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Town of Northumberland
Board of Selectmen
Public Hearings Minutes - Draft (3)
Business Meeting Minutes - Draft
Date: Monday, August 7, 2023
Place: Town Meeting Room – 10 Station Square
Time: 6:00 PM

Board Member present: J. Tierney, J. Weagle, B. Caron – via phone
Others present: Norm Cotter, Pete Marshall, Jon Woodworth, Tammy Letson, Laurence Boudle, Sandra McBey, Al Rossetto, Tina Hunt, Phil Hunt, Steve Collins, Glenn Cassady, Jeremy Monahan, Judy Fox, Kim Bronson, William Daisey, Peter Pelletier, Nancy Merrow, Bill Baxley, Melinda Kennett, Eric Brown, Ryan Shannon, Andre Brasseur, Reggie & Terri Charron, Sally Pelletier, Kerry Pelletier

Chairman opens Public Hearing #1 – J. Tierney opened Public Hearing #1 at 6:00 pm.

Citizen Participation/comment regarding a CDBG application to upgrade the infrastructure at Brookview MHP.

Andrea Muller spoke, she has been working on behalf of the Town of Northumberland and Brookview MHP to apply for a CDBG funding, which is Community Development Block grant funding. If you saw or heard about it on January 3, people got together to discuss the actual plan, the physical document which lays out the proposed changes at Brookview. We are not reviewing the details, which has been done and the plan has been amended to accommodate the changes. Tonight, we are doing the money end of it. The CDBG program is designed to provide assistance to units of general local government and improving economic opportunity and meeting community revitalization needs particularly for persons for moderate- and lower-income levels. The grant that we applied for falls into this category.

The CDBG program has been funded in NH since 1982. It's Federal money that comes from HUD; it comes into NH via the Community Housing Development Act of 1974, as amended. It comes into the NH Community Development Finance Authority. It's awarded by a competitive grant process through the Finance Authority. Awardees follow Federal and State guidelines. There are 5 categories they award to; this one falls under Public Facilities.

Brookview was awarded a planning grant for \$25,000; we have applied for \$500,000 for Brookview to implement this system. The CDBG funds are available through the State, there is up to \$2,000,000 for housing and up to \$2,000,000 for public facilities. This grant meets the State and Federal qualification.

The grant was submitted on July 31, 2023, and we need to finish the authorization to get it in. Since the planning grant, Brook View also got \$267,050 from the American Recovery Plan (ARPA) for the project. Total funds will be \$767,050, which will cover the total project.

T. Letson said the CDBG money will run through the Town's books; the ARPA money will go directly to Brookview. There are no taxpayer dollars in the grant that we are asking for. A condition of the grant is that it has to run through a municipality, we will pay the bills and we will

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be reimbursed at the time that we pay them.

J. Monahan asked about the \$267,050; Andrea said this was grant money that was successfully awarded to Brookview.

The timeline on the \$500,000; once finalized, Northumberland will be notified in November 2023. There is a review process that it goes through and an approval process. It's a competitive grant, there is no guarantee that we will get it, but we are in a good position to get the money.

After that there will be a contractor for the final plans, a construction company in the spring of 2024 and start the project in the Fall of 2024.

Unidentified gentleman in public speaking, he understands there are no taxpayer dollars now, but what about in the future what will it cost the city? Andrea understands it will help the city with maintaining cost. Tammy Letson said we won't own the system the Cooperative will retain ownership of the system and they will be responsible for maintaining it moving forward. Our lines go up to a certain point, this is to fix from that point on. They are fixing their own private system; unless a future Town Meeting adopts the system, which isn't recommended currently, we are not responsible for any maintenance moving forward. R. Charron said it's the same as the other park above them, it's taken care of by them.

Unidentified gentleman in public speaking, so basically, we are upgrading to handle the expected increase in flow. Tammy said their system doesn't meet standards, which has caused issues with our system. This is to upgrade theirs to meet the State DES standards and to stop negatively impacting ours.

