



Town of
Northumberland
Office of Selectmen
19 Main St
Groveton NH 03582
Phone (603) 636-1450
Fax (603) 636-6098

www.northumberlandnh.org

Town of Northumberland

Board of Selectmen

Meeting Minutes (Draft)

Date: Monday, September 19th, 2022

Place: Town Meeting Room - 10 Station Square

Time: 6:00 P.M.

During the meeting wearing of masks is encouraged for all individuals

Select Board Members present: Keith Bronson, Chairman, Bill Caron, Jim Tierney
Others present: Tammy Letson, Town Administrator, Al Rossetto, James Gibson, Sean Durkin, Kathy Frechette, Paul Perras, William Daisey, Peter Pelletier, Norm Cotter, Sue Peel

- 1. Chairman opens the meeting:** Keith opens the meeting at 6pm and asks for a motion to accept minutes.
- 2. Acceptance of Minutes: #1 - 9/6/22 Minute Corrections, Laurie Coos is Laurie Cass, Section 9 item C 4th sentence Liz Ball asked the question rather than Courtney.**

Jim makes motion to accept minutes with corrections, Bill seconds, all in favor, 3-0.

#2 - 8/22/22 - BOS Special Business Meeting minutes

Jim makes motion to accept minutes, Bill seconds, all in favor, 3-0.

- 3. Department Head Business:** Ambulance and Police Depts

James Gibson for Ambulance gives report: 2022 – 347 calls to date. 2021 – 401 calls, down 54 calls.

Comstar: as of 9/13/2022, \$120,695.65

Mass Casualty Incident Training, September 19th cancelled due to weather, rescheduled to September 23rd. This training helps provide EMS and hospital staff with the information and skills they would need to perform during a large-scale incident.

A3 Ambulance unit sent for service to Noyes Chevrolet after experiencing issues during a call. Front brakes, rotors and shocks were replaced. When returned there was an excessive shimmy in the front end at 50MPH. Findings were a bad tire and pitman arm, parts will be in Wednesday.

Bill asks James about the other ambulance and James replies that the radios are getting reprogrammed.

Tammy informs James that no money for repairs can be taken from the Capital Reserve, will have to use budget money.

Police: Tammy lets everyone know that Peter may be late as he had to assist with a call.

Chief Pelletier arrives and apologizes for not having correct call numbers. The computer program has problems and is causing much frustration, and is being worked on.

In house training is finishing up for this year, this is an annual training event.

Bill Caron wants to know if the bathroom light was fixed.

Chief Pelletier replies that it has.

4. Matters from the public:

Kathy Frechette comments on the roof that is being built over the walkway on 10 Station Square.

Al Rossetto comments that it is a being nicely done.

Bill Caron adds that it still needs to be finished.

5. Town Administrator Business:

a. Follow up discussion Eames St signs

Keith comments that the signs should have been removed last year.

Paul Perras?? Comments that he has been attacked on social media for parking on the street.

Discussion about the residents do not want the signs, the Road Agent keeps putting them up. The school should be telling the students there is no parking. Suggestion to put a sign up saying no parking except for Eames Street residents, but it is a public way paid for by all taxpayers so it cannot be limited to just the residents on the street.

Sean Durkin thinks that the number of students that can park there should be limited to Seniors.

Kathy Frechette comments that if the 4-hour signs are coming down then the 2 hour parking signs on State St. should be removed as well.

Tammy informs that the 2-hour signs on State St have to be removed per State Order.

Jim Tierney makes motion to take the old 2-hour parking signs down on State St per State Order, Bill Caron seconds, all in favor, 3-0.

(See attached below a letter from Eames Street residents asking for the signs to be removed.)

b. Primex Cap Assurance Program and Resolutions

Tammy Letson, Town Administrator, explains that liability insurance is thru Primex and the cap program guarantees the insurance rate will not go up over the cap, but will go down when rates are lowered.

Keith Bronson informs there is a 9% increase for July – June 2022/2023 season, but that the cost can go up to that increase but not over for the June 2023/2024 season.

