



Town of Northumberland
Office of Selectmen
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Phone (603) 636-1450
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www.northumberlandnh.org

**Town of Northumberland
Board of Selectmen
Meeting Minutes - Draft
Date: Friday, February 9, 2024
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.**

Board members present: Jim Weagle, Jim Tierney, Bill Caron
Others: Tammy Letson, Nancy Mellow, Bill Baxley, Jack Bernard, Jeremy Monahan, Elizabeth Ball, Amanda Anderson, Ryan Shannon, Melinda Kennett, Joseph Kennett, Thomas Lurvey, John Richard, Peter Pelletier, William Daisey, Rebecca St. Cyr – Minute Taker

1. Chairman Opens the Public Hearing:

B. Caron opened the Public Hearing at 6:00 pm.

2. Discussion opened for questions or comments on the 2024 proposed Town Budget.

Article 01 Election of Officers - 3 Year Terms

To choose by ballot the following Town Officers for the ensuing three (3) years: one Selectman, one Library Trustee, one Trustee of Trust Funds and one Cemetery Trustee.

***Article 1 – 4** – Election of officers - T. Letson reached out to NHMA and the Secretary of State; NHMA said it’s ok to put these all into one Article. The Board was fine with combining them into one.*

Article 02 Election of Officers - 2 Year Term

To choose by ballot the following Town Officers for the ensuing two (2) years: one Town Clerk / Tax Collector and one Library Trustee.

***Article 1 – 4** – Election of officers - T. Letson reached out to NHMA and the Secretary of State; NHMA said it’s ok to put these all into one Article. The Board was fine with combining them into one.*

Article 03 Election of Officers - 1 Year Term

To choose by ballot the following Town Officer for the ensuing one (1) year: one Library Trustee

***Article 1 – 4** – Election of officers - T. Letson reached out to NHMA and the Secretary of State; NHMA said it’s ok to put these all into one Article. The Board was fine with combining them into one.*

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Article 04 Election of Officers - 6 Year Term

To choose by ballot the following Town Officer for the ensuing six (6) years: one Supervisor of the Checklist.

Article 1 – 4 – Election of officers - T. Letson reached out to NHMA and the Secretary of State; NHMA said it's ok to put these all into one Article. The Board was fine with combining them into one.

Article 05 Employee Wage List

To see if the Town will vote to list all Town Employee's wages in the Annual Town Report, listed by each job position, with employee name. If passed, this will begin within the 2024 fiscal year. (This article is by Petition)

*Article 5 - Petitioned – Non-monetary - no vote required.
No discussion*

Article 06 Wildlife Ordinance

To see if the Town will adopt the following ordinance:

WILDLIFE ORDINANCE

Town of Northumberland borders not only the Connecticut River, but also the Upper Ammonoosuc River and is home to an ever-increasing wildlife population. This ordinance is enacted in an effort to assist our residents and guests in peacefully co-existing with the wild animals upon whose habitat we are infringing. This ordinance is intended to primarily enhance freedom and safety of movement in public areas of Town.

In recognition that these animals are wild and should be left alone for the welfare and safety of both the animals and our residents and guests, it is hereby enacted that:

All domestic and commercial refuse must be placed in one of the following: a) A building, house or garage that is inaccessible to wildlife.

A wildlife resistant container (commercial dumpsters that are secured with a locking mechanism); or

A container that is placed in a wildlife resistant container.

All refuse that is put out for curbside pick-up shall not be placed at the curb until 5 AM on the actual day of pickup.

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The provisions of this ordinance shall apply to all persons and businesses located in the Town of Northumberland except those licensed by the State of New Hampshire, Department of Fish and Game.

Any person who knowingly violates the provisions of this ordinance shall be guilty of a violation and may be subject to a fine of not more than \$100.00. A person may choose to pay a civil forfeiture of \$25.00 to the Town Administration within 48 hours of the time of notice of violation and shall thereby waive the right to be heard in District Court and shall not be prosecuted for that offense. For each subsequent offense by the same person or business, the amount of civil forfeiture shall be \$50.00. However, civil forfeiture may not be paid after three (3) offenses in one (1) year, but rather their case shall be disposed of by District Court proceedings and fines.

Article 6 - Discussion

There was a public hearing on this in the past, however we found it had to be on the warrant. J. Monahan asked if this means "shall apply to all persons and business in the Town except those licensed by NH F&G." B. Caron isn't sure unless you have a permit for baiting. T. Letson discussed that F&G had a lot of complaints with the bears. They gave us three (3) examples. All three of the examples had that sentence in it, so we left it in. It could be related to those that use bait. J. Bernard asked who will follow and does it also mean after rubbish p/u there is a mess to pick up? Is this part of this or is it up to the individual? He's had to call the Town before due to a neighbor's mess. J. Weagle said it's so we can enforce the ordinance. B. Caron gave a couple of examples.

No vote required.

Article 07 Discontinue/Dissolve Town Administrator Position

To see if the Town will vote to discontinue/dissolve the Town Administrator position. If passed, this will take effect 30 days from the 2024 Northumberland Town Meeting. (This article is by Petition)

Article 7 - Discussion

J. Bernard asked if this should pass, then what does the Town do? R. Shannon asked if it would it go back to the Assistant Administrator. J. Tierney said there isn't an assistant administrator. Niki is the Administrative Assistant to the Board of Selectmen. J. Tierney said we didn't have anyone in this position for many years, that it was done by the Board of Selectmen. It would go back to the way it had been. Each department would report to the Board. A. Anderson asked if we would go back to what we were doing before? Becky Craggy was not administratively over any department or employee. She had knowledge, but no authority. A. Anderson feels the balance of power isn't where it needs to be. R. Shannon commented that according to the employee handbook for HR, it goes back to the Administrative Assistant, that it actually defines that. So, you are in violation of it. If there is no Administrative Assistant, who is doing the HR?

T. Letson said Niki is the Executive Administrative Asst. J. Tierney explained that Becky Craggy was the Administrative Assistant to the Board of Selectmen prior to hiring Tammy as

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Town Administrator. Then it was changed to Executive Admin. Asst. to the Town Administrator and Board of Selectmen.

