



**Town of Northumberland
Board of Selectmen
PUBLIC HEARING
Acceptance of Unanticipated Funds
Parking Ordinance
Wildlife Ordinance
Business Meeting Minutes (Draft)**

Date: Monday, August 15th, 2022

Place: Town Meeting Room – 10 Station Square

Time: 6:00 P.M.

Selectmen present: Keith Bronson, Chairman, James Tierney Jr., William Caron.

Others present: Nancy Mellow, Donna Crompton, Timmy Bilodeau, Ronna Has Brouck, Sue Peel, Lisa Grimes, Louise Collins, Judy Fox, Norman Cotter, Joseph Kennett, Paul Perras, Al Rossetto, Sean Durkin, Andre Brasseur, Melinda Kennett, Town Clerk/Tax Collector, Pete Marshall, Elizabeth Ball, Jeffrey St. Cyr, Kathy Frechette, Courtney Mclain, Elizabeth Bergquist, Tammy Letson, Town Administrator,

- 1. Chairman opens the Public Hearing:** Keith opens the Public Meeting at 6pm.
- 2. Discussion/decision of acceptance of unanticipated funds:**

Unanticipated Revenue

1. Locality Grant – Did not need to be on list.
2. ARPA (American Rescue Plan Act of 2021)
 - a. Received \$111,965.57 in 2021
 - b. Received \$111,965.59 in 2022
 - c. Must follow State and Local Fiscal Recovery Funds rules to spend.
Jim makes motion to accept, Bill seconds, all in favor, 3-0.
3. Brookview CDBG (Community Development Block Grant)
 - a. This is a federal pass-through grant to assist Brookview MHP in an engineering study for water and sewer upgrades Grant amount \$50,000.
Jim makes motion to accept, Bill seconds, all in favor, 3-0.
4. Additional highway block grant funds
 - a. From 2022 legislative session SB 401
 - b. Town received \$43,267.16
 - c. Must follow the typical uses for highway block grant monies
 - d. Cannot be used to offset the budget – must be a project outside of the budget
Tammy relays that the Road Agent is researching projects to present to the Select Board.
The norm is to spend the money by the end of 2023, but no date given.
Jim makes motion to accept, Bill seconds, all in favor, 3-0.
5. Municipally owned bridge allocation
 - a. From 2022 legislative session SB 401
 - b. Town will receive \$48,718



- c. Must be used for the repair, maintenance, and construction of municipal bridges
 - d. Cannot be used to offset the budget – must be a project outside of the budget
Use for full size culverts, no covered bridge use, must be vehicular traffic road.
Jim makes motion to accept, Bill seconds, all in favor, 3-0.
6. Body & Dash cameras
- a. From 2022 legislative session SB 401
 - b. This is a grant the town is applying for
 - c. Can be used to purchase body-worn or dashboard cameras, software maintenance, and maintenance and storage of data related to the cameras.
Allowed up to \$50,000 depending on the quotes, no matching funds needed.
Jim makes motion to accept, Bill seconds, all in favor, 3-0.
7. State of NH reimbursement of 7.5% of NHRS (NH Retirement System) Group II (police department) costs
- a. From 2022 legislative session HB 1221
 - b. State will reimburse 7.5% of the costs the town incurred for police retirement costs during the State's 2023 fiscal year.
 - c. Can, but does not have to, be used to offset the tax rate in the year these funds are actually received.
Amount depends on number of police and amount spent. Not received until estimated October 2023. The school will also receive this, a good tax offset for the town.

3. Discussion/adoption of Parking Ordinance: Section by section review of ordinance by towns people. Please reference Parking Ordinance attached.

Nancy Merrow: Page 3 Section 5a – what is included with enforcing costs? And 5b

Tammy: tire boots, tickets, a hire to enforce parking for special events. If voted at town meeting a cruiser could be purchased to specifically patrol lots.

5b. Until town meeting the funds go into the general funds, after town meeting, if approved by the voters, funds can go to the revolving fund.

Paul Perras: page 7 Four-Hour Parking Zones – there is no way to enforce.

Conversation by all on winter parking rules, hours to be enforced, school times, driveway blocking, 2-way road now 1-way has less issues, what is the ban hours? 12pm to 7am.

Norm Cotter asks where students are supposed to park, no places available is the consensus for many.

Courtney Mclain discourages parking between Emerson's 2 garages and Snack Shack is another spot already full.

Louise Collins sees this as a growing problem as more and more kids have cars and will continue to increase the numbers of vehicles.

