



Town of  
Northumberland  
Office of Selectmen  
19 Main St  
Groveton NH 03582  
Phone (603) 636-1450  
Fax (603) 636-6098

[www.northumberlandnh.org](http://www.northumberlandnh.org)

**Town of Northumberland**

**Board of Selectmen**

**Meeting Minutes (Draft)**

**Date: Monday, October 3, 2022**

**Place: Town Meeting Room – 10 Station**

**Square Time: 6:00 P.M.**

**During the meeting wearing of masks is encouraged for all individuals**

**Selectmen Present:** Keith Bronson, Chairman, James Tierney, Bill Caron

**Others Present:** Tammy Letson, Town Administrator, Glenn Cassady, Al Rossetto, Charles Fanton, Sean Durkin, Ken Strong, Sue Peel, Carl Voas, Judy Fox, Pete Marshall, Norm Cotter, Kathy Frechette, Reggie Charron, Terri Charron, William Daisey

**1. Chairman opens the meeting:**

2. **Acceptance of Minutes:** Corrections, last page; Item B – 4<sup>th</sup> sentence at after “Al signs” putting siding on front of building – Was there a vote to record?? Jim says yes, probably 3-0, 5<sup>th</sup> sentence Hartley instead of Thornton, 8<sup>th</sup> sentence Sherri instead of Sherry, 9<sup>th</sup> sentence Maple St instead of 87 W. Main. Jim makes motion to accept minutes with changes, Bill seconds, all in favor, 3-0.

**3. Department Head Business:** Highway and Water/Sewer Depts.

Glenn Cassady, Town Road Agent reports for Highway.

Grader came in and completed Page Hill and the back side of the river.

Money saved by using Chloride on the other roads, they stayed packed down.

Michels came in and started reseeding after their matts have all been removed. They were thanked for donating 2 matts for use on the walking path.

Michels to buy Chloride for the Town. Tammy confirms and informs Glenn to send the invoice and they will reimburse.

Glenn says that more hardware came in for the Cemetery gate, the finials, latches, etc., looks good.

Not much work being done outside due to rain but keeping busy cleaning and servicing equipment.

Keith and Hayden are winterizing the Rec buildings and the pool.

Received another 4 cord of wood from Hicks. Went to Lisbon to pick up and received an extra cord for free, only needed 3 cords.

Would like to see if there is extra money to purchase next year’s wood this year.

Would like to build a wood rack from “I” beams to store wood and reduce repeated handling of wood.

The heat is holding in the garage due to the insulation put into the ceiling.



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Cold patch maintenance is ongoing.

New paving numbers have been received, would like to extend paving to Cottage and do High Street with shim and  $\frac{3}{4}$  top.

High Street - \$20,000

Hillside to Cottage - \$49,353

Rehab Northumberland Village - \$25,000 to grind, paving - \$165,000, 3,800 feet long x 22 feet wide. Price for just grinding, \$8,500, 2" base coat - \$56,920

Tammy reports there is \$88,000 in the capital reserve and that does not include the unanticipated funds from the Highway Block Grant.

Glenn suggests doing High and First streets.

Discussion between the Select Board, Glenn, and Tammy to discuss options for payment and schedule.

Jim recommends \$70,000.

Keith asks about the grant, Tammy explains use of grant and further discussion ensues regarding when to use grant money, how long to use, etc.

Jim makes motion to approve the use of up to \$75,000 from the Road Maintenance Capital Reserve Fund, Bill seconds, all in favor, 3-0.

Report continues with reporting that Randy is preordering tires and things for the winter for Water and Sewer trucks.

Tammy asks Glenn if he received a quote for paving the access roads to the leach fields. Glenn to call for amount in the morning.

Signs have been removed after the Parking Ordinance has passed.

Started ditching and draining around the Rec center. Discussion of new "floating" floor and the problem with the gap under the door, the Snack Shack also has similar problems.

Police Department dropped off the winter parking signs to post but need the State's permission to post as some are on State land.

Reggie Charron, Water and Sewer Superintendent reports.

1" iron pipe under Lancaster Road was replaced with CPS plastic, took 5 1/2 hours to complete and luckily only 2 houses had to be shut off.

Budget battles continue.

Cemeteries have been winterized.

Quarter 3 water bills are out thanks to Keith and Hayden.

Winterization of hydrants is started, flushing of dead ends.

Lots of maintenance needed on Reggie's truck, the other truck has header issues.

Parts, chemical supplies, pumps, motors have taken a 100% increase, will get quotes.

Lost Nation chemical waiver request went thru, now waiting for Groveton, this saves the Town a lot in testing fees.

Water use stayed about 200,000 gallons/day during the summer and is now down to 195,000 gallons/day, very good.