Petitioned - No vote required

Article 08 Sidewalk Project

To see if the town will vote to raise and appropriate the sum of \$1,500,000 for the purpose of completing the entire sidewalk project approved at the 2019 annual meeting with the work currently being scheduled for 2026. The State of NH Transportation Alternatives Program (TAP) is to provide 80% (\$1,200,000) of this project. The remaining \$300,000 is to come from unassigned fund balance. No taxes will be raised from this article. (Majority vote required)

Article 08 – Discussion – no comments.

Article 09 Operation and Maintenance of the Water Department

To see if the Town will vote to raise and appropriate the sum of \$365,097 for the purpose of operating and maintaining the water department. Said funds to be raised from the water user fees. Any shortfall in the water user fees will be made up from the accumulated surplus in the "regular water account". No amount to be raised from taxation. (Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 9 – Discussion

J. Kennett asked if there are any raises in this? J. Tierney said yes throughout the entire budget there is a 6% increase. Last year it was 8%. T. Letson said W/S had a shift in pay. They had their regular overtime weekend pay taken away from them. The Board opted to shift it from overtime into their regular rate. They are no longer allowed to do their checks as overtime. They have to build it into their time. It was the equivalent or less to what the overtime would have been. They were getting 3 hrs. per day – Fri, Sat, Sun. They work 40 hours, but instead of working 43 hours and getting overtime, they get that time within the 40 hrs. J. Weagle said we added that one needs to be within 30 minutes of Town on weekends.

B. Caron commented that now they are getting (approx.) \$1.10/hr. more. J. Kennett commented, so they are getting a raise. They are working 40 hrs. and getting paid for 43 hrs. J. Tierney further explained, they are used to getting \$900.00/week and now with a 3rd person they are getting everything done. Kennett asked who comes in if there is a water break? J. Tierney explained there would be overtime as there has been. Kennett wasn't sure how it's not called a raise. Tierney said it's the same amount of money they were getting last year.

A. Anderson feels it's wrong to get paid for 43 hrs. and work 40. If Reggie has to come in, he's still going to get paid overtime, so you didn't get rid of the overtime.

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J. Bernard – shouldn't the extra person fill the gaps and/or offset overtime. We've already increased the payout by adding a 3rd person. A 6% raise is \$3,000 on \$50,000, taxpayers that are retired can't keep up. It's more than 6% if the insurance increases and the Town is paying it.

J. Weagle commented that instead of making them salary we agreed to do it this way. We did it the best way that we thought would save the Town money. Bernard further discussed the 3rd person. J. Weagle said we still had 3 people and further explained.

B. Caron further discussed, the past few years we haven't been able to give a raise to keep up with inflation. We are trying to keep up and at least give something. It's for the taxpayers to vote on at Town Meeting. Last year the budget was voted on and approved at 8%.

M. Kennett asked if it's a COLA raise or just a raise? B. Caron has never received a COLA raise, it was a merit raise. Min was told that it was going to be a COLA raise when she was working on her Dept. budget. What brought on the change with the Water Dept.? She hadn't heard of it. B. Caron explained.

R. Shannon asked the Board how they came up with the 6%? They said by the Federal guidelines. J. Tierney said people need to speak up at Town Meeting and if the people at Town Meeting lower the bottom line of the budget, then we adjust. We can't go above the bottom line.

J. Bernard said we can go to Town Meeting and cut \$300,000 and the Board applies it to where they see fit. It might not be on pay raises. J. Tierney said he's right, because you're not talking with the employees when they tell you that if they don't get a raise, they've been offered an amount elsewhere and are prepared to leave. If they leave, we might need to shut down departments. In the meantime, you don't have anyone to run it. J. Bernard commented we are being held hostage.

A. Anderson - you just sat here and told every employee if they say they are leaving unless you pay x amount, guess what they are going to do! J. Tierney said that's nonsense – how dumb do you think the employees are? J. Weagle said we have lost good people due to not paying them enough. Min said she is on the verge of retiring and is making a lot more elsewhere. She has never got a raise – it's a COLA adjustment. If it's a raise it would be in a Warrant Article to be approved by the voters.

J. Tierney said no raises have been awarded, if it passes, they would be given as of April 1.

N. Mellow said you should take a ride with the crews and see what they have to do. The cold weather the rain, mud, etc. J. Weagle said we don't bury anything in the budget. You ask a question, and we will answer. B. Baxley commented that it was questioned why the Board has the right to make decisions. He reminded everyone that the people elected the Board to make the decisions and they have to accept that decision. They voted you in and you made that decision.

B. Caron said the budget as it's voted on is what we have to work with. He gave an example on how they work the budget.

R. Shannon asked if the employee names and wages could be put into the Town Report. J. Tierney said it was done that way years ago, he's not sure why it was taken out. M. Kennett

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thought it might have been due to the cost of the Town Reports. The Dept of Revenue gives us a list of what has to be in it. We cut back on pages to save money. R. Shannon said we should be able to see who makes what. He has a right to know where the money is going.

J. Tierney asked L. Ball how many pages was the Town Report estimate for? 132, she is up to 129. T. Letson said Liz is holding pages until after the meeting tonight. There are more pages to the Warrant this year. She said we send articles to the attorney's office for review and one of them is the petitioned article (Article 5) that addresses putting the wages in the Town Report. She recommended waiting for the attorney's opinion. J. Tierney and L. Ball reviewed the deadlines. She wants it done by the 19th so it can be reviewed and the printers need 1½ - 2 weeks. We need to have it out by March 5th.

N. Merrow asked if there were any pictures included in the report. T. Letson said any pictures are on the bottom of a page.

J. Weagle said we don't have a problem with putting the wages in, but we want to make sure it's legal.

Motion to recommend Article 9 by: J. Weagle, 2nd by: J. Tierney, All in Favor 3-0

Article 10 Operation and Maintenance of the Sewer Department

To see if the Town will vote to raise and appropriate the sum of \$400,830 for the purpose of operating and maintaining the Sewer Department. Said funds to be raised from sewer user fees. Any shortfalls in the sewer user fees will be made up from the accumulated surplus in the "regular sewer account." No amount to be raised from taxation. (Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 10 - Discussion - No comments.

Motion to recommend Article 10 by: J. Weagle, 2nd by: J. Tierney, All in Favor 3-0

Article 11 Operating Budget-Town

To see if the Town will vote to raise and appropriate the sum of \$3,276,960 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 11 - Discussion

A. Anderson asked why the police Lieutenant made \$10,000 more than the Chief. The Board said the Chief is part-time and the Lieutenant is full-time. T. Letson reminded with our full-time officers, the wages they make includes the highway safety grants. It's not all taxpayer money, the grant money is included as well.