Dr. Ronna Has Brouck tells that there is a bus driver shortage, and this is contributing to more vehicles, there are lighting issues and safety concern for children.

Tammy interjects that the Sidewalk Project should help with lighting recommendations.

Sean Durkin suggests parking be on a permitted process.

Keith suggests carpooling, does not feel there is a parking crisis.

Paul Perras and Tammy discuss the hours that replacement signs should read. November 1st thru



April 30, 12pm to 7am.

Jim brings up typo on page 10, 19b, that it should say October through April, not October and April.

Roach mentions that the police are not on duty 24/7.

Keith explains the schedule.

Roach suggests skipping the ticketing and booting and just towing the vehicles in violation away.

Min brings up a town resident that parks at the town building because she does not have a driveway, don't want her ticketed. Concerned about page 7, Section XVI unauthorized parking.

Police Chief can make exceptions.

Page 4, item "e" should have date changed to November 1 thru April 30th.

Concerns by Roach, Courtney, and others that the Police are not on duty enough.

Page 3, there is an agreement to contract with a local wrecker service, Tammy mentions there are multiple wrecker services.

Page 4 should read November 1 thru April 30.

Page 10, Section 15 – overnight parking till March?

Tammy says that the conflicts will be made consistent.

Page 11, Section 23, Police Parking – should also include the south side. Min wants the "red sign" back because people mistake the blue sign for handicap parking. Another concern for Min is where her election workers will park without being ticketed.

Norm feels the Police Department does what they want, and Courtney has conflicts with the Police Department and parking. She would like to see "no parking" because of the fumes that come into the office.

Pete Marshall confirms the fumes from exhaust do enter the offices.

Tammy has had discussion with Chief Pelletier on police shutting off their vehicles.

Jim suggests a solution to eliminate fumes, dig up that spot and put dirt, grass and curbing to prevent anyone from parking there. Won't have to plow in the winter either.

Kathy Frechette brings up Section 2 page 11 and asks if this is just for school drop offs or no parking all the time.

Much discussion ensues about parking places, State or Town owned, times in effect, who they are for.

Donna Crompton concerned with Page 10 Sec 19a. No parking in municipal lots from Midnight to 7am. Where do the apartment people park if not in the State Street parking lot. Discussion of property lines, available parking.

Tammy suggests issuing permits could be issued by the Select Board thereby limiting who can park overnight.

Nancy Merrow, Page 3, what constitutes a tow or immobilization?

Tammy answers there is a list on Page 2, the list is not meant to be used often.

Nancy: Page 4, #2 at bottom, unclear, missing word(s). Also, what is a standing vehicle?

Tammy to get the RSA but believes it is a running vehicle, not sure.

Page 8 #13, correct to 20 parking spaces, not 2.

Page 10, Section XXL, b. need space between words.



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Keith asks if there are any more questions or comments – none.

Tammy said the Police Chief expected more comments than were received.

Bill asks what the minimum fines are being based on.

Tammy replies from other towns and the State.

Jim says that this will not be accepted tonight, must be corrected, maybe another public meeting?

Tammy suggests suspending the Public Hearing to the next regular Select Board meeting.

Nancy brings concern that not all people will be informed, will there be waivers for fines?

Tammy: The Chief can make exceptions and signs can be put up.

STOPPING, STANDING, AND PARKING ORDINANCE

Section I. Authority

The police chief is hereby authorized and directed by the Northumberland Board of Selectmen to designate and mark such individual parking spaces as he deems proper along the streets, parking lots, municipal lots and in the parking zones hereinafter established. The police chief will be given that authority upon approval of this ordinance by the Northumberland Board of Selectmen.

Section II. Presumption of Liability

For the purposes of enforcing all street traffic rules related to parking, standing and stopping in the town, the fact that an automobile which is illegally parked and is registered in the name of a person shall be considered prima facie proof that such person was in control of the automobile at the time of such parking.

Section III. Notice of Violation



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It shall be the duty of the officers of the police department of the town, acting in accordance with the instructions of the police chief, to report the following information in the instance of a parking violation:

1. The state registration number of violating vehicle.
2. The make of the motor vehicle.
3. The date and time of the observation of such parking violation.
4. The way which the vehicle was parked upon.
5. The fine amount of the parking violation.
6. Any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending such a violation.

Each officer shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parked in violation of this ordinance.