Andrea had circulated a document – Residential Anti Displacement and Relocation Assistance plan. It's specifically for this project. It's a CDBG requirement basically, the goal of it is that there is no expectation that people will have to leave Brookview during the project or during implementation.

Andrea said the Town also adopted a Housing and Community Development Plan in June 2021. It talks about the goal for community development and revitalization; it covers at least 3 years. It includes short and long-term goals; there are specific call outs that support this project. This project aligns with Town, State and Federal goals.

R. Charron commented that meters are part of the Federal grants, are they recommending meters in all the trailers? Jon Woodworth, it's part of the plan. Tammy said that different granting agencies have different requirements, USDA would insist on meters. Andrea said there wasn't anything that specific; they asked questions about efficiency, readiness, and population, and are there other funds to meet the goals. The grant covered all of those things. Unidentified gentleman in public speaking – when Chris was here in January, Reggie had told him the type of meters that he would recommend. Reggie said we contract out to the trailer park above to read them twice per year.

J. Monahan asked if there is a user fee to be on the water system – Yes. Does Brookview pay only one user fee or every home there. Tammy said we have a base rate for a connection and a volumetric rate. They pay a base rate for every lot they have; the rate should stay the same because they already pay based on the number of lots.

There were no further questions or comments from the public.

Tammy said the Board needs to vote on whether they support the grant application and if they support it, assign someone to sign all the paperwork.

Motion to support the grant application and assign Tammy Letson to sign all the paperwork by: J. Weagle, 2nd by: J. Tierney, All in Favor 3-0
Roll Call: J. Tierney – Yes, J. Weagle – Yes, B. Caron - Yes

Chairman adjourns Public Hearing #1

J. Tierney adjourned Public Hearing #1 at 6:17 pm.

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Chairman opens Public Hearing #2 – J. Tierney opens Public Hearing #2 at 6:17 pm.

Discuss, receive public comment and questions regarding the acceptance of unanticipated revenue regarding a Highway Safety Grant.

T. Letson said the Board decided at a previous meeting to accept the grant, now we must accept the funds for the grant. It must be at a public hearing if more than \$10,000. This is the grant where it's \$27,500. Of that, \$22,500 is to cover details for distracted driving, text as you drive, for DWI, and speeding. This is money that the State reimburses us for the cost of the officers being out on the road to do the details. It also includes \$5,000 for education; Tammy mentioned to Nancy Merrow, the State will give us a project that would work well at the Gathering Place. It's introducing you to the officers and what they are supposed to be doing. Hoping we can get Officer Ball to do that.

J. Monahan asked if this hurts the Town in any way. Tammy said it's zero cost to the taxpayers.

R. Shannon asked how the education piece works. Tammy said the State puts together what they want to include for minorities, elderly, children at school. They realize that in Coos County we might not meet all their number standards because the Town doesn't reach some of their number standards in some categories. They have a specific education piece to reach out to these sects of people. It's a way to form that relationship between the officers and the public and what they can expect.

Ryan asked where the education takes place. Tammy said the State gives us all the information and we go to the public.

E Brown – you said it would be in the schools and you are talking about the elderly; is that education for the citizens or officers. Tammy said it's the police officers working with the public to educate them on what they do.

J. Monahan commented, we don't have many minorities in Coos County is that a problem. Tammy said they are aware that we won't meet that requirement. The State of NH Highway Safety will tell us what we need to do to cover that. We do have minorities, but not to the level they expect us to.

There were no further questions or comments from the public.

Motion to accept the Highway Safety Grant in the amount of \$27,500 by: J. Weagle
2nd by: B. Caron, All in Favor
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron – Yes.

Chairman adjourns Public Hearing #2 -

J. Tierney adjourned Public Hearing #2 at 6:25 pm

Chairman opens Public Hearing #3 – J. Tierney opened Public Hearing #3 at 6:25 pm

Discuss entering a lease/purchase to obtain a new police cruiser.