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R. Shannon asked about the grants. A grant is given money – why are we matching anything? Technically it’s more of a raise. T. Letson said it depends on the gran. The Highway Safety isn’t a monetary match grant; they allow us to bill the State of NH for the cruiser which is our match. Tammy further discussed. B. Daisey discussed the checkpoints and how they share resources with other Towns. Highway Safety pays for this.

Amanda asked about the grant for the Canadian border; T. Letson said the grant is paying the hourly rate, matching benefits on overtime rate and paying mileage. Each grant is different, that one is paying basically everything. They are paying at the IRS mileage rate of \$0.67. Bill Daisey said they haven’t had the training on it yet and doesn’t know what the rules are yet, we should be getting them soon. Usually there is a deadline and he further explained.

J. Weagle noted that in a perfect world the mileage should cover the maintenance costs. Discussion continued in regard to the mileage rate.

Motion to recommend Article 11 by: J. Weagle, 2nd by: J. Tierney, All in Favor 3-0

Article 12 Adjust the Elections/Town Meeting Budget

To see if the Town will vote to adjust the total Elections/Town Meeting budget from \$9,908 to \$7,345. (This article is by Petition)

Article 12 –Discussion

Min reviewed what this covers - the election workers, the Supervisors of the Checklist, Moderator, supplies, postage, and mileage. Amanda noted this was one of her recommendations. She looked at the actual budget and what was budgeted for 2023 vs 2024. In some areas there is more than what we need. At a minimum she is trying to make sure the budget is flat lined.

J. Tierney further discussed and gave an example of how the number’s are estimated and gave salt purchase/usage as an example. It’s based on past years. Amanda further reviewed the numbers for elections. M. Kennett said there was an extra election last year also. Our Moderator and the Supervisors of the Checklist works Town Meeting. The election workers don’t. The Supervisors of the Checklist are required by law to have a session before an election.

Petitioned – no vote required.

Article 13 Adjust Financial Administration Budget

To see if the Town will vote to adjust the total Financial Administration proposed budget from \$177,713 to \$115,200. (This article is by Petition)

Article 13 – Discussion

The line items for this was given to the Board, Tammy said it’s at the office.

Petitioned – no vote required.

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Article 14 Adjust TO Mileage Budget

To see if the Town will vote to adjust the line item TO MILEAGE, under Other General Government, from \$1,400 to \$500. (This article is by Petition)

Article 14 – Discussion

TO Mileage – (Town Office) – for employees to drive to training, etc. For example, if any of the Selectmen have to drive to Concord, they get paid mileage. J. Weagle said we estimate what we might need; if not used it sits in the general fund/unassigned fund balance.

Petitioned – no vote required.

Article 15 Adjust the Police Budget

To see if the Town will vote to adjust the Total Police Budget from the proposed \$695,501 to \$500,000. (This article is by Petition)

Article 15 – Discussion

J. Bernard commented after reviewing the report. \$695,501- it's not a true number in his opinion. It's just their salaries and supplies but doesn't include the benefits or FICA, etc. He feels those numbers should all go under their budget.

J. Tierney said when he came on the Board in 2008, he changed it and then it was changed back. It's bookkeeping, it's still in there, but in different spots.

A. Anderson said based on the service that we receive, she feels we can save. Doing the line by line; in 2022 we budgeted \$12,000 for ammunition and used \$19,272. Last year we did better - it was \$12,000 budgeted and they used \$7,719.

B. Caron discussed the crossing guards – that line increased approx. \$300 over last year which is the 6% increase. We had difficulty finding someone to do it with reduced wages. Amanda – the actual in 2022 was \$9,549.00 – actual for 2023 was \$8730, it's still \$1,270 more than the actual. We don't need in excess of \$4,000 in that account to move elsewhere. Tammy reminded us that we were down two (2) crossing guards for a decent amount of time. At Town meeting we talked about wanting them back.

A Anderson commented there is a lot of money coming out of us, we need to budget what we need, not what we want. T. Letson - currently the crossing guards are getting \$19.66/hr. for 5.5 hours / week.

J. Bernard asked what is in the Service Contract, what are we getting for \$24,000?

P. Pelletier said this is for Grafton County dispatch which they provide that service. T. Letson said dispatch charges us a maintenance fee and also a per call charge.

J. Monahan asked if it's necessary to have four (4) uniformed officers at a Town meeting getting overtime. B. Caron said it's not up to us to say if they are needed or not. It's at their discretion to say and further discussed. Most look at them as a necessary evil.



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R. Shannon said the only time they aren't here is when Tammy isn't here. Discussion continued about the officer's presence.

Amanda further discussed the crossing guards' wages and asked why do we need \$12,940 on that line? Tammy will check her numbers. Amanda said there is a lot of money put in that doesn't need to be there.

Amanda asked about the amount on the ammo line again with spending at \$19272. R. Shannon commented that they sold some of it. J. Weagle said an extra amount was ordered in error that's why we sold some. Ryan further discussed the ammo and other things. Amanda feels we need a year to catch up!

M. Kennett said this was a big topic at Town Meeting 2023. It went up \$100,000 last year and \$100,000 again this year.

Amanda asked if the public can do presentations on ways to save. J. Tierney said if they want to do a power point presentation, that's ok. T. Letson suggested they get in touch with the School to get approval to hook up to their systems.

Tammy further discussed the crossing guard's budget. They work 36 weeks, and we budgeted one (1) extra to cover what the Board pays them to work at the monuments during ceremonies. Amanda used 26 weeks.

Min suggested having really good presentations. Amanda mentioned we talked about having an officer at the school(s) in the morning to do the crossing, why don't we have one there to cover. It would save 1/3 of the budget.

J. Monahan asked if the budgeted amount includes the (2) cruisers. Every household is feeling the inflation. We need to cut the budget everywhere we can. We are all struggling. We need to get our budget in line. J. Kennett asked who filled out the paperwork on the grant for another cruiser? Peter, the Board and T. Letson helped. We hired a company to help with a grant that didn't follow through. P. Pelletier explained we have a contract with this company, they search all the grants that are available.

Petitioned – no vote required.