Section IV. Parking Fines

Violations	Minimum Fine
Overtime parking	
1st offense per calendar year	10.00
2nd offense per calendar year	15.00
3rd offense and each additional offense thereafter, per calendar year	30.00
Double parking	10.00
Parking away from curb	10.00
Parking in front of hydrant	20.00
Parking on wrong side of street	10.00
Improper parking	10.00
Parking in handicapped space	150.00
Parking in other restricted area	10.00
Blocking alley	10.00
Blocking driveway	15.00
Parking Ban – Northumberland PW active snow plowing	50.00
Parking Ban - 1" Offence Nov 1- April 1	15.00
Parking Ban - 2" Offence Nov 1- April 1	30.00
Parking Ban - 3rd Offence Nov 1- April 1 & each additional offense	50.00 (vehicle will be towed from street and not released until fine and towing fee are paid in full)
Parking on a sidewalk	20.00
Parking in towing area	35.00
Police Parking Only	25.00
Police Chief Parking Only	50.00
Fire Parking Only	20.00
School Bus Parking Only	75.00
Student Drop-Off / Pick-Up	25.00
Other Violations & any other parking violations	10.00



Section V. Parking Enforcement Fund

(a) Funds collected through fines issued for violations of this article shall be credited to the proper revolving fund, and are, in part, to cover the cost of enforcing the provisions of this article. Any surplus remaining after payment of such enforcement costs shall be used at the discretion of the official(s) designated by the legislative body. This provision shall take effect upon approval of said Fund by the legislative body.

(b) Funds collected through fines for violations of this article shall continue to be deposited into the general fund of the legislative body approves the funds going into the revolving fund.

Section VI. Immobilization and Towing Vehicles Away

(a) The police department, and all members thereof assigned, are hereby authorized to remove and tow away, or have removed and towed away by commercial towing service, any vehicle which is illegally parked in any place where such parked vehicle creates or constitutes a traffic hazard, blocks the use of a fire hydrant, blocks the use of a driveway, alley or entrance of a parking lot, obstructs or may obstruct the movement of any emergency vehicle or obstructs snow plowing or snow removal, or the owner of a motor vehicle is listed on the tow and immobilization list and the vehicle is illegally parked in or on any public way, municipal parking lot, or municipal parking garage, towed and stored, or otherwise immobilized by a mechanical device such as the police department vehicle boot lock device.

(b) In every instance when a vehicle is immobilized by the Northumberland Police Department, a vehicle boot lock device shall be placed on the front driver's side tire so that it is conspicuously displayed. Additionally, a police department immobilization warning shall be placed on the windshield of the vehicle or some other conspicuous location of the vehicle so as to give proper warning to any potential operator of said vehicle.

(c) Motor Vehicles so towed for illegal parking shall be stored in a suitable place as outlined in the Northumberland Police Department Wrecker Agreement with the requested wrecker service. The motor vehicle shall only be returned to the owner or operator of such vehicle upon payment of the appropriate and entire tow fee to the commercial towing service. The Town of Northumberland shall not be responsible for the safety of any such vehicle while it awaits reclamation by its owner.

(d) Furthermore, when a vehicle is impounded for matters involving unpaid parking fines, third offense winter parking violations or for towing during snow plowing or removal operations, the vehicle may only be released when the owner responds to the police department or town office and all outstanding fines are paid, or the owner of such vehicle is issued a must appear citation for said parking violations for all of the outstanding tickets to appear in the First Circuit – District Court – Lancaster to answer to said violations.



- (e) An enhanced penalty of fifty dollars (\$50.00) will be assessed for any vehicle parked on a Town street between the hours of 12 midnight and 7 a.m., during the parking ban season (November 1 through April 1), during a snowstorm, when the Northumberland Public Works Department is plowing snow regardless if there are any prior instances of winter parking violations during the current annual ban.
- (f) A vehicle will have been deemed illegally parked in or on any public way, municipal parking lot, or municipal parking garage, when, on that particular date and time, the owner of the vehicle is listed on the tow or immobilization list.
- (g) Officers of the police department may, at any time, by certified mail or red- tag warning placed on a driver's side window and provide a two (2) day notice of towing or immobilization to any person with outstanding parking tickets, unless the immobilization is a result of a third offense winter parking ban as specified in Section XIX. In that instance, immobilization by a police department vehicle boot lock device may be immediate.
- (h) If the owner does not respond to the police department in person within two (2) days of the date of issued notice to settle their account, any and all vehicles registered to the owner may be towed or immobilized by use of a police department owned vehicle boot lock device. In order to settle an account of outstanding parking tickets, all fines must be paid at the town office or the matters transferred to the First Circuit – District Court – Lancaster.
- (i) The police department and town office shall maintain a list of owners whose vehicles are subject to being towed and held in storage or immobilized pending final resolution of unpaid violations. The list shall contain all motor vehicles belonging to an owner who has received notice as specified in Section VI (g). This list shall be shared with the Northumberland Town Administrator and/or their designee.
- (j) A person may have his or her name removed from the towing or immobilization list and motor vehicles released from storage or may have immobilization devices removed in the following manner:
- (1) By payment in full of all parking fines attributable to the violations contained in the notice of towing or immobilization to include a twenty-dollar (\$20) fee to remove said vehicle boot locking device if applicable. Said fines and fees shall be paid at the Northumberland Town Office.
 - (2) The owner of the involved vehicle(s) responds to the Northumberland Police Department and is issued parking must appear summonses for all outstanding fines. Once summonses are issued, the fines may be paid at the First Circuit -District Court - Lancaster before the court date to prevent prosecution.