T. Letson said we have discussed this at the last 2 Selectmen meetings. She recommended to the Board that we advertise a Public Hearing, so more taxpayers could come and voice an opinion.

At the end of 2022 we entered an arrangement with a company to write a grant to help us purchase a police cruiser. Knowing the grant was to happen in April, we didn't put anything into the budget because the grant would have paid for one. The company we hired missed the deadline; they thought it had an open deadline. They will reapply for the grant in December. In the meantime, we don't have cruisers that are in the best condition. We are trying to be transparent about it.

We did some research on the leases, and we have gotten quotes. There are 3 companies that do Municipal leases. 1 - offered us 7.75%; for a 3- or 4-year lease; 2nd - offered 6.36% for 4 years or 6.27% for 5 years. J. Tierney asked us to reach out to No. Country Ford - Ford leasing; they offered 8.84% for 5 years - Tammy said no to that one. Noyes Chevrolet, they finance through GM Financial, and they will not carry municipal leases.

The package would be for \$60,000 to purchase a new Chevy Tahoe and outfit it. It's one of the less expensive cruisers and one of the larger cruisers. It includes all the lights, detailing, and mounting for all the equipment they need. The lease would have either a non-appropriation or an escape clause. The escape clause allows if we go to the Town Meeting and the taxpayers say no we can't pay for this lease, the lease company says give us the keys and we don't owe them anything further than what we've paid already.

The 3rd company is recommended by Tammy; if we make a payment up front, they offer us 5.59% for 5 years. If we don't make a payment up front, they offered 5.54%. The payment upfront amount is \$13,339.60, which is 1 - 5th of the payment. The total cost of the cruiser with the interest is \$66,698. If we don't make a payment up front it will cost us more money. The payment would be \$14,066 annually, total cost \$70,330 at the end of 5 years. J. Tierney asked why we would get charged with the interest when we are making a payment up front. Tammy said there isn't any interest on the first payment.

J. Monahan - you said this wasn't put into the budget; where does the money come from. Tammy said the Board would need to find the money in this year's operating budget. Option 1 - the Board finds that amount in this year's budget; option 2 - because they are agents to expend; it could be taken out of the Police Cruiser CRF. In the Police cruiser CRF we have approx. \$53,000; Tammy doesn't recommend taking all the CRF, it gives us a poor starting place for the next new cruiser.

Erick Brown - The \$60,000 is a 5-year lease; is there a buy-out? Yes \$1.00.

Al Rossetto - you said the company that dropped the ball on the grant is reapplying? Tammy said yes because we have paid them. Al - so if they do their job and we get the grant; what do we do? get another cruiser? Tammy said we have 2 now so we could add another new cruiser or accept the new cruiser and use the current cruiser for the Fire Dept., which they have asked about or we could turn it into a municipal vehicle to go to conferences and we wouldn't pay mileage. We could also use it as our match, by trading in and use toward the match. Al asked if there will be a match; Tammy said that depends on the terms they give us. Tammy said because they did drop the ball, the company will do 2 additional grant applications free of charge.

R. Shannon asked if we absolutely need another cruiser, we have 2. Why do we need another one in an urgent matter? Tammy said there is a delay before getting a cruiser, urgent means what will the cruiser be months from now. P. Pelletier said one of the cruisers is 7 years old; we have put a significant amount of money into it to keep it running. The other one is 5 years old; that one is starting to catch up with repair bills as well. One didn't have a siren this weekend, so we were down to one car. One keeps coming up with warning signals. We had to replace an engine in one of them this year. The cruisers get used hard, there is a lot of idle time and a lot of wear and tear. It's not wise to run them until they can't go any longer.