Jim Tierney makes motion to sign and accept the cap program, Bill Caron seconds, all in favor, 3-0.

c. FX Lyons - Discussion/decision of transfer of CRF money

Tammy explains that there was discussion and decision to replace 1 broken well pump, but they should both be replaced so permission by the Select Board is needed to transfer money from the Short Lived Assets, the balance is \$34,850, and the pump is \$18,850. Tammy does not include the \$25,000 put in every year. Jim makes motion to give permission to take out the money, Bill seconds, all in favor, 3-0.

d. Review/discussion and applicable decision of planning board resignation received – Ted Caouette has resigned, Keith accepts his resignation and an ad for a replacement is in the paper.

e. Other - Tammy follows up from the last meeting where the wording for grinding may hold up money from the Trustees of the Trust Fund, but they all agree this would be a viable use.

Health officer follow up. Lancaster has reported that they would be willing to help and that a resident had also put in an application for the position. The applicant has no health experience but has an excellent work history.

Decision made to have the Lancaster Health Officer with the resident as the Deputy. Jim brings up that in the past the Deputy was never paid for that position.

Probable new Clerk to the Precinct would like to know if the current Select Board is still in agreement to absorb the Precinct. Select Board is in agreement to keep on the warrant.

Regarding the Wild Life Ordinance, according to NHMA this should go to a town meeting vote, not a Select Board vote. RSA must grant the Select Board authority to pass it.

All ordinance acceptance and changes to be put to town vote.

Kathy Frechette was not able to find an answer to the poles and vet banners.

Tammy spoke with Jodi Parody on information for poles and banners.

6. Applications/Permits and Warrants:

- a. Follow up discussion/decision of Non-Resident Transfer Station Permit Application: Map 106, Lot 033 – trying to clean up area, no resident. Jim makes motion to approve, Bill seconds, all in favor, 3-0.
- b. Building Permit Application(s) (6) **Proulx-Map** 236, Lot 019, converting house from 100 amp service to 200 amp. Al has signed. Jim makes motion to accept, Bill seconds, all in favor, 3-0.

Ryan-Map 101, Lot 38, seasonal camper, no water to dispose of. Discussion of more details. Al signed, but will check with Liz. Jim makes a motion to sign, Bill seconds, all in favor, 3-0.

Beland-Map 237, Lot 004, reroofing, metal roof over shingles. Fee waived, changes appraisal value. Jim makes motion to sign, Bill seconds, all in favor, 3-0.

McMann-Map 222, Lot 001, Al signs

Thornton-Map 216, Lot 006, replace roof shingles and outdated windows. As well as beams etc., fee paid, Jim makes motion to sign, Bill seconds, all in favor, 3-0. Al to sign.

Webster-Map 240, Lot 033 – 12 panel solar array, fee paid. Jim makes motion to sign, Bill seconds, all in favor, 3-0. Al to sign.

Warrants for Land Use Change Tax

Sherry Ryan - Map 101, Lot 38 to take out of current use 1.42 acres, top of Maple St., Jim makes motion to sign, Bill seconds, all in favor, 3-0.

Howe/Polander - Map 101, Lot 49, 5.5 acres, take out of current use, 87 W. Main. Jim makes motion to sign, Bill seconds, all in favor, 3-0.

Page -Map 232, Lot 12.1, Lost Nation, 3.34 acres, out of current use. Jim makes motion to sign, Bill seconds, all in favor, 3-0.

7. Announcements: None

Kathy Frechette asks when the next Select Board meeting is.
October 3rd.

8. Non-Public Session: (Pursuant to RSA'S 91-A:3, II (None):

9. Adjournment: Motion to adjourn at 6:58pm by Bill, second by Jim, all in favor, 3-0.

Respectfully submitted,
Pam Kathan
Northumberland Select Board Minute Taker
Next meeting October 3, 2022

Minutes approved by Northumberland Select Board Members on _____

X

Keith Bronson
Northumberland Select Board Chairman

X

William Caron
Northumberland Select Board Member

X

Jim Tierney
Northumberland Select Board Member