(k) A person shall not remove an immobilization device from a vehicle without authority to do so. Said action could result in criminal prosecution.

Section VII. Double Parking

At each place where individual parking is so marked, each vehicle shall be parked entirely within a parking space.

Section VIII. Standing or Parking Parallel to Curb; Exception

(a) No person shall stop, stand or park a vehicle in a roadway other than parallel with the edge of the roadway, headed in the direction of traffic, and with the curb-side wheels of the vehicle within twelve (12) inches of the edge of the roadway, except as provided herein.

(b) Upon those streets or parking lots which have been marked or signed for angle parking, vehicles shall be parked at the angle to the curb or space indicated by such mark or signs.

Section IX. Prohibited in Specified Places

(a) No person shall stop, stand, or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic-control device, in any of the following places:

- (1) On a sidewalk.
- (2) In front of a public or private driveway or any portion thereof.
- (3) Within an intersection.
- (4) Within ten (10) feet of a fire hydrant.
- (5) On a crosswalk.
- (6) Within twenty (20) feet of the near corner of the curbs at an intersection.
- (7) Alongside or opposite any street construction, excavation or obstruction when such stopping, standing, or parking would obstruct traffic.



- (8) On the roadway side of any vehicle stopped or parked at the edge or curb of a street or double park, so called.
- (9) Upon any bridge or other elevated structure upon a highway.
- (10) At any place where official signs prohibit stopping. Any curb painted yellow without any other mark, sign or notice shall indicate a no parking zone.
 - (b) No persons shall move a vehicle not owned by such person into any such prohibited area or away from a curb such distance as is unlawful.

Section X. Prohibited on Narrow Streets

When signs prohibiting parking are erected on narrow streets, no person shall park a vehicle in any such designated place.

Section XI. Near Hazardous or Congested Places

When signs are erected upon approach to hazardous or congested places no person shall stop, stand or park a vehicle in any such designated place.

Section XII. Prohibited at All Times in Designated Places; Exception

- (a) When signs are erected, or other markings made, such as a solid yellow highway marking on the right side of the roadway giving notice thereof, no person shall park a vehicle at any time upon any of the following streets or parts of streets longer than necessary to load or unload passengers or commodities:
 - (b) Any other location that is otherwise properly marked or signed for prohibited parking within the Town of Northumberland as cited above, except as provided herein.
 - (c) Upon those streets or parking lots which have been marked or signed for a prohibition for stopping, standing and parking.
 - (d) Upon Church Street north of the Northumberland Fire Department from the intersection of Main Street up to, and including, the crosswalk at the Groveton Elementary School gate.



Section XIII. Two-Hour Parking Zones

- (a) Parking zones are established on State Street where signs are erected permitting parking thereon for not more than two (2) hours during those hours of the day specified herein. The provisions of this section wherein the duration of parking is regulated, shall apply between the hours of 7:00 a.m. to 3:00 p.m., Monday, Tuesday, Wednesday, Thursday, and Friday. The provisions of this section shall not apply to holidays and shall not apply where posted otherwise pursuant to another ordinance.
- (b) Any other location that is otherwise properly marked or signed for two-hour parking during the appropriate time parameters within the Town of Northumberland.

Section XIV. Four-Hour Parking Zones

- (a) Parking zones are established on the east side of the Groveton High School on Eames Street where signs are erected permitting parking thereon for not more than four (4) hours. There are no time limits specified when four-hour parking is allowed, so it shall be presumed to be all times day or night.
- (b) Any other location that is otherwise properly marked or signed for four-hour parking during the appropriate time parameters within the Town of Northumberland.