Ryan asked how long these problems have been going on. Pelletier said it's been worse this year. He has been trying not to spend the money in the CRF. He is trying to keep expenses down. Every year the Town puts more money into the CRF - \$10,000. At the end of it, once we spend it it's gone. Ryan said we know there is a lead time on the cars; why don't we put it into the budget every year. J. Tierney said we used to try doing it that way, we were basically getting a new vehicle every year. We would put them on leases, but the vehicle prices went up. For a while the Town stopped doing it that often to stretch the dollar. For the last couple of years, the automotive industry has had difficulties in building cars rapidly. Jim understands if you ordered a new one in 2022; order another one for 2024. Tammy said they are looking at the Tahoe because they have a shorter lead time, they can't guarantee the short time frame; it still could be months out.

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N. Cotter said the Tahoe is a big gas user. Tammy said we spoke with the company that we are working with; the gas mileage was fairly similar across all models except Toyota, which isn't recommended.

E Brown – you had said it comes all outfitted. Does it come with radar detectors, dash cams. W. Daisy said the radar is separate; outfitting includes - lights, cage, spotlights – once you get new equipment you can trade it off. Tammy said that we received a grant for the radar. The lease includes the mounts for the radar and mounts for the computers. J. Tierney asked if they pull out the back seat and replace it with a plastic one? P. Pelletier said they can do that, but it could add a cost. With the specs they've looked for it's not a must have. J. Tierney commented the plastic is easier to hose out when needed. P. Pelletier said they haven't spec'd out the cost of that.

S. Collins asked if it's outfitted from the manufacturer as a municipal vehicle or do they pick one off the line that goes to a sub-contractor. J. Tierney it is ordered as a fleet vehicle with the police package, from there it does go to an outfitter for all the stuff inside. Steve wondered why it takes so much time. J. Tierney said it's all the chips that go into them that's holding it up. He's not sure why GM can, but they seem to be getting them easier or into the vehicles they sell. It seems to be the manufacturer that holds it up.

J. Monahan – what would we cut that the taxpayers voted on to buy something they didn't vote on. J. Tierney addressed – in this case we voted in the budget, and we planned for 2 months of salary for Becky Craggy's replacement. We don't have anyone yet, there is 2 months of that salary sitting there. Tammy said we had a similar situation with an officer that left, his position is still open – that money hasn't been spent. There is also money for Paul Perras's replacement that's sitting there.

E Brown – commented about replacing the seat with the plastic seat. There could be contamination from drug overdoses, etc. It would be easier to hose out, even if it costs more money. We don't want citizens dying. Tammy thought we would have to have the vehicle professional cleaned any time there is contamination from illegal substances. The minute that someone makes an accusation of having side effects, the insurance company would question why we didn't clean it, and we wouldn't want to take that chance.

There were no further public comments.

Tammy said if the Board enters a lease, she recommends the lease option with the down payment.

Motion to go with the option of 5.9% and making the first payment of \$13,339.60 and investigate the plastic seat within the price package by: J. Weagle
2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

Chairman adjourns Public Hearing #3

J. Tierney adjourned Public Hearing #3 at 6:52 pm

- 1. Chairman opens the business meeting:** J. Tierney opened the business meeting at 6:52 pm
- 2. Acceptance of Minutes:** Correction to 7/10/23 meeting minutes plus acceptance of 7/26/23 meeting minutes.

In the 07/10/ 23 minutes the Guildhall base rate was shown at \$1.60; it's \$160.00 per connection.

Motion to accept the 07/10/23 minutes as corrected by: J. Weagle
2nd by: B. Caron, All in Favor 3-0
Roll call: J. Tierney – Yes; J. Weagle – Yes; B. Caron – Yes

Motion to accept the 07/26/23 minutes by: J. Weagle

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2nd by: B. Caron, All in Favor 3-0

Roll call: J. Tierney – Yes; J. Weagle – Yes; B. Caron – Yes

3. Department Head Business:

a. Highway and Water/Sewer Dept.

Glenn Cassady – Town Road Agent

Since the last meeting, we had a few days of sunny weather and were able to get the crosswalks and other areas painted.