Article 16 Adjust Town Clerk/Tax Collector Wages

To see if the Town will vote to adjust Town Clerk/Tax Collector wages from the proposed \$44,016 to \$42,000. (This article is by Petition)

Article 16 – Discussion – no comments

Petitioned - no vote required.



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Article 17 Adjust Town Administrator Wages

To see if the Town will vote to adjust the Town Administrator position wages to \$40,000 annually. If passed, this will take effect 30 days from the 2024 Northumberland Town Meeting. (This article is by Petition)

Article 17 – Discussion

J Monahan asked why this article doesn't show the proposed? The Board said it's how the Petitioner wrote it. We have to put in exactly as presented. Amanda said there was a group of people that contributed to the petitioned articles. She didn't have the exact numbers with her, but an explanation was provided when presented. It had an overall of how much would be saved if all the petitioned articles are approved. J. Monahan noted Article 17 doesn't show how much will be saved. Amanda said the actual wages were not in the line by line. She didn't know the exact numbers and further discussed.

She asked if there is a job description for the Town Administrator. J. Tierney said yes. T. Letson said \$86,400 is what she makes. Discussion continued regarding the position and wage.

N. Merrow said that \$40,000 is a drop in the bucket for nothing that you are getting. This woman has come in and has allowed us to get these figures as close as we can. We have three (3) people that we elected to do their job. We need to trust them to get us back on board. This problem that we are in right now is disgusting. She's never seen such actions against people, against what they do well and what they can do and can't do. We need to stop it and realize we have financial problems. We do have budgets, but we have a Town that the infrastructure is needed, the Water/Sewer Dept is needed. Everything that we are doing here, these people are doing the best they can. There isn't one person that will come in here and do the job that Tammy is doing for \$40,000. She can't imagine us being in this position. Yes, we lost the mill. It's gone and we will never replace it. We are doing the best we can and if you can't support the people you vote for or people that are helping us, it's a shame.

J. Monahan commented that we are still budgeting this Town as if the mill is still here. Nancy said it's not this group's fault. We haven't had a chance to sit down, talk reasonably, and try to do something that helps. We are so divided and argue at these meetings, no one has taken the time to be thankful for the people that we have working here. Jerry is only voicing his opinion, but we need to live like the mill is gone.

Amanda commented that she has done it for \$0.00. She's been coming up with solutions. We don't have assessors right now and she came up with a solution for that, which she presented to the Board tonight. J. Tierney noted that we sent out 15 RFP's and 2 responded, neither of them were interested. Avatar and CNP. T. Letson noted that in both cases it's due to staffing and not wanting to come up north. L. Ball reiterated what Tammy just said.

Amanda reviewed what she has done for the Town to find solutions. She said it's not an elected position and it should be.

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Discussion stopped on Article 17. Tammy wanted to revisit. The \$20,000 for accounting services - that isn't part of anyone's salary. That's for an external independent audit. It can't be done in-house. Tierney said that it's for an external firm that does an audit. Plodzick and Sanderson. Before T. Letson came on, we were paying Crane and Bell \$40,000+ per year for accounting services to do the books monthly and then \$20,000 for Plodzick and Sanderson to audit what they (Crane & Bell) did. Without Tammy's position, that line would have to go up to approx. what you are cutting just to balance it.

Ryan commented that we went without a Town Administrator for many years. J. Tierney said we went from March 2008 until Feb 1, 2022 without one. Ryan responded "and we always got the budgets done on time." We've been doing this for many years and without the BS with it. Min is more educated about all of this and there, you are losing that education. She was acquitted of everything and won it all. She was put through hell.

J. Tierney said for eight (8) years, he did the budgets, but he is only going to be here for another year. Shannon said whoever signs on to the position would have to take over the work. Tierney said prior to 2008, the Town Managers were doing the budgets.

Min said last year at Town Meeting there was a lot of conversation about it. Tammy started at \$60,000+ and now it's \$80,000+. You heard about it last year and you will hear about it again this year.

J. Monahan asked why the Town Administrator position was put back in? B. Caron explained. It was J. Weagle, B. Caron and Keith Bronson on the Board. We had Robin (who left) and we looked at what we were paying Cohos Advisors, Robin's wage, and the amount of time that we were putting in. We took the Cohos cost and Robins wage and felt we could fill Robins position with Tammy. She had the knowledge needed to cover for Becky Craggy, write grants, be a liaison for the department heads, and provide that chain of command structure. She's the pipeline to the Board. Before she came on, Bill said he would get several calls a day in regard to discipline, etc...

Amanda asked why was it not an elected position and why wasn't it advertised? There are other local people in this community that are qualified. J. Weagle said we didn't have to advertise, we hired with what we had. He didn't know it could be an elected position. Amanda - why didn't we have any say on who was going into the position. B. Caron said the People that elected us in as Selectmen gave us the authority to hire and fire. Amanda feels this should be a resident of the Town. Min commented that with any elected position, the candidate has to be on the checklist and a resident of the Town. A Town Manager is not an elected position and it's not elected in the RSA's. J. Tierney said it was voted out. If the Town wants to go back to that, it would need to be voted back in. T. Letson does not have the authority to hire/fire. Town Managers set salaries and sign contracts without the Select Boards' permission. They hire / fire, discipline, etc.

J. Kennett said B. Caron made a statement that the Board oversees the departments, but now Tammy does because she works for the Board. So, if you speak to a Dept. Head and ask them to do something, do you have the authority to do that? B. Caron said yes, but we also let Tammy know. T. Letson said a condition on this, they cannot individually say it - there must be 2 in agreement.

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Article 18 Adjust Ambulance Chief's Wages

To see if the Town will vote to adjust the proposed Ambulance Chief's wages from \$58,688 to \$53,000. (This article is by petition)

Article 18 – Discussion

J. Monahan said this is just another instance where we are going to hand 6% to the Water Dept and cut someone else's pay.

Min noted the actual last year was just about \$53,000 the \$58,688 is with the 6% COLA..

Petitioned – no vote required.

Article 19 Appropriate to W/S CRF

To see if the Town will vote to raise and appropriate the sum of \$40,000 to be placed in the following Capital Reserve Fund at the amount shown. \$20,000 to come from water user fees and \$20,000 to come from sewer user fees.