Section XV. Permit Parking

- (a) Parking zones are established on State Street where signs are erected permitting parking thereon by proper permit during those hours of the day specified herein. The provisions of this section wherein the duration of parking is regulated, shall apply between the hours of 6:00 a.m. to 4:00 p.m., Monday, Tuesday, Wednesday, Thursday, and Friday. The provisions of this section shall not apply to holidays and shall not apply where posted otherwise pursuant to another ordinance.
- (b) The proper permit shall have been issued to the proper vehicle.



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Section XVI. Unauthorized Parking Town Hall Premises and Municipal Parking

Except as may be otherwise authorized by the police chief, no unauthorized vehicles shall be parked at any time upon the premises of the Town Office, or any other town property or municipal parking lot. Exceptions include town employees conducting their respective duties and for citizens conducting legitimate business within the Town Office or other town establishment. Said exceptions are only valid during normal Town Office business hours, or until the conclusion of their respective workday.

Section XVII. Parking Spaces Reserved for the Disabled

(a) The following parking spaces are designated for parking of vehicles for disabled persons only:

- (1) Northumberland Town Office Parking Lot in which there are two (2) spaces on the eastern side of the building.
- (2) Northumberland Police Department in where there are three (3) spaces on the east side of the building.
- (3) Northumberland Municipal Parking Lot, which is adjacent to State Street, in which there is one (1) single space.
- (4) Northumberland Post Office Parking Lot in which there are three (3) spaces on the east side of the building.
- (5) Northumberland Swimming Pool Parking Lot in which there are two (2) spaces on the south side of the facility.
- (6) North Country Shop N' Save Parking Lot in which there are two (2) spaces on the west end of the parking lot.
- (7) Groveton High School Parking Lot in which there is one (1) space across the State

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Street from the high school on the west side of the facility.

- (8) Armstrong-Charron Funeral Home Parking Lot in which there four (4) parking space. Two (2) of the spaces are on the east side of the building and two (2) of the spaces are on the west side of the building.
 - (9) Mom's North Country Power Sports Parking Lot in which there are two (2) spaces on the east side of the building.
 - (10) American Legion in which there is one (1) space on the north side of the building.
 - (11) The Dollar General in which there are three (3) spaces on south side of the building.
 - (12) Batch's Quik Stop in which is one (1) space on the north side of the building.
 - (13) Ocean State Job Lots in which there are twenty (2) spaces on the west side of the building.
 - (14) Coos Pit Stop in which there is one (1) space on the north side of the building.
 - (15) Ace Hardware Store in which there is one (1) space on the east side of the building.
- (b) All such spaces are to be appropriately signed or designated, and all vehicles using these spaces must bear the proper handicap-license plate, stickers or placard otherwise they shall be in violation of local and state motor vehicle laws.
- (c) In any parking place, whether on public or private property, specifically designated for a person with a walking disability by means of a sign as required by RSA 265:73-a stating that the space is reserved for a person with a walking disability or displaying the international accessibility symbol, unless that person has special number plates, decals, or a placard issued by another state or county displaying the international accessibility symbol and the person who qualified for the plate, decal, or placard is being transported to or from the parking place.
- (d) Where time limits are set for parking, an additional hour shall be allowed for vehicles displaying disability plates and/or placards. The disabled parking reservations enumerated above shall not supersede other general parking restrictions of this Chapter such as but not limited to overnight parking restrictions.
- (e) Any other location that is otherwise properly marked or signed for disabled persons only

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within the Town of Northumberland.

Section XVIII. No Parking; Plowing and Snow Removal

(a) General prohibition. It shall be unlawful for any person to park any vehicle on any public street or portion thereof in the town that prohibits or obstructs snow plowing and/or snow removal.

(b) Snow emergency. Whenever the Road Agent, on the basis of falling snow, sleet, freezing rain or accumulations determines that it is necessary for motor vehicle traffic be expedited and that parking on town streets be prohibited or restricted for snow plowing or snow removal, he/she shall put into effect a parking prohibition on all travelled routes within the town limits, including all municipal parking lots. The first level, yellow, will prohibit parking on the following streets which are considered major arteries and transportation routes:

- (1) Condition yellow. The first level, yellow, will prohibit parking on the following streets or portions of streets which are considered major arteries and transportation routes:

Main Street from Cumberland Street to Route 110

State Street from Main Street to immediately after the Northumberland Swimming Pool

Church Street from Main Street to State Street

- (2) Condition red. The second level, red, will be invoked when it becomes necessary to prohibit parking on all routes within the town limits and all municipal parking lots. Once in effect, the prohibition shall remain in effect until terminated by announcement of the Road Agent. While the prohibition is in effect, no person shall park or allow to remain parked any vehicle on any portion of the town's streets.