We have some more cold patch coming, we have been doing some.

Storm drains – we had some issues with sand, the suck truck is here to clean.

We are chasing potholes on the dirt roads due to all the rain. The grader isn't scheduled to come until October. We might need to call them in sooner. Page Hill is the worst.

A contractor came today, we hot topped and filled in five patches around Town including one at the Transfer Station which are due to W/S repairs and an installment on Hillside.

Received a call from the roadside mower, he plans to be here mid to late August to get all of that done.

Mowing is taking a lot of time to catch up on. When we lose a day, he has Randy help Reid.

Assisted R. Charron with routine pulling pumps for cleaning out the rags. We also got some electrical repairs done on some conduit.

The new Library sign is in; Glenn and Randy will be installing that soon.

There have been 2 vendors in for the sidewalk from the Fire Station to almost the Post Office. They said it's too difficult to put a layer over for a year. They said it would be easier to tear it up. Glenn said we don't want to go through that process when it's going to be dug up during the sidewalk revitalization. He wanted to do a shim coat and go with it. Glenn said they advised it's a liability issue and asked them to explain. If they don't get it quite right and leave a divot, how do you handle the icing. Glenn feels no one is interested in doing it. Tammy said that sidewalk is part of a project that quite a few years ago the Town voted in \$1,000,000 to replace the sidewalks with the State putting in \$800,000. The Town's share was a \$200,000 match. The TAP grant pushed it out, the engineers just started working on it this summer, between the engineers and the State of NH they have pushed out the construction date until 2026. This is supposed to be constructed in 2024. Tammy has a meeting scheduled with them to find out why it's taking so long and why it's being pushed out. J. Tierney said when we applied for the grant it was going to be the whole triangle. Tammy said it would also be up to the pool and down the side of the high school. Now it's Church St and a little bit of Main is all the \$1,000,000 will cover. Phase 2 – will do the rest of Main and some of State. Phase 3 - will do the rest of State up to the pool and down by to the High School. J. Tierney said by the time it begins we may be able to get to the front of the Post Office, but not in either direction beyond there.

J. Weagle said now it has to be one engineer for the initial work and then another at the end to validate the other engineer. This is the new State requirement. Tammy said one does the planning work and the other is hired when construction starts to be sure it's matching the plans and the plans will work.

Tammy said with all the work Glenn has been doing, a shim coat should have worked. B. Caron said that Church St. isn't a State road. We should be able to go in with a backhoe, dig it up and put gravel down for a couple years. Tammy said it's because we asked for the TAP money. She further discussed the requirements to make it as safe as possible. Bill said he understands that, but we are opening ourselves up for a lawsuit if someone falls and breaks an arm. Tammy said the insurance company doesn't cover anyone hurt on the sidewalks. The Town isn't held liable

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for it. J. Weagle said gravel wouldn't cover ADA requirements. Discussion continued regarding the shape of the sidewalks.

S. Collins asked if it's a tar and concrete mix that's there? Glenn said it's concrete. Collins asked why they can't dig it out and put the gravel down to level it and then hot top it. Glenn said we didn't want to go to that expense. It could be \$10,000 - \$15,000. J. Tierney suggested tabling until the next meeting on 08/21 for further discussion after Tammy gets more information.

Terri has a Cemetery question for Glenn – we talked about replacing the fencing on the back side of the cemetery. Glenn said we hadn't even bought anything yet. Terri said they have it at Perras. Approx \$65.00 for a 50' roll of the wooden snow fence, which is in their budget.

A. Brasseur asked about the storm drain in front of the grocery store. Glenn said that is the State, we have the manholes.

Reggie Charron – W/S

During the borings on the hill on 07/24, 25, & 26 – we hit ledge. There was also a water break by the High School that week. Tammy said kudos to the crews for all the extra work; plus, they worked overtime to get the pool open. He will be having a meeting with Horizons this week for the next step. With the water leak and the pool, the demand dropped by over 25,000 gal per day. He has been concerned for a while. The 6" line on Eames St could have been leaking for a while. The leak at the pool was also a major leak.

