster? Have not heard that? Well let's still plan on letting Lancaster use generator. Jim makes motion to allowing the regional response team to take generator to Lancaster to use if needed. Michael motions, all in favor, 3-0. Discussion of acquisition of masks. Not the whole amount requested, but have some and offer them to anyone who needs some.
- c. Discussion of vote/signing of Operation Stone Garden Grant - Homeland Security Grant which Peter has mentioned. Need to sign. For Rt. 3 corridor, the grant for use with drugs, human trafficking, etc. Jim makes motion to accept grant and to sign, Michael seconds, all in favor, 3-0. Peter to sign as well.
- e. Discussion/decision/implementation of conducting remote Board of Selectmen meetings. Thoughts? Michael says it makes common sense. Whitefield is still holding meetings. The school is using Google Hangout and Becky suggests using as a trial first. Could also do payment plans this way, remotely. Staying status quo until further notice.

Jim asks if email was seen that the Board of Selectmen are supposed to put out

the information on Covid-19. He suggests making Aaron Gibson the spokesperson on any emergency information regarding Covid-19. Motion is made by Jim, seconded by Michael, all in favor, 3-0.

f. Conservation Commission nominee/appointment

Dick Perrige to be replaced by Dale Covey. Jim makes motion to appoint to Conservation Commission. Michael seconds, all in favor, 3-0.

**4. Applications/Permits and Warrants:**

a. Non-Resident Transfer Station Permit Applications

Dumont Real Estate Holdings – Chad McLain – fee paid. Jim makes motion to approve permit, Michael seconds, all in favor, 3-0.

Wesley Wick – fee paid – Jim makes motion approve permit, Michael seconds, all in favor, 3-0.

Eric and Sherry Kinsher – fee paid – Jim makes motion to approve permit, Michael seconds, all in favor, 3-0.

b. Intent to Cut

Dennis Frazio – Discussion by Board and Highway on the York Street being affected and how to handle. A Bond for damage is suggested, amount to be determined. Back taxes have been paid, everything met. Can't start until April 10<sup>th</sup>. Jim makes a motion to approve intent pending a bond, amount to be determined, Michael seconds, all in favor, 3-0.

Mom's to cut the trail between storage sheds and building. There is an agreement between the State and Perras. Jim makes motion to approve, Michael seconds, all in favor, 3-0.

c. Yield Tax - Mom's

d. Building Permits

Verizon Wireless – antenna modification – fee paid, Jim makes motion to approve permit, Michael seconds, all in favor, 3-0.

Claude Perras – 16x26 addition to 1 bay garage on 8" slab of concrete, stick built with metal roof, demo 6x12 shed, McGuire construction. Fee paid, Jim makes motion to approve permit, Michael seconds, all in favor, 3-0.

e. Solar Exemption Application

Scott Whitaker purchased a home with an existing solar, Whittings paid balance on closing. Jim makes motion to approve, Michael seconds, all in favor, 3-0.

**5. Public Matters To Be Addressed By The Board:** No. Mention of Swallow on road. Pictures taken. Swallow approached, he said it was 28 degrees.

Jim makes motion to go into Non-Pub at 6:41pm Michael seconds, all in favor, 3-0.

**6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (c )):**

That's all for Non-Pub, Jim makes motion to hire 3 new police officers, Sharon Comp, Shawn Ferrell and Chris Chappel. Michael seconds, all in favor, 3-0.

Nothing else for Public Session.

**7. Adjournment:** Jim makes motion to adjourn at 6:58 pm, Michael seconds, all in favor, 3-0.

Next meeting, April 20, 2020

Respectfully submitted,

Pam Kathan  
Select Board Minute Taker

Minutes approved by Select Board Members on \_\_\_\_\_

X

\_\_\_\_\_  
Chris Wheelock  
Northumberland Select Board Chairman

X

\_\_\_\_\_  
Jim Weagle  
Northumberland Select Board Member

X

\_\_\_\_\_  
Michael Phillips  
Northumberland Select Board Member