

Town of Northumberland

Board of Selectmen

Draft Meeting Minutes

Date: Monday, May 18th, 2020

Place: Town Meeting Room – 10 Station Square

Time: 6:00 P.M.

Business meetings will adhere to Executive Emergency Orders #16 and #26 No more than 10 total people will be allowed in the meeting room at any point during the meeting and those attending must practice social distancing

Selectmen present: Chris Wheelock, Chairman, Jim Weagle, Michael Phillips
Others present: James Gibson, EMS, Ronna Cadanette, SAU, Reginald Charron, Claire B Mood, Melinda "Min" Kennet.

1. Chairman opens the meeting: Chris opens the meeting at 6pm.

2. Acceptance of Minutes: Jim makes motion to accept minutes from May 4th meeting, Chris seconds, all in favor, 3-0.

3. Selectmen Business:

a. Department Head Business: Ambulance and Police

James Gibson, EMS: There have been 194 calls to date in 2020, where as in 2019 there were 199 calls for the same time period. Catching up, people calling more. For transfers 18 requests, 8 accepted, 10 declined, no changes since last report.

Comstar total commitments for 2020 as of now, \$81,521.72. Payments made up to this date for 2020 is \$65,166.79.

Covid-19 update: there has been another positive case reported in Northumberland. I have the information needed to keep our crews and the public safe. There has been an 8 week stipend applied for and confirmation received to be paid to first responders actively working during this health crisis. Hopefully this will keep moral high and everyone moving forward.

Ambulance A1 is currently in the shop getting some exhaust work done. There are more small items to be worked on like a sticking caliper and a leaking strut which will be taken care of Wednesday. All other units are up to par. That is all I have.

Did want to follow up with stipend, can do paycheck by paycheck, or however allotted.

Jim: Becky checking into how it will be allotted.

Discussion between James and Jim on who will receive it and how it may be paid out.

Jim: Robin told me that another grant for ventilators just came out. Applied for 2, no matching money needed.

b. Ronna Cadanette, Superintendent of Schools – Request for use of big ball field for graduation.

We are currently operating under emergency order 16 and have had to be creative when trying to come up with ideas to celebrate the children's graduation, a very important time. June 12th graduation. 26 graduates. Everyone has to stay in their car except for graduates and school personnel in graduation ceremony. Crowd mitigation. Lots of measuring to insure safe distancing.

The graduates asked for 3 things:

1. In person with their peers.
2. Parade
3. Possible fireworks.

The York Foundation has given \$5,000 additional dollars to cover additional costs, such as sound system, trailer for a stage, tents, etc. Still have to figure out detail on fireworks. Glenn Cassady has a couple of Highway people that will volunteer to draw out lines on the field.

Chris expresses concern for trailer setup. Like to keep them on the infield because of the possibility of mudding up the field. Only passenger cars should be on the softer area. Stay in right field.

Ronna explains that she would like the trees for the backdrop and that they are requesting only cars, not trucks as those would block view. Still need to work out details.

James Gibson asks about bathrooms.

Ronna: there will be no bathrooms and that will be made clear.

Discussion by all on people getting out of cars. Ronna says if that happens the ceremony stops. Limiting tickets to immediate family.

Chris says they are all in support, just want to be cautious of the field

Jim: what about police presence.

Ronna: already asked Peter and Olson as well is coordinating emergency response and making a presence.

Min: does Becky handle the fireworks permit?

Chris and Jim: No that is Terry???. Jim to bring it up at their meeting tomorrow.

Michael: you also mentioned a parade?

Ronna: keep ceremony to 30 minutes to maintain control. Crowd leaves first to line street with their cars. Then graduates to come out and line the street.

Jim: a rolling parade, been done before.

Ronna: please email me with any other information regarding rules that will need to be followed.

- c. Claire Mood of Moody Mug has asked for consideration for more outdoor seating and using sidewalk. Repurpose sidewalk for more seating, and to extend liquor license to serve outside. Asking the Select Board.

Chris asks that enough space for a motorized wheelchairs be left as there are several motorized wheelchairs in town.