Brooklyn Street still has its rag issue, parts for the grinders have been received. Retrofitting the pumps and meters will take a lot of expertise and have contacted FX Lyons to help. Tammy expects this to be covered by ARPA funds, more discussion of the budget ensues.

- 4. Matters from the public:** Ken Strong introduces his neighbor Carl Voas and explains that Carl is trying to build a house but has come up with property and zoning issues. Ken tells the Select Board that he, as an abutter, has no problems with the design that Carl is submitting.

Carl goes on further to explain that he is following up and has met all requirements including submitting a survey to Liz. There may be changes and is not asking for a permit at this time. There are sewer location issues, questions of land ownership, merger, zoning variances, setbacks, etc., that must be discussed and decided. Tammy also reminds Carl of the driveway permit that will be needed. Jim suggests starting with Liz to sort out all these questions.

Charles Fanton asked why he received a property violation. Keith asks if Charles is living in his home. Fanton replies there is no heat so moved to motor home where there is heat. Keith brings up that there is a letter from 2019 on the junk in your yard, neighbors complaining, you have had more than enough time to clean up your yard. Fanton asks where is the junk? Discussion between Keith and Fanton on what is junk and where it is, and the letter sent. Tammy lets Fanton know that Liz has or should be able to find a copy of the letter and that he may receive a copy of the letter from Liz after 10am on Tuesday.

**5. Town Administrator Business: Tammy reports**

1. Other: The Beautification Committee says the town sign near Stratford needs replacing and has a new design, and it is double sided, not made of wood so will not rot. Discussion about the design and the fact that it does not match the other signs, this is important. Sue Peel thinks that all signs should match. Discussion between the Board, Tammy, Al, and Sue as to best way to buy, 3 new ones, keep 2 in stock or buy 1 new sign and paint to match the other signs. Location of signs.

Jim makes motion not to use the new design but to buy another sign and paint to match the others. Bill seconds, all in favor, 3-0.

- b. Letters of Interest – Planning and Zoning Board Vacancies – Clint Bramlet, new resident, and Sean Durkin.

Jim makes motion to appoint Sean Durkin to the Planning Board and Clint Bramlet to the Zoning Board if interested. Bill seconds, all in favor, 3-0.

- c. Tammy brings up that the Precinct Commission's Treasurer may be appointed to another position and the precinct would like to know if Becky could be the Treasurer and do the job on Town time. Jim does not approve the job to be done on Town time. This is a paid position and should not be done on the 40-hour Town time, done on the person's free time. Keith mentions that Becky should be asked. Tammy says that Mel Barney could be another option for the precinct.

**6. Applications/Permits and Warrants:**

- a. **Building Permit Application(s)(2)** – Dean Brook MHP - Map 236 – Lot 005 – MH 25, new 14' x 66' pad to be installed in Dean Brook MHP by Swallow, fees are paid or waived. Dean Brook MHP – Map 236, Lot 005, MH 34 – also new 14' x 66' pad to be installed in Dean Brook MHP.

Jim makes motion to sign both applications, Bill seconds, all in favor, 3-0.

- b. Non-Resident Transfer Station Permit Application – Map 101, Lot 38 – New application, Sherri and Patrick Ryan. Jim makes motion to approve, Bill seconds, all in favor, 3-0.



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Map 236, Lot 026 – Renewal application – Paul Mahoney. Jim makes motion to approve, Bill seconds, all in favor, 3-0.

**7. Announcements:**

Town Offices will be closed Monday, October 11<sup>th</sup> for Columbus Day.

Special School Board meeting on Oct 11 at 5:30pm to accept funds and decide what to do with it.

Discussion of ambulance personnel staying at the Fire Station. Tammy believes he asked Chief Bedell for permission to stay there while on duty as it was close to the ambulance.

Issue with a towed vehicle used for town training, the vehicle disappeared, the owner was upset and wants an apology. No fee to the Town, just wants an apology.

**8. Non-Public Session: (Pursuant to RSA'S 91-A:3, II (c)):** Jim makes motion to go into non-public at 7:45pm, Bill seconds, all in favor, 3-0. Roll call vote.

Jim makes motion to come out of non-public at 8:02pm, Bill seconds, all in favor, 3-0.

**9. Adjournment:** Jim makes motion to adjourn at 8:02pm, Bill seconds, all in favor, 3-0.

Respectfully submitted,

Pam Kathan  
Northumberland Select Board Minute Taker  
Next meeting October 17th, 2022

Minutes approved by Northumberland Select Board Members on

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Keith Bronson, Chairman

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William Caron, Selectman

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James W. Tierney, Jr., Selectman