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- (c) Announcement. The Road Agent shall cause such declaration made pursuant to this chapter to be publicly announced by means of broadcasts from stations with a normal operating range covering the town, and he may cause such declaration to be further announced in the local newspapers when feasible. Such announcement shall also be made via the Town website, Facebook, Instagram and any other appropriate and relevant forms of social media. Such emergency shall be in effect one (1) hour from the time of the first public announcement.
- (d) Violation. Vehicles parked on the streets which prohibits or obstructs snow operations will be in violation of this section and subject to appropriate penalties as outlined in Section IV.

Section XIX. Overnight Parking During Winter

- (a) It shall be unlawful for the owner or operator of any vehicle to park said vehicle on any street or municipal parking area in the town between, and including, the first of November of each year and the last day of March of the following year between the hours of 12:00 midnight and 7:00 a.m.
- (b) During the months of October and April of each year, the Police Chief or Road Agent is authorized to prohibit parking on town streets between the hours of 12:00 midnight and 7:00 a.m. when necessary to accomplish snow plowing and/or snow removal, provided the Police Chief provides public notice of parking prohibition through public means and/or social media. When parking is prohibited under this provision it shall be unlawful for the owner or operator of any motor vehicle to violate this parking prohibition.

Section XX. Parking for Certain Purposes Prohibited

No person shall stand or park a vehicle upon any roadway for principal purpose of displaying it for sale or washing, greasing or repairing such vehicle except repairs necessitated by an emergency.

Section XXI. Emergency Parking

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(a) There shall be no stopping, standing or parking by any motor vehicle in the emergency parking space located on the west side of the Northumberland Town Pool.

(b) The only exception to this section shall be for first responders that are using the above referenced parking space during an active emergency event. A fine for a violation of this section shall be no less than one hundred dollars (\$100).

Section XXII. Fire Parking Only

There shall be no stopping, standing or parking by any motor vehicle between the signs east of the paved portion of the fire station prohibiting such action. These parking spaces shall be properly signed at all times.

The only exception to this section shall be for first responders that are using the above referenced parking spaces during an active emergency event. A fine for a violation of this section shall be no less than twenty-five dollars (\$25).

Section XXIII. Police Parking Only

There shall be no parking in the parking space on the north side of the Northumberland Town Office, except for any police vehicle. The fine for a violation of this section shall be for no less than fifty dollars (\$50).

Section XXIV. Police Chief Parking Only

There shall be no parking in the parking space on the east side of the Northumberland Police / Ambulance Department, except for the Chief of Police. That space shall be marked accordingly with an appropriate and approved sign. The fine for a violation of this section shall be no less than fifty dollars (\$50).

Section XXV. Ambulance Director Parking Only

There shall be no parking in the parking space on the west side of the Northumberland Police / Ambulance Department, except for the Ambulance Director. That space shall be marked



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accordingly with an appropriate and approved sign. The fine for a violation of this section shall be no less than fifty dollars (\$50).

Section XXVI. School Bus Parking Only

There shall be no parking in the parking spaces on the west side of the Groveton High School designated for school bus parking only. Those spaces shall be marked clearly and accordingly. The fine for a violation of this section shall be no less than seventy-five dollars (\$75), and the vehicle may be subject to tow.

Section XXVII. Student Drop Off Only

There shall be no parking or stopping allowed in the parking spaces on Church Street west of the Groveton Elementary School, which have been specifically designated for the pick-up and drop-off of students at said school. Standing and stopping shall only be allowed for so long as is deemed reasonable to accomplish the task of boarding or alighting students from a vehicle. The fine for a violation of this section shall be no less than twenty-five dollars (\$25).

Section XXVIII. All Other Prohibited Parking

There shall be no unauthorized parking within the Town of Northumberland by any vehicle in defiance of any permanent sign, temporary sign or other appropriate method that is posted conspicuously prohibiting such actions. Any unlawful parking action not specifically outlined in this ordinance shall default to this section in regards to the appropriate penalties. The fine for a violation of this section shall be no less than ten dollars (\$10).

Section XXIX. Penalties

The penalties for a violation of any section of the ordinance shall be for no less than what is specified in section IV. The maximum penalty for any violation of any section of this article shall be for no more than one thousand dollars (\$1,000.)

Section XXX. Repeal

The provisions of this ordinance shall replace all previous ordinances regulating parking

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issued by the Town of Northumberland, and any previous parking ordinances are hereby rescinded.

Section XXXI. Effective Date

The Northumberland Board of Selectmen adopted this ordinance at a public hearing held on August 15th, 2022, and is effective on August 16th, 2022.