Jim suggests using the 2 spaces in front of the building be blocked off for space. Also want to extend this to North Country Family Restaurant.

Claire: need a written approval to bring to the Liquor Commission.

Jim makes motion for the two restaurants, Moody Mug and North Country Family Restaurant to allow seating outdoors with 36" spacing to allow motorized wheelchairs and pedestrians can pass with special exemption to the Moody Mug to serve alcohol outside. Michael seconds, all in favor, 3-0.

- d. Discussion/decision of amending restoration bond amount for timber operation \$20,000 not \$500,000 bond for damage. Too high.
Michael: is \$20,000 adequate?
Discussion on \$20,000 being enough to cover damages. Should have the authority to watch and stop the job if damage is witnessed. Should have Glenn check daily for damage.
Michael makes motion to amend from \$500,000 to \$50,000, and a right to halt the job, Jim seconds, all in favor, 3-0
- e. Review/signing of response letter to S. Frizzell letter received 4/20 concerning junk starting to pile up in town. Becky has a letter stating the town is mitigating some if not all of the concerns in your letter. Jim makes motion for Selectmen to sign that letter, Michael seconds, all in favor, 3-0.
- f. Review/decision of Lufkin Security Systems quote for remote door locking system. Two way intercom with back door release going into office. Outdoor call station with doorbell, three interior intercoms with door release button, electric strike, 12 volt power supply, misc hardware. Becky believes that if not most but all of it would be reimbursed thru FEMA. Michael makes motion to accept, Jim seconds, all in favor, 3-0.
- g. Review/decision of Profile Technologies quote for web cams/microphones for office pcs. Chris explains this is for Min, Elaine, Becky and Robin. Again, something that would be submitted to FEMA for reimbursement. A 75/25 split, with 75 %coming from FEMA, a total of \$650.42, also serviced by Profile and will interface with all of the equipment we have. Michael makes motion to approve, Jim seconds, all in favor, 3-0.
- h. Discussion of Pool/Recreation Center operations for 2020
Asked to be put on agenda by Chris. Rec commission has met twice, but still is not clear on what will be able to happen with opening. The draft that is out there would allow pools, YMCAs, etc., to operate with some restrictions. As of now few applicants for Rec and Pool. Details to be worked out on infants, older children, instruction lessons, afternoons free swim. Open Monday thru Friday, no diving boards. Rec Dept., nice days outside, rainy days may be no operation, or painting and cleaning projects. Enough certifications for lessons up to lifeguard certification. Lastly, there is a significant cost to getting the pool ready for opening. If there is no permission to open by early July there is no sense in putting in the cost to open. Glenn is working with Curry to get the pool at least clean for painting. If we open, will fill the pool with a hydrant, quicker. All Board members comfortable with what is going on for opening discussions.

4. Applications/Permits and Warrants:

- a. Water/Sewer Abatements:
Linda Goyette, 12 Summer St., had leak, \$1312, fixed and billed by town, but Goyette billed for water. Jim makes motion to approve, Michael seconds, all in favor, 3-0.
- b. Bryan Gannon, 1 Second St., Meter required service for awhile. New homeowner asks for \$37.34, Jim makes motion to approve, Michael seconds, all in favor, 3-0.
- c. Arthur Beaton, 263 Brown Rd. meter pit needs service, \$55. Jim makes motion to approve, Michael seconds, all in favor, 3-0.
- d. First Issue Tax Warrant
Motion by Jim for Min to collect taxes, seconded by Michael, all in favor, 3-0.

e. Building Permit Application

1.) Doug Tisdale purchased a 5-strip of vacant land on the left side of Rte 3 (Stratford Rd.) in 2018 and wants to put a dry camp on the section diagonally across from the Ball Rd. He got a state driveway permit for it last year. It would be a 20 X 36 stick-built camp with loft on blocks with attached 8 ft porch on north and west sides.

Paid with check, signed by Al. Jim makes motion to approve, second by Michael, all in favor, 3-0.