Received 3 applications for a W/S operator. There were 4 interested, haven't seen the 4th application yet.

Started Town wide sewer cleaning today; they will be here for the next 2 weeks. Dealing with a lot of sand / dirt. It took 3 hours to get one of them cleaned.

On Wednesday we will start on the grinder pump upgrades; it will hopefully take care of wipes and rags in the system. We are fortunate to have the ARPA funds.

4. Requested Agenda Matters:

5. Town Administrator Business:

a. Discussion of semi-annual water/sewer billing vs quarterly.

Tammy asked Min if she wanted to talk to the Board about semi-annual bills instead of quarterly. Min said no we had talked about it before, she wanted to ask if it would be easier for the Water Department. J. Tierney said the bills used to go out semi-annually for W/S and we switched for easier budgeting for people. Min said when we went to meters we did it 4 times / year. Some towns do it 2 times/year, most are quarterly. Reggie said we do a lot to help people that are finding issues, if we went more than 3 months some could have some big bills. Discussion ensued regarding the cash revenue and flow. Min said she brought this up when Reggie was getting ready to hire someone. R. Charron said hopefully we will get someone new; it makes more sense quarterly and it's better for the public.

N. Cotter asked how the Town bills for a home with a barn, but the line is cut off. Tammy said she doesn't know who he's speaking of but he's getting charged a demand fee because the meter is still there. Further discussed the subject.

b. Thank you from Center for New Beginnings – J. Tierney read a thank you note from the Center for New Beginnings for our generosity and support. Signed by Susan Bouchard, Executive Director.

c. Other Business:

- Tammy, when looking at the 07/10 minutes the motion made for the Guildhall water was only for residential. It didn't include industrial; currently there isn't any industrial, there are 3 commercials.

Motion that Guildhall's demand fee be approximately 89% of ours for Commercial and Industrial users by: J. Weagle, 2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

Al Rossetto said he believes he's on the committee for the back flow; Tammy said he's on the committee for the inter-local agreement. There is no committee on the back flow. Al said we have a continuing issue that Guildhall even has the money for the back flow, for years. They have left the Town in a possible liability issue. Winter is coming, is there anything going on with this. Tammy said the Board suggested speaking with Town Council; Council strongly recommended that she speak with the Guildhall board and get their plan before anything is done. We did have a recommendation from someone at the last meeting to threaten to shut the water off. Town Council said absolutely not until after talking with their Board. Tammy will be attending their next meeting. J. Weagle said Al agreed to be on the committee to re-do the agreement. Tammy will ask Gary about the committee meetings.

N. Cotter said he wished he knew where to go to find the information about Mr. Hall owning the reservoir in Northumberland and letting the Town of Northumberland have water for free as long as Guildhall was provided water. Reggie said when the Clean Water Act came out that's why we had to take out our reservoirs. When we put our system in, they got on board with us for their benefit. Tammy said the agreement referred to is a true inter-local agreement. Guildhall did agree they needed to pay their share of what we treat and bring to federal standards for them. The agreement is due to expire.

- Tammy – Paw Print Pastures and Good Barks Training LLC are requesting permission of the Board to use one of the 2 ballfields in town to do dog training on Saturdays from 10:00 – 11:00 am until Winter and then again in the late Spring. They are saying they will be responsible for all trash and waste p/u; all dogs are vaccinated and under the control of the owners at the time. J. Weagle asked what Primex says about coverage. Tammy said they are both LLC's and should have insurance; if approved a Certificate of Insurance should be required. Tammy said we would need to work with the school for dates and the Police Department regarding ordinances.

S. Collins said as a multiple dog owner, he feels we are opening up a can of worms. Everybody that has a dog will want to take their dogs there. Glenn asked if they could do it in the tennis court area, it's all fenced in. J. Tierney suggested asking DES about the old dump, it wasn't recommended due to glass, etc.

