

Town of Northumberland
Board of Selectmen
Meeting Notice and Proposed Agenda
Date: Monday, October 7, 2019
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.

Board Members Present: Chris Wheelock, Michael Phillips, Jim Weagle.

Others present: Reggie Charron, Glenn Cassady, Al Rossetto, Peter J. Pelletier, Don Dawson, Robin L. Irving, recorder.

1. Chairman opens the meeting:

2. Acceptance of Minutes: Motion by Jim to accept minutes, seconded by Michael, all in favor.

3. Selectmen Business:

a. Department Head Business: Highway and Water/Sewer

Glenn reports that September has been very busy. Paving some streets, patching and shumcoat(?) on others. Three more loads of asphalt will be coming to do more. Backfilling of driveways being done. The road side mowing has received good reviews. Good Contractor want back next year. Winterizing process has started with the pool and other things like pump house needs to be drained. The snow plow is being buttoned up and should arrive soon. Other activities include the extensive repair to three manholes.

Chris asks Glenn how is pool coming along for winterizing. Glenn explains there is more to do and should be done this week.

Reggie reports there are 2 new hydrants on Route 3, but still have 4 on the ground that will have to be done. DES ran a sanitary survey of Lost Nation Rd water, all was good. Sample kits for PFAs are in and samples will be done next week. There were big leaks at the pool, they have been fixed and reduced the water usage significantly. Michael asks what permits need to be secured in order to do more ground digging for leaks. Permits needed are Dig Safe, State Right of Way. Should be no problem getting as there is a good repour with the State. Keith and Winston have finished 3rd Quarter water usage and the bills are out. Finishing up the winterization of hydrants, cemeteries have been blown out, need to gravel some roads and the lagoons should be mowed in a week or so. Michael asks if the Dam Bureau came to see Reggie regarding permits being renewed. Reggie replies no, but there is an extension of time because the State is so backed up.

b. Building Inspector - Discussion of expectations of position with new inspector.

Al Rossetto the newly appointed building inspector comes to Board and asks for guidance as to what they would like him to do as inspector. Would like to update his 2009 copy of the building code to 2015. He would like to keep inspections more simple than other areas. Board agrees and a lengthy discussion is held on what is necessary to inspect? No decisions made except to continue communicating and discussing.

c. TCC Skywire - Discussion of changes in service. Dan Dawson spoke on coming up with a new proposal that would reduce costs and install the newest equipment available.

d. Signing of surety to final payment (replacement of water main under bridge project) & final payment of retainage. Robin has Selectmen sign Phase 1A closeout and warranties done – pays retainage and closes out. Jim makes motion to sign the surety of final payment. Michael seconds, all in favor. Next is Disbursement for retainage. Jim makes motion to sign disbursement requests for retainage, Michael seconds, all in favor. Finally, motion to sign certificate of final completion of project by Jim, seconded by Michael, all in favor. Robin announces done with Paul Crane and project.

e. Moose Plate grant certification of municipality and grant agreement

Robin announces unofficially that the Dept of Historical Resources has granted \$10,000 to repair the Covered Bridge Gables. Jim makes motion to accept monies, Michael seconds, all in favor. Robin has also been working with a contractor from Lancaster, Gallen Mill, and would like to continue with them. Jim makes motion for Robing to continue to work with Gallen Mill to complete job. Michael seconds, all in favor. Discussion on future repairs to be made on the Covered Bridge ensues.

Off Agenda item: Robin needs to submit a grant for the upgrading of radios as soon as possible.

f. Review, discuss, adopt insurance buyout policy

Discussion on possibly adopting an insurance buyout policy for those who do not wish to take the town insurance. Becky recommends a percentage and no lump sum. Discussion leads to plan of 50% of single plan paid in 12 monthly installments. Motion made by Jim to allow waivers of health insurance and payments as discussed. Michael seconds, all in favor.

g. Discussion/decision on inhabitant on Town owned property

Brown Road camper on town property. Has been there for many years. Can camper be moved to property across street? Can an eviction notice be served? Point made that perhaps the camper has been there 10 years or more and would now qualify as having rights. No decision made need to get more information.

h. Discussion/decision on minimum bids on all town owned properties

going out for bid – discussion of request to remove oil tank on Normandeau property.