W/S Short-Lived Assets CRF - established 2020: \$40,000

(Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 19 – Discussion

J. Bernad asked what do you do with this money? J. Tierney said it's for short-term assets. For example, a water dept. truck - if there are funds and we need one. It's only for the W/S dept. Bernard asked before we had these funds where did the money come from? J. Tierney said the General Fund. Bernard asked if that truck is only used for W/S or is it used for the Town as needed. T. Letson said when the CRF was created – it can only be used for what the CRF terms are. It's the Trustees of the Trust Funds job to say they can't spend. It's a requirement of USDA that we put money away for short-lived assets.

**Motion to recommend Article 19 by: J. Tierney
2nd by: J. Weagle, All in Favor 3-0**

Article 20 Appropriate to CRF / ETF from Fund Balance

To see if the Town will vote to raise and appropriate the sum of \$261,000 to be placed in the following Capital Reserve and Expendable Trust Funds at the amounts shown. \$20,000 funds to come from unassigned fund balance, said funds being the revenue from the 2023 sale of recyclables and an estimated balance of the 2023 health reimbursement expense line. ~~No taxes will be raised with this article.~~ **Not Valid**

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Police Cruiser CRF, established 2001:	\$15,000
Road Maintenance CRF, established 2009:	100,000
Municipal Buildings CRF, established 2010:	10,000
Sludge Removal ETF, established 2011:	75,000
Ambulance Equipment CRF established 2020:	5,000
Ambulance purchase CRF established 1990:	25,000
Health Reimbursement CRF:	12,500
Transfer Station CRF:	7,500
Legal CRF, established 2023:	10,000
Town Celebration, established 2023:	1,000

(Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 20 – Discussion

T. Letson - \$241,000 to be raised by taxes. Amanda asked for clarification of the amounts that we have are on other warrants as well. J. Tierney said it would be in addition to.

Motion to recommend by: J. Tierney, 2nd by: J. Weagle, All in Favor 3-0

Tammy noted that she changed some of the wording.

Article 21 Create Independent CRF for Ambulance

To see if the Town will vote to create an independent Capital Reserve Account for the Ambulance and appropriate the amount of \$50,000 to it for future vehicle acquisition. (This article is by Petition) (Not Recommended / Recommended by Board of Selectmen 0-0-0)

Article 21 – Discussion

Amanda - The goal is to set money aside for new vehicles. Articles 22 & 23 all tied together. J. Bernard asked where this money comes from? the Board said it comes from taxes. Amanda further discussed the numbers. People want to keep the Ambulance - we need a new ambulance. Her goal is to make it affordable and get what we need and not what we want.

J. Kennett asked if the Board has looked into getting ambulance services from an outside vendor. B. Caron said it's been looked at in past years. T. Letson said we reached out to the Town of Lancaster and they said it would need to be a formal request between the Boards, but no way would they do it for the same amount that they do it for others. They felt it would be a disservice to our citizens to handle it the same. We are too far away and have too many calls. They would be willing to consider, and the Board can get a guesstimate prior to Town Meeting if the Board decides to pursue.

She also reached out to 45th Parallel The cost for just Groveton was \$225,655.69/year; we get none of the revenue. If they get all the surrounding towns and us, that's what their price

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would be. If they don't get the other towns, the price would go up. This is the taxpayer impact. We don't get any of the revenue. Not included in this price, we would be responsible for housing their vehicle and staff; so, we would continue to have operating expenses.

R. Shannon commented we are already storing our equipment. We spent \$402,000 and we took in \$196,000. So, approx. \$200,000 came from taxpayer funds. This would be \$225,000+, if Stark, Bloomfield, etc. – the price would be more.

J. Weagle said the last time it was discussed with Lancaster, they were willing, but we would not be their top priority. Min suggested getting the estimate and doing a good presentation at Town Meeting would be great.

Petitioned - No vote required.

**Motion to Not Recommend Article 21 by: J. Tierney,
2nd by: J. Weagle, All in Favor 3-0**

NOTE: If the people want to put \$50,000 in – Article 20 can be amended

Article 22 Fire Vehicle & Equipment CRF

To see if the town will vote to establish a Fire Vehicle & Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of buying, building, or major maintenance of vehicle and equipment for the fire department and to raise and appropriate the sum of \$226,974 to be placed in this fund. \$176,974 to come from **unassigned fund** balance with said funds being the balance of the Precinct's Fire Truck Capital Reserve Fund, which was closed prior to dissolving and \$50,000 to come from taxation. Further, to name the Board of Selectmen as agents to expend from said fund. (Recommended by the Selectmen 3-0) (Majority Vote Required)

Article 22 – Discussion

J. Tierney asked Tammy if the if \$176,974 should say unassigned fund balance, she said yes it should.

Suggestion to the Moderator will be to amend and add the \$50,000 in Article 23

**Motion to recommend Article 22 by: J. Weagle
2nd by: J. Tierney, All in Favor 3-0**

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Article 23 Create Independent CRF for Fire Dept

To see if the Town will vote to create an independent Capital Reserve Account for the Fire Department and appropriate the amount of \$50,000 to it for future vehicle acquisition. (This article is by Petition) (Not Recommended / Recommended by Board of Selectmen 0-0-0)

Article 23 – Discussion

Motion to Not recommend Article 23 by: J. Weagle
2nd by: J. Tierney, All in Favor 3-0

Amanda asked at this point, if they get the \$50,000, it will bring them up to \$226,974? It is \$800,000 for a new fire truck. They are now part of the Town. What happens when they come and say they need a new truck? J. Tierney said we could look at a lease and see if the Town wants to use the CRF.

Amanda noted that some trucks are approx. \$800,000. NFPA recommends 25 years. We have one that is 34 years old, one is 20 and another that is at 22 years. J. Tierney said we are asking the people for \$50,000 and if they are fine with that or maybe want to raise it to \$100,000 or raise it to \$200,000. He is guessing the people won't be in favor or raising a lot of money. It comes from taxation. Basically every \$222,000 or \$227,000 adds \$1.00 to taxation. Amanda asked if there is an easy way to show these?

J. Tierney said if Article 22 passes, next year it will be on the Warrant. We have to establish the CRF first. We don't have one for the Fire Dept. Amanda - we know that we have a major expense coming up, shouldn't we put money aside towards the things we need? Tierney said yes, we should be. For example - Sludge Removal ETF - we put \$75,000 into it. We have been estimating \$1,500,000 - 3,000,000. The last quote we got was \$6,000,000+. The only way to put more money into it is from taxes.