Motion to deny the request by: J. Weagle
2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron – Yes

- Tammy gave the Board the suggested wording from Skip Sansousy's office for the Ampersand Payment in Lieu Agreement. She would only change the interpretation to extend to 10 years. DRA says what you do for one you must do for others. If we give Ampersand a 10-year agreement, then we would most likely need to give 10 years to others. Tammy suggested a 5-year agreement with a 5-year recommended extension in lieu of any extenuating circumstances. You can't lock it in for those 5 years, as you can't make that decision for a future Board.
- J. Tierney said we can give them a 5-year PILT with a possible 5-year PILT subject to the Board in existence at the time. Tammy said we can word in a diplomatic manner. The Board is ok with the rest of the terms. Tammy will ask Skip to make those changes and send it off to Ampersand.
- Tammy was approached by Al Rossetto and Liz Ball; we have 2 building permits where the owner hasn't complied with the regulations of the permits. They want to know what the Board recommends. Al said we agreed to the conditions of the permits when approved and the owner hasn't complied; we need to move forward. The first one was in the Winter and the 2nd was the in the late Spring. Tammy said the owners provided a letter for the condition

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on the one in the Spring. Al said he discussed it with the owner and builder, and they agreed to have it done, he stopped in again and it still wasn't done. Ryan asked how long the permit is for. Tammy said the owner in both cases is considering the job complete. J. Tierney said for a year, but it can be renewed. J. Tierney said if we follow our regulations / rules, and if need be, send a copy of the minutes and letter of agreement; based on what they said it's not complete. If not completed by a certain date, they are subject to a fine.

6. Applications/Permits and Warrants:

- a. Supplemental Warrant – 2nd Quarter town wide sewer - \$8,750.00

Motion to approve by: J. Weagle

2nd by: B. Caron, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

- b. Supplemental Warrant – 2nd Quarter - \$42.77 – 1210 Lost Nation Rd.

Motion to approve by: J. Weagle

2nd by: B. Caron, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron – Yes

Tammy said the next 2 abatements, (c & d) are for the High School and Elementary School.

Their meter has the same amount number of digits in the read as the residential have, but they use a lot more water. Before the meter wrapped around again; our employee reached out the meter company and said asked them to recalibrate the meter and add 2 more digits. The meter company said yes but added the digits to the end instead of the beginning.

Tammy said we were aware of this when the meter was read, a letter was sent with the bills. The meters now have a valid ending number, which is what the issue was.

- c. Abatement – 2nd Quarter - \$18,254.40 – 65 State St.

Motion to approve by: J. Weagle

2nd by: B. Caron, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

- d. Abatement – 2nd Quarter - \$31,961.60 – 36 Church St.

Motion to approve by: J. Weagle

2nd by: B. Caron, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

- e. Abatement – \$1700.00 – Map 236, Lot 001 - A current use abatement, the Town owns the property.

Motion to approve by: J. Weagle

2nd by: B. Caron, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

- f. Non-Resident Transfer Station Permit Application – Renewal – 138 Old Village Rd.

Motion to approve by: J. Weagle

2nd by: B. Caron, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

- g. Building Permit Application – 2023-37 – Map 229, Lot 025 – MH 13 – Ramp, windows, skirting, possible new roof. Fee has been paid.