Keith Bronson (Chairman)

William Caron

James W. Tierney Jr.

- 4. Discussion/adoption of Wildlife Ordinance:** Tammy brings up a conversation she had with Fish and Game regarding implementing an ordinance that would give the ability for Police and Fish and Game to go after people attracting bears with rubbish or feeding them.

Al says this ordinance only addresses garbage; bird feeders are also a problem.

Jim explains that this ordinance is primarily for in town.

Discussion on bird feeders attract bears all over. Relocating problem bears mentioned by Bill.

Discussion of garbage pickup times, Cortney Mclain feels it is too early.

Jim mentions that he has been told that if they miss anyone's garbage pickup they circle back.

Paul Perras suggests talking with the removal company because gas is so expensive and may not be going back.

Bill mentions that they pick up early as there is less traffic, but can be discussed.

Keith asks if there are anymore questions or comments. None.

- 5. Suspension of Public Hearing:**

Jim makes motion to suspend the Public Hearing , Bill seconds, all in favor, 3-0.

- 6. Chairman opens the business meeting:** Keith opens the business meeting at 7:47pm and asks for an acceptance of minutes.

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7. **Acceptance of Minutes:** Correction to August 1st minutes under d. Sign Permit application – It should read Patricia Cross & Point to Point Realty

Jim makes motion to accept minutes with correction, Bill seconds, all in favor, 3-0.

8. **Department Head Business:** Ambulance and Police Depts.

Tammy reports that Chief Pelletier is not present to give report, as he is out today, and his lieutenant had a personal emergency.

Tammy recaps for public on Ambulance: Year to date 313 calls, down from 336 calls last year at this time. Comstar report year to date: \$95,874.21

Groveton Ambulance and Northwoods Center for Continuing Education are hosting a Mass Casualty Incident Training. This will be a two- part session with the classroom portion on Saturday the 20th from 0900 to 1500, and the hands-on session on September 19th.

This training will provide EMS and hospital staff with the information and skills they will need to perform during a large-scale incident.

All ambulances are operational with the A3 unit that has 77,000 miles being placed frontline while the A1 unit is being utilized as the secondary unit as it currently has 84,000 miles on it.

9. **Matters from the public:**

- a. Tim Bilodeau – Brown Road Matter – Much discussion of letter below:

Town of Northumberland
Board of Selectmen
19 Main Street
Groveton, NH 03582

August 15, 2022

Bill Osgood (deceased) never maintained the town owned property adjacent to 53 Brown Road, the lady living in the truck camper was illegally occupying the property and she used a hand reel mower to mow around the camper.

Meeting minutes from October 7th, 2019, the Town questioned the legalities of evicting the lady and removing the camper, but no decision was made until checking with legal counsel.

Meeting Minutes from October 21st, 2019, the heir to the 53 Brown Road property explained to the town that she was trying to sell the property but there were issues because of the lady living in the camper hindering the possibilities of a sale. The opinion from legal counsel was there are NO PROBLEMS with proceeding to evict. Sometimes after the October 21st, 2019, meeting the Town proceeded to evict the lady from the property and the Highway department disposed of the camper at the recycling center.

New owners of 53 Brown Road decided to recklessly use the Town owned property (illegal demo burning, ATV racetrack, fireworks, and disposal of cat feces).

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They were spoken to by NHDOT about their personal unregistered camper and the front porch in the NHDOT right of way. The residents moved the camper onto the Town owned property, but the front porch remains.

The Town Road Agent at some time told the residents of 53 Brown Road to remove the Camper, Horseshoe pits and fire pit from Town property and they were instructed to stay off the property.

Again, the residents of 53 Brown Road continued to recklessly use the Town owned property, so the Town and Highway crew installed barriers and No Trespass Signs.

Now the residents of 53 Brown Road are claiming adverse possession (squatters rights) on property they or the former owners of 53 Brown Road never maintained or occupied.

I spoke with Tammy at the Town Office regarding the Town parcel, and she kindly gave me the deed book and page. I looked up the deed and it stated the Town acquired this land for the intent and purpose of a TOWN DUMP. This property in the future could be very valuable to the Town for future Town growth and taking out ¼ acre could be a decision that could have consequences in the future.

On Sunday August 14, 2022, I spoke to a local timber harvester about the Town owned property in question and he stated that it would be foolish to sell that portion of the parcel because if the timber was to be harvested that is the only access to the back section, the only other access points are thru wetlands.