T. Letson said another way is to go after grants and use this CRF for the match. That's the best way to do it. The Federal Government could give us 80% towards it. With rural communities, its cheaper to buy a 10-year-old truck. Andre is working on grants now. J. Weagle said as a precinct, we looked at what the Town would/could give us. \$50,000 was a good amount that would pass. Min said we always had two (2) warrants and asked for \$50,000 on one and the other was for \$25,000. She noted that Article 22 is taking money and putting it in.

Petitioned – no vote required.



Article 24 Sidewalk CRF

To see if the Town will vote to establish a Sidewalk Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of repairing, replacing, and creating new sidewalks and to raise and appropriate the sum of \$25,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.
(Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 24 – Discussion

T. Letson - this is one based on comments from last year's Town Meeting. Comments were made that there have been years in the past where money was in the budget to go towards the sidewalks, but spent. This article will remove the sidewalk money out of the general fund that lapses every year and put it into a CRF that doesn't lapse so that it can build up for larger projects.

Min asked where we are with the grant for the sidewalks. Tammy said it's scheduled for 2026, but they could bump it out further. In 2022 they thought it could be moved up to 2024, which didn't happen and it is pushed back to the original 2026 date.

Motion to recommend Article 24 by: J. Tierney, 2nd by: J. Weagle, All in Favor 3-0

Article 25 Create Assessing/Revaluation ETF

To see if the Town will vote to establish an Assessing/Revaluation Expendable Trust Fund per RSA 31:19-a, to be used to offset the cost of a town wide **revaluation/assessing services** and further, to raise and appropriate \$20,000 to put in the fund and further, to name the board of selectmen as agents to expend from said fund.
(Recommended by Board of
Selectmen 3-0) (Majority vote required)

Article 25 – Discussion

T. Letson commented that this is because of the RFPs sent out for assessors and we got no one. We still have the same number of years for re-vals. J. Bernard commented that with all the \$25,000, \$50,000, he's in hopes that the Town budget dropped. Tammy said this line dropped but there is a bottom line increase and further discussed.

Min said from what she's hearing from other Towns the small assessors like CNP are only doing residential. Avatar has commercial/industrial assessors. L. Ball asked about EFT's; Tammy said CRF and EFT are basically the same.

**Motion to recommend Article 25 by: J. Weagle
2nd by: J. Tierney, All in Favor 3-0**



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Article 26 Ambulance Lease

To see if the town will vote to authorize the Selectmen to purchase a 2023/2024 ambulance and associated equipment for \$305,000, to withdraw \$75,000 from the ambulance capital reserve fund to offset this cost, to trade in a current ambulance for \$12,500, and to enter into a five (5) year lease agreement for no more than the amount of \$217,500 for the balance of said ambulance. This lease agreement contains an escape (no funding) clause. No taxes will be raised in 2024. An estimated repayment schedule, including interest, is shown below: (Majority vote required) (Recommended / Not Recommended by Board of Selectmen 0-0-0)

2024	\$87,500	(\$75,000 from capital reserve and \$12,500 from sale of ambulance)
2025	\$48,668	(from 2025 taxes)
2026	\$48,668	(from 2026 taxes)
2027	\$48,668	(from 2027 taxes)
2028	\$48,668	(from 2028 taxes)
2029	\$48,668	(from 2029 taxes)

Total \$330,840

Article 26 – Discussion

T. Letson said the lease payment could come out of the CRF, due to law changes, we can take from there now, but we wouldn't have money in the CRF for a new one at some point. J. Monahan asked about the 2nd grant for a cruiser. J. Tierney commented with the ambulance we are entering into a lease.

T. Letson said the Board, by law, is allowed to enter into a lease/purchase, provided the lease has the no funding clause. This means the voters can take it out and the cruiser goes back to the dealer.

J. Weagle said it's also because the amount for the ambulance was so much more. Tammy said the maintenance might be done at several places. T. Lurvey asked why we can't do the maintenance in Town? J. Weagle said some is done at the Town Garage. B. Caron noted they could be shopping around for the best prices, sometimes it needs to go to a dealer.

R. Shannon asked if anything over \$10,000 is on a Capitol Improvement Fund? J. Tierney said we don't have a CIP. Discussion ensued regarding a Capital Improvement Plan.

**Motion to recommend Article 26 by: J. Weagle
2nd by: J. Tierney, All in Favor 3-0**

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Article 27 Charitable Organizations

To see if the Town will vote to raise and appropriate the sum of \$42,203 to fund the following charitable organizations at the amounts shown:

North Country Home Health & Hospice Agency:	\$12,759
Northern Human Services:	3,100
Tri-County Community Action Programs:	5,315
American Red Cross NH & VT Region:	2,200
Center for New Beginnings:	500
Northern Gateway Regional Chamber of Commerce:	446 – Down by \$600.
St. Paul's Episcopal Church "Backpack" Program:	2,383 - Increased
Androscoggin Valley Home Care Services:	10,000
CASA:	500
Lancaster Food Pantry:	5,000

(Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 27 – Discussion

Backpack program - Liz explained that every Thursday, St Paul's brings bags of food to kids that need it. In the bag is what they need for the weekend and a voucher for a gallon of milk at the store.

Red Cross - J. Weagle has always questioned this. J. Tierney said 15% comes off the top for their admin expenses and the rest is for their charitable entity. Tierney further discussed.

New Beginnings – J. Bernard asked what they are.

T. Letson said everyone on this list will have a letter in the Town Report explaining what they do with the money. Ryan asked about Red Cross. Tammy said they reference northern New England, she reviewed what was in their Letter.

New Beginnings - provides services to victims of domestic violence and sexual abuse.

Lancaster Food Panty – it's at the Methodist Church and they service Groveton and other communities. Their letter will specify show how many they serve from Groveton.

American Red Cross - just in Coos County, there are 43 towns at \$2,200 ea., which is approx. \$86,000. They also get money from the County.

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J. Tierney said these were all put in with what they requested knowing that the Town can amend at Town Meeting. N. Merrow said she worked many years to get the Red Cross to provide the number of residents served. J. Tierney said we can reinforce it to them after Town Meeting to American Red Cross. T. Letson recommended that she skim the letters to see who met the guidelines and who didn't. The article could be adjusted accordingly.