Motion to approve by: J. Weagle

2nd by: B. Caron, All in Favor 3-0

Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

- h. Building Permit Application – 2023-38 – Map 104, Lot 209 – repairing roof leaks, rot, extending eaves, roofing, and other maintenance. Fee has been paid; Al signed

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Motion to approve by: J. Weagle
2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

- i. Building Permit Application – St. Francis Catholic Church – replacing ramp

Motion to approve by: J. Weagle
2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

7. Public Comment:

- a. R. Shannon – Capital Improvement Plan discussion. This was brought up at a Planning Board meeting, he’s not here on behalf of the Planning Board but as a concerned citizen. It was brought up that we need to form a CIP committee. T. Letson said yes that would eventually have to happen, but it needs to be allowed in the Master Plan first. Ryan doesn’t think it needs to be a committee. RSA 674:7 states that it can be the Planning Board or a committee. He feels we have too many committees. Tammy said nobody has said there needs to be a committee yet. Ryan is wondering why it can’t just be the Planning Boards responsibility to have this under their jurisdiction and asked for clarification. Al Rossetto, Chairman of the Planning Board said he went back and researched, and the CIP is under the purview of the Planning Board. Right now, they are working on the Master Plan, progress has been slow. We need the Master Plan for the benefit of the Town for all sorts of good reasons. Yes, the Planning Board is ultimately responsible for it, but we could use some help. Al wouldn’t say no to additional help.

Tammy said her personal opinion is the Master Plan needs to be done before moving on to the CIP. Ryan said he works for a State agency, and we have to plan for needed equipment, etc. with the cost. If we have that it should speed it up. Tammy said that kind of concept is why she is pushing the Town forward to a plan for level funding to have an idea of what needs to be replaced when. For example, the cruiser or when a new fire truck is needed; the taxpayers need to be aware of it and plan accordingly. Tammy said she did bring it up to the Board; she would like to see the Planning Board include it in the Master Plan so we can move forward to implement a CIP.

J. Tierney suggested the Planning Board add it in when it’s available. Tammy said the CIP plan doesn’t need to be part of the Master Plan but master plan needs to discuss a CIP before we are allowed to implement one. A. Rossetto said he’s reached out to Tammy and Liz for a diplomatic, socially acceptable way to add it in.

- b. Al Rossetto lives on a private road and has no Town Services, so he uses local haulers to pump out his septic. The Town has a \$.12/gal tax fee on the stuff coming in. Currently the hauler pays the fee. The Town keeps a record of where it comes from. The hauler is charging the citizens a fee and it doesn’t show up at the Town. He thinks the Town should bill him and not the hauler. J. Tierney said we don’t have a meter on his tank to know how much is taken out. Tammy said if there are multiple pick ups during a day; the hauler knows what was pumped not us. Reggie said we can’t dictate where the hauler gets rid of it. J. Tierney said the hauler might take it to another town because it’s cheaper. Discussion continued regarding the septage disposal process.

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- c. P. Marshall – mentioned good things; there was an incident at the racetrack last weekend, Rick Ball did a professional job taking care of it. We are lucky to have him on the force.

8. Announcements: Upcoming Holiday Notice

Northumberland Town Office will be closed on Monday, September 4th for the Labor Day holiday.

9. Next Board Meeting Date: Monday, August 21, 2023 – 6:00 pm

10. Non-Public Session: (Pursuant to RSA'S 91-A:3, II (a), (b):

Motion to go into Non-Public Session by: J. Weagle
2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

Into Non-Public Session at 8:10 pm.

Motion to come out of Non-Public Session by: J. Weagle
2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes; J. Weagle – Yes; B. Caron - Yes

Non-Public Session adjourned at 9:54 pm

Into regular session at 9:54 pm

Motion to seal the Non-Public Session, Section a & d by: J. Weagle,
2nd by: B. Caron, All in Favor 3-0
Roll Call: J. Tierney – Yes, J. Weagle – Yes, B. Caron – Yes

No further business was discussed.

11. Adjournment:

Motion to adjourn by: J. Weagle,
2nd by: B. Caron, All in Favor 3-0

Meeting adjourned at 9:55 pm

Respectfully submitted,
Rebecca St Cyr
Minute Taker

Minutes approved by Northumberland Select Board Members on _____

X _____
William Caron
Northumberland Select Board Chair

X _____
Jim Tierney
Northumberland Select Board Member

X _____
Jim Weagle
Northumberland Select Board Member