I contacted a real estate agent and researched other "Taxpayer's" parcels about the value of a ¼ acre size parcel on a Town maintained road, Town water and curbside trash pickup. The value of a piece of property this size with these amenities is between \$20,000 to \$25,000 not ONE DOLLAR.

It's my request to the board to deny the lot line adjustment and stop it from proceeding. The current owners of 53 Brown Road are NOT entitled to the lot line adjustment based on the threat to seek legal action on an adverse possession claim they do not have. At the very least if the Town should sell this property, it should be for fair market value.

Respectfully Submitted,
Timmy J. Bilodeau
60 Brown Road

Select Board and Tim discuss valid points. Tim would like a decision tonight, but Select Board decides to wait until both parties can meet.

The next meeting will decide whether this moves forward or not.

Discussion of large cost to survey all land to be paid by buyer.

b. Sue Peel – Food Pantry in Lancaster

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Ask Selectmen for a donation as all freezers are empty, discussion of educating people on how to prep and use food wisely. Used to provide 1500 meals now up to 3000 meals. Walmart and Shaws cannot provide enough food. Groveton has 100 to 105 families using the Lancaster food pantry, in Lancaster there 747 families using.

Sue assures the Selectmen that there are strict rules of qualification, not everyone can participate.

Discussion between Liz and Select Board on the Welfare budget use so far. Liz believes it to be very little but may change because of circumstances.

Budget of \$14,622 left. All agree that \$1,000 is not enough, but Sue may be able to come back for another donation.

Jim makes motion to make a \$1,000 donation to the Lancaster Food Pantry, Bill seconds, all in favor, 3-0.

10. Town Administrator Business:

- a. Health Officer (JT) – no interest from anyone, even the person who showed interest before said he was no longer available. Need a health officer to come up with ordinances, or nothing can be done about the mosquito problem.

Tammy mentions that a Health Officer can be shared from another town but suggests trying to find someone local.

Min to share on all town websites.

Decision to advertise for the position.

- b. Review/decision on annual Road Toll requests received – 3 requests

Junior Class – October 8 at 8:30am on Church Street, rain date October 9th.

Student Council – October 15 at 8:30am on Church Street, rain date October 16

National Honor Society – May 27 at 8:30am on Church Street, rain date May 28.

Jim makes motion to approve all requests, Bill seconds, all in favor, 3-0.

- c. Elections – Min explains that there is a need for at least one Selectman to be at elections, it is law. Tammy: someone can be appointed pro -tem. Further discussion to take place.

- d. Review/discussion/decision of award for fuel bids received for 22-23 heating season

2 Bids, CN Brown, and Irving. Irving lowest \$3.75/gal on heating oil, \$1.89/gal of propane.

CN Brown: \$3.89/gal on heating oil, \$2.00/gal of propane.

Could the library and fire station be added? Will investigate.

Jim makes motion to accept Irving bid for fuel for 22-23 heating season, Bill seconds, all in favor, 3-0.

Municipalities do not pay the taxes on these.

- e. The Nature Conservancy

Elizabeth Bergquist explains the need to purchase 2 parcels and would like a letter, not monetary support, for this. The support would help in getting Source Water Protection Grant money for drinking water trust fund.

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Questions on whether this was buildable land or wetlands, use is restricted, possibly to development. Haying will still be done and there will be access to fishing.

These parcels would protect the town's well heads.

The Selectmen decide to sign the letter in support.

11. Applications/Permits and Warrants:

a. Building Permit Application (s)

Library roof – Solution Roofing/Tyler Eaton – Jim makes motion to sign, Bill seconds, all in favor, 3-0.

Point to Point Realty – Humphrey Roofing – Jim makes motion to sign, Bill seconds, all in favor, 3-0.

12. Announcements: The next Select Board meeting will be held on September 6th.

Town offices will be closed on Monday, September 5th.

Jim makes motion to go into Non-Public, Bill seconds, all in favor, 3-0. Roll call vote to go into Non-Public session

13. Non-Public Session: (Pursuant to RSA'S 91-A:3, II ()):

Present in Non-Public: Tammy Letson, Select Board

Jim makes motion to come out of Non-Public at 9:32pm. Bill seconds, all in favor, 3-0.

14. Adjournment: Bill makes motion to adjourn at 9:34 pm. Jim seconds, all in favor, 3—0.



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Respectfully submitted,

Pam Kathan

Northumberland Select Board Minute Taker

Next meeting September 6th, 2022

Minutes approved by Northumberland Select Board Members on _____

X

Keith Bronson
Northumberland Select Board Chairman

X

William Caron
Northumberland Select Board Member

X

Jim Tierney
Northumberland Select Board Member