T. Letson reviewed the changes between years – there is a net \$29.00 difference.

Motion to recommend Article 27 by: J. Tierney
2nd by: J. Weagle, All in Favor 3-0

Article 28 Appropriate to Groveton Volunteer Beautification

To see if the Town will vote to raise and appropriate the sum of \$4,500 for the purpose of supporting the Groveton Volunteer Beautification Committee. (Recommended by Board of Selectmen 3-0) (Majority vote required)

Article 28 – Discussion

This is not for the train, it's for the Beautification Committee.

Motion to recommend Article 28 by: J. Weagle
2nd by: J. Tierney, All in Favor 3-0

Article 29 Solar Eclipse

To see if the Town will vote to raise and appropriate \$20,000 for the purpose of additional man hours needed to assist with the expected increase in traffic and tourism associated with the April 8, 2024 Solar Eclipse. The expected additional man hours will cover April 7th - April 9th. Only the actual expenses incurred during this event will be raised in taxes. (Majority vote required) (Recommended / Not Recommended by Board of Selectmen 0-0-0)

Article 29 –Discussion

This is for extra man hours for: PD, Ambulance, Fire Dept., and Highway Dept; plus, benefits. Discussed the National Guard and re-routing traffic, that was decided against.

J. Monahan asked "you want more money for these Departments?" J. Tierney responded that if this money isn't needed, it won't be spent.

Min asked if the money could be put into the individual operating budget for those budgets. T. Letson said it's separate because anything that isn't spent for the eclipse can't be spent anywhere else. So, if it's not spent or incurred, it's not raised. It can't be spent anywhere else. T. Letson said we need to work with DRA to make sure it's not in what is raised.

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J. Kennett asked where she heard about this? The State and on the news/media. J. Tierney said based on the last time it was visible in the State of Wyoming got 50% of the entire state's population. There are folks that follow this from all over.

Amanda asked how the Board came up with this number? Tammy said it was the Dept Heads that weighed in on what might be needed. Amanda discussed the situation when the Rainbow group came to Berlin. Tammy explained if it's not needed it won't be spent. We don't want the people to get here and get stuck due to an accident, etc. Long term they won't come back if there are issues.

Motion to recommend Article 29 by: J. Weagle, 2nd by: J. Tierney, All in Favor 3-0

Article 30 Forestry funds for train repairs

To see if the Town will vote to raise and appropriate the sum of \$15,000 for the purpose of repairs to the Train with said funds coming from the Forestry Fund. No taxes to be raised for this article. (Majority vote required) (Recommended / Not Recommended by Board of Selectmen 0-0-0)

Article 30 – Discussion

Tammy said this is for the train, the Conservation Committee voted to take \$15,000 to be used to fix the train.

Min asked about the wooden Eagle that's in the office. J Weagle said he forgot about it but will take care of it in the Spring.

***Motion to recommend Article 30 by: J. Weagle
2nd by: J. Tierney, All in Favor 3-0***

Article 31 Capital Improvement Program

To see if the Town will vote to establish a Capital Improvement Program Committee whose purpose shall be to prepare, review and amend a recommended program of municipal capital improvement projects, projected over a period of at least six (6) years, to assist the Select Board and Town Administration in completion of the annual budget. Membership of said committee shall include at least one (1) member each of the Planning and Select Boards, and should include the Town Administrator or a finance employee, at least one (1) school board member, the SAU Superintendent or a SAU finance employee, each town department head, or their suggested representative, and at least one (1) member of the public who is not employed by the Town. Committee members shall be appointed by the Select Board for staggered three (3) year terms. (Recommended by Board of Selectmen 3-0) (Majority vote required) (Recommended / Not Recommended by Board of Selectmen 0-0-0)



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Article 31 – Discussion

R. Shannon feels it's up to the Planning Board, it's a huge part of the Master Plan. Why do we make up all of these different committees and then people don't know what they are on? There are too many hands in the cookie jar. J. Tierney said you need to speak with your Chairman on the Planning Board. Ryan wants to squash this, and it goes back to the Planning Board. If you review the rules, the Planning Board can enforce the School and departments to give us a list of what's needed by Dept. This is the reason we need this.

J. Tierney said the last time the Planning Board tried to do this no one would come. If Ryan has an RSA, please send it to him.

Amanda – it was asked on Monday why we need another committee, isn't the Master Plan done? Does the Planning Board have the time to do this? J. Weagle feels it's a Planning Board thing.

Motion to not recommend Article 31 by: J. Weagle, 2nd by: J. Tierney, All in Favor 3-0

Article 32 Sell Town Owned Land

To see if the Town will vote to authorize the Select Board to sell the following parcels of land at a value they deem reasonable and in a method deemed to be most fiscally responsible.

<u>Map/ Lot</u>	<u>Location</u>	<u>Acreage</u>	<u>Description</u>
104-089	Second & Hillside	0.24	Vacant Land
104-174	Prospect St	0.04	Vacant Land
105-018	Wemyss & Rt 110	5.80	Wooded vacant lot
106-032	61 Winter St	0.10	Vacant Land across from Reservoir Road
107-007	Off State St	0.07	Vacant land next to Union Bank where old town garage used to be
236-021-22	Off Alice Drive	0.30	Vacant land locked parcel
251-023	Off Page Hill	2.30	Vacant land locked parcel on town line

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Article 32 – Discussion

J. Monahan questioned; didn't we vote on this last year? T. Letson said it was for land on Brown Rd. last year on a Petitioned Warrant Article. J. Tierney said this would give us permission to sell these parcels. Currently, we are not getting any taxes on these. Two of these parcels were brought forward by people that would like to buy them. The land locked property would only be sold to abutters if interested.