2.Special Request- Cody & Jessica Braase of 456 Brown Rd. submitted a building permit application looking to purchase Tom Covell's land (10.2 acres) on the Brown Rd. to build on; he used to use as a sand pit years ago. The planning board has recently waived reclamation of the property to its original state for the sellers, and these buyers are not concerned as the banks have all grown into trees over the years and have done a perk test for the septic, the designer is James Belknap from Stewartstown. They have put into the state for a change-of-use driveway permit because it is existing, but on the corner of Brown Rd. & Craggy Rd. They would meet the setbacks and minimum acreage for the agricultural zone. Jim makes motion to approve, Michael seconds, all in favor, 3-0.

Michael asks if any follow up on Thompson Road.

Chris: Al did check it out and there is a structure. Al is going to talk to Peter.

f. Non-Resident Transfer Station Permit Application

Tim Marshall, old Dupuis store. Paying some taxes according to Min. Jim makes motion to approve, Michael seconds, all in favor, 3-0.

5. Public Matters To Be Addressed By The Board:

- a. Holiday Announcement – May 25th town offices closed off for Memorial Day.
- b. EMS week cancelled.
- c. Pool – touchless thermometer to screen people.
- d. Contact made for fumigator.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (c)):

- a. Resident Matter (MK), Cancelled due to Governor's order.

Public Session: Peter not available for report.

7. Adjournment: Jim makes motion to adjourn at 6:40pm, Michael seconds, all in favor, 3-0.

Next meeting, June 1, 2020

Respectfully submitted,

Pam Kathan
Select Board Minute Taker

Minutes approved by Select Board Members on _____

X

Chris Wheelock
Northumberland Select Board Chairman

X

Jim Weagle
Northumberland Select Board Member

X

Michael Phillips
Northumberland Select Board Member



GROVETON HIGH SCHOOL
65 State Street · Groveton, NH 03582
03-636-1619 · 603-636-1620 · Fax 603-636-9752

MRS. ERIN MESSER Principal
MR. JOSHUA SMITH Vice Principal
MRS. KELLEY MACLEAN School Counselor

The guidelines and this proposal are written in the context of the latest recommendation from the NHDOE End-of-Year guidelines 2.0, released May 8th. Guidelines could change without notice due to the Governor's Orders. We are acting out of an abundance of caution to protect the safety and well-being of our students and families. We will limit attendance to the ceremonies and practices and enact strict social distancing. The foundation of the plan allows us flexibility to make adjustments in coordination with the current Emergency Orders and NHDOE guidelines.

Graduation 2020

June 12, 2020 6:00 PM

Overview: The School District is responsible for crowd control prior to, during, and after the event. The entire graduation will be outside with graduates, parents/guests, and faculty in automobiles to adhere to NHDOE guidelines 2.0. We currently have 26 graduates. Each graduate will be in his/her vehicle (with family members if desired) in a designated parking space according to the order they will receive their diploma. The vehicles will be separated by staggered parking spots with 13 cars in each row.

We estimate an additional two vehicle passes per graduate with randomly assigned space numbers by a raffle, to abide by all State of NH Emergency Orders at the time of graduation. ONLY graduates and Administration will be outside of their cars, otherwise we will consider concluding the ceremony.

Local Emergency Personnel will provide a police presence to ensure all safety and social distancing guidelines. We have coordinated with Chief Pelletier and Chief Ben Olsen who coordinates emergency services during COVID-19 for additional Troop F support.

1	2	3	4	5	6	7	8	9	10	11	12	13
26	25	24	23	22	21	20	19	18	17	16	15	14

NEEDS:

- 1) Permission to paint lines on the field. Glen Cassady has been contacted and given his stamp of approval. Mr. Cassady has Highway Crew members who will donate time to paint the lines and ready the field following all social distancing guidelines. The actual number of spaces available will be determined upon approval and measurements of the field.
- 2) Permission for fireworks in conjunction with the Fire Department to celebrate the end of the school year and all students moving onward and upward in their studies.

The School District is responsible for crowd control prior to, during, and after the event.