Seven properties up for bid by town.

1. Normandeau fuel tank. \$5500 invested by town, may have some scrap value, put bid for \$100.

2. West River Road LLC. Vacant land which is unbuildable. \$500 invested by town, minimum bid of \$500 to recover town's investment, abutters will be notified.

3. Stratford Road, town investment of \$29,113 and prox. \$50,000 legal fees. Assessed value \$50,000. Minimum bid \$25,000.

4. Darrel Hall – Marietta Lane, mobile home, \$1324 investment, \$1300

minimum bid.

5. Tim and Trisha Hutchinson – mobile home, \$800 minimum bid
 6. Lost Nation Road, \$11,900 investment, land only, \$12,000 minimum bid.
 7. Michelle Wynn, mobile home, \$1794.82 investment, not good shape, minimum bid \$1,000.
- i. Discussion/decision of transfer station project quote
Roof over the last 3 bays, discussed as trusses and metal siding. One bidder, Lionel Cloutier. He suggests stick build roof because of time restrictions. Bid \$23,500 labor and material. Jim makes motion to accept bid, Michael seconds, all in favor. Jim makes motion to have funds come from the transfer capital reserve fund. Michael seconds, all in favor.
 - j. Non-Agenda item. UPS backup power supply to be replaced for \$597.90, currently a loaner is used. Michael makes motion to replace, Jim seconds, all in favor.
 - k. Cash Summary – September
Michael reports: Not reconciled, \$729,000 in checking, \$126,000 in receipts, \$463,000 in expenses, leaving a balance of \$386,000 plus the \$450,000 in an interest-bearing account. Good shape.

4. Applications/Permits and Warrants:

- a. Meeting Room Use Application – Northern Human Services
Non-profit, no fee. Regular use. Jim makes motion to renew, Michael seconds, all in favor.
- b. Q3 Utility Warrant – signed by Selectmen.
- c. Building permit (4)
 1. Chris Shepard – 24x60 equipment shed, wood and metal, self-constructed. Fee paid, permit signed. Jim makes motion to accept, Michael seconds, all in favor.
 2. Chris Shepard – renovate inside and out meeting house. Self-constructed. Fee paid, permit signed. Jim makes motion to accept, Michael seconds, all in favor.
 3. Randy Hand – 12’4” x 18’ x 11’4” metal storage shed on existing slab. Question as to whether fee aid or not.
 4. Covered bridge work fee waived. Motion to waive fee and sign permit. Motion to waive fee and sign permit by Jim, Michael seconds, all in favor.
- d. Quarter 3 – Water Abatement – signed by Selectmen
- e. Building Permit for transfer station. Motion to approve building permit upon completion and signed by building inspector made by Jim, seconded by Michael, all in favor.
- f. Water Abatement – Harold and Nancy Marshall - \$32.45, signed.

5. Public Matters To Be Addressed By The Board:

- a. **Announcement of upcoming holiday hours** – October 14 Town Offices closed for Columbus Day.

b. Announcement of Precinct Meeting – Tuesday Oct. 22 at 6pm at fire station.

c. Northumberland Resident Notice – Friday Oct. 25, 2019, 7-7:30 at 19 Main St. Last notice to make additions and corrections to the checklist.

6. Non-Public Session: (Pursuant to RSA’S 91-A:3,II € , €:

Motion to go into non-pub at 7:28pm by Jim, seconded by Michael, all in favor.

a. Taxpayer matter

Motion to go back into public session by Jim, seconded by Michael, all in favor.

7. Adjournment: Motion to adjourn at 8:02pm by Michael, seconded by Jim, all in favor.

Next meeting, October 21, 2019

Respectfully submitted,

Pam Kathan
Select Board Minute Taker

Minutes approved by Select Board Members on _____

X

Jim Weagle
Northumberland Select Board Chair

X

Chris Wheelock
Northumberland Select Board Member

X

Michael Phillips
Northumberland Select Board Member