Article 33 **Modify Elderly Exemption**

Shall the Town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Northumberland, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years: \$15,000; for a person 75 years of age up to 80 years: \$20,000; for a person 80 years of age or older: \$25,000. To qualify, the person must 1) have been a New Hampshire resident for at least three (3) consecutive years and 2) own the real estate individually, jointly or if the real estate is owned by such person's spouse, they must have been married to each other for at least five (5) consecutive years. In addition, the taxpayer must 1) have a net income of not more than \$22,400 or, if married, a combined net income of less than \$30,400 and 2) own net assets not in excess of \$40,000 excluding the value of the person's residence and up to two (2) acres of land that said residence is located on. (Majority vote required) (Recommended / Not Recommended by Board of Selectmen 0-0-0)

Article 33 – Discussion

Liz had some corrections. All the paperwork from DRA shows the age limits are set as 65-74. T. Letson said the wording comes off their warrant, the age is up to 75 does not include 75. Liz – Marriage - it has to be 5 consecutive years prior. DRA is looking at it. Their opinion is to ask Legal Counsel. It's with them now. Inflation is taking over on this one. Tammy will review. The assets were set based on an average in the area. Discussion ensued regarding the asset limit compared to the price of vehicles.

Amanda asked if \$40,000 is high enough for a real estate asset? When you look at the MSRP on vehicles that is higher than \$40,000, is it realistic? Some residents might not qualify based on that. But can you count the total value of a vehicle if there is a loan or lease on it?

Motion to recommend Article 33 by: J. Weagle, 2nd by: J. Tierney, All in Favor 3-0



Article 34 Name Change

Shall the Town look into changing the Town name from Northumberland to Groveton?

Article 34 –

J. Tierney said he put this one in. The reason is we have Groveton HS, Groveton Elementary School, Groveton FD, Groveton PO, etc... Min said this is the Town of Northumberland, and Village of Groveton. She is insulted. Concord recognizes it as one and the same. It's unique and she loves it. J. Tierney said it doesn't show on an AAA map as Northumberland, it shows as Groveton.

J. Weagle said we wanted to put it on the table – if people don't want to change it – no problem.

Article 35 Selectmen to Appoint All Other Officers as Require

To see if the Town will vote to instruct the Selectmen to appoint all other officers as required by law.

Article 35 – No discussion

Article 36 Hear Reports

To hear reports of agents, auditors, committees, or other officers heretofore chosen and pass any vote related thereto.

Article 36 – No discussion

Article 37 Transact Any Other Business

To transact any other business that may be legally brought before said meeting.

Article 37 – *When this article comes up; Ryan can talk about SB2 here.*

General Discussion:

You can't put a new warrant article in during Town Meeting. The deadline was Feb 6th at 4 pm. Min said the five (5) signatures that Ryan is thinking about is for secret ballot. Keith Young is looking into having one discussion on all the financial articles and then one vote on all of them.

J. Tierney - based on the people that are here tonight 6-10, do you want a discussion on SB2? He explained SB2, the budget is done similar to how it is. A Public Hearing is held and then there is a deliberative session and whatever the people come up with is put on an official ballot for the people to vote on at Town Meeting. Questions can't be asked during the Town Meeting. Tierney said the people vote their wallet if they didn't attend any of the preliminary sessions. Min said a

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discussion is good, that's how people learn. She agrees. She will vote on her wallet, but she wants to be educated first. T. Letson said it's this limited number of people that show up at the deliberative session. J. Tierney said the biggest deliberative session he attended in Hampton was approx. 16 people.

R. Shannon wants to protect the people from getting bashed. He sat at school meeting and watched people writing names down of those who voted.

J. Weagle said if he knew of a teacher that did that, there would be issues. A. Anderson is against the SB2 because you have uneducated people attending. J. Tierney said the discussion at Town Meeting would only be to discuss the SB2. T. Letson thought that as long as it's discussed during the Public Hearing, it can be added to the Warrant for a discussion at Town Meeting. Tammy and Jim further discussed. Tammy said it could be discussed under the Article for any other business to see, if the people want to move forward with starting it. Our School budget is separate from the Town's. SB2 wouldn't work for some communities.

Min said she had a lot of calls after Town Meeting last year from residents that were thankful for the secret ballot. J. Tierney – when people pass SB2, it's because they like the privacy.

J. Tierney said he thinks what Keith Young is looking into is for all the monetary articles and voting by secret ballot on several at one time. For articles 6, 12, 14, 15, 18, 24, 25, and have five (5) names so people can vote for them at one time.

Amanda reached out to Keith on Feb. 5th. She asked him if we could do secret ballots for all monetary warrants. He's checking with the State to see what the options are. They are thinking of doing 2-3 at a time. His concern is some people struggle to keep track of more than one (1) item. She doesn't think SB2 is a good idea. People don't understand what they are voting on. The discussion is important. She hopes it's not like last year; you could tell it was a popularity contest. She liked having a secret ballot.

J. Tierney said if R. Shannon wants to talk about SB2, ask on Article 37.

Min reiterated about having really good presentations.

Amanda, J Tierney said prior to SB2, town meetings in Hampton averaged 300–350 people that attended; after SB2 there were 950 people that voted on the budget. People voted their wallets. Groveton could take the same stance. Tierney further discussed Hamptons proposed \$26,000,000 addition to the high school. The biggest deliberative that he can remember was approx.12 people. Amanda asked if it would be good for Groveton. Tierney said, if people are afraid to stand up and talk at Town Meeting because of what their neighbors will say, then yes. SB2 was further discussed.

Min – The Board was talking about the raises. She is salaried and works 60-70 hours during election week. Her salary is based on 40 hrs. She doesn't get a stipend, extra pay, or overtime for it, but just does it.

3. Close Public Hearing

B. Caron closed the Public Hearing at 10:25 pm.

4. Non-Public Session: (Pursuant to RSA's 91-A:3, II (b)):

Motion to go into Non-Public Session by: J. Weagle

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2nd by: J. Tierney, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron – Yes.

Into Non-Public Session at 10:25 pm.

Motion to come out of Non-Public Session by: J. Tierney

2nd by: J. Weagle, All in Favor 3-0

Out of Non-Public session at 10:49 pm.

Into Regular session at 10:49 pm

Motion to "Seal" the Non-Public Minutes sections a-1 and a-2 by: J. Weagle

2nd by: J. Tierney, All in Favor 3-0

No further business was discussed.

5. Adjournment

Motion to adjourn by: J. Tierney

2nd by: J. Weagle, All in Favor 3-0

Meeting adjourned at 10:51 pm.

Respectfully submitted,

Rebecca St. Cyr, Minute Taker

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Minutes approved by Northumberland Select Board Members on _____

X _____

William Caron
Northumberland Select Board Chair

X _____

Jim Tierney
Northumberland Select Board Member

X _____

Jim Weagle
Northumberland Select Board Member