

**Town of Northumberland Board of Selectmen  
PUBLIC HEARING-POLICE ORDINANCES  
Board Business Meeting Minutes (Draft)**

**Date: Monday, May 2<sup>nd</sup>, 2022**

**Place: Town Meeting Room – 10 Station Square Time: 6:00 P.M. (Public Hearing)**

**Immediately following Public Hearing Board of Selectmen business meeting**

**During the meeting wearing of masks is encouraged for all individuals**

**Select Board Members Present:** Keith Bronson Chairman, Jim Tierney, Bill Caron

**Others Present:** Tammy Letson Town Administrator, Norm Cotter, Pete Marshall, Sean Durkin, Al Rossetto, Reggie Charron, Terri Charron, Glenn Cassady, Kathy Frechette, William Daisey, Peter Pelletier, Judy Fox

1. **Chairman opens the Public Hearing:** Keith Bronson opens public hearing @ 6pm.  
The purpose of this public hearing is to discuss, receive public comment and questions regarding proposed updates to the following Northumberland Police Department Ordinances:
  - a. Discussion/adoption of Animal Ordinance – Tammy states that there is a minimum change to the wording. That it is a Canine Ordinance to match the RSA.  
Sean asks for definition of nuisance. Tammy gives summarized definition of nuisance, menace and vicious. Jim makes motion to accept and sign, Bill seconds, all in favor, 3-0.
  - b. Discussion/adoption of Disorderly Conduct Ordinance – Judy Fox asks if this ordinance would cover a neighbor who has a truck and keeps loading it with junk. Tammy cites a case law for definition of junk yard. Discussion ensues on lawn art, intent, personal and public property litter. Al Rossetto remarks that Page Hill is a dumping ground.  
Chief Pelletier responds that some tickets have been issued upon finding names in the trash. Kathy Frechette adds that her neighbor literally has a junk yard, further discussion on intent and the possibility of adopting a junk yard ordinance. The court would require solid proof of littering to find someone guilty of such, here say not allowed.  
Pete Marshall explains that he has a junk yard license and had to go thru a lot to get it and is subject to fines, how come others are not?  
Norm Cotter: Route 3 is a mess.  
Discussion that nothing can be done on a State road to clean it up without being registered as an Adopt-A-Highway.  
Sean Durkin: Small fee to dump off garbage.  
Jim makes motion to accept and sign the Disorderly Conduct Ordinance, Bill seconds, all in favor, 3-0.
  - c. Discussion/adoption of Drug Paraphernalia Ordinance – no discussion – Jim makes motion to approve and sign, Bill seconds, all in favor, 3-0.
  - d. Discussion/adoption of Town Park Policy: Judy Fox suggest adding the gazebo area to the ordinance, Select Board thanks her and will add.  
Sean brings up the lighting discussion of the State switching to LED, no response from the State yet.  
Reggie brings up that the rebate program will be starting up again. To be revisited.  
Suggestion to add pool area, basketball courts, small ballfield, and the recreation area to include Snack Shack. Parking lot ordinance to be brought forth to cover town parking lots. Jim makes motion to approve and sign the Town Park Policy ordinance, Bill seconds, all in favor, 3-0.
2. **Adjournment of Public Hearing:** Jim makes motion to close Public Hearing and go into Select Board meeting, Bill seconds, all in favor, 3-0.
3. **Chairman opens the business meeting:** Keith opens the Select Board public meeting.

4. **Acceptance of Minutes:** Motion to accept minutes as written by Jim, seconded by Bill, all in favor, 3-0.
5. **Department Head Business:** Highway and Water/Sewer Depts.  
 Glenn Cassady reports 95% of his task list is completed.  
 Spring cleanup is not completed due to the weather, and that affects the pool work as well.  
 Randy has all the plow trucks stripped down from plows, cleaned and painted.  
 Working with the Beautification Committee to hang banners, a lift is coming. While lift is here will be cleaning the Town Building and checking roofs for missing shingles.  
 Grader will be coming soon to grade the dirt roads. The power company wants road graded. Al feels the power company should donate material to fix Page Hill Road. Tammy to ask them.  
 Reggie Charron gives report: Cemeteries water is turned on, had to do some repair work.  
 A lead pipe and lead solder residence inventory is now required by the State for those on the town water system. The State is requiring homeowners to change their pipes and DES is giving grant money to help defray the cost. The project has to be completed in 5 years.  
 Sewer: April 15<sup>th</sup> was a disaster, both Brooklyn St pumps were plugged up and cost \$1,100 to fix. Need to order grinder pumps soon as the quote for 2 grinder pumps installed is now \$20,000 per pump. Jim makes motion to allow Reggie to order the 2 pumps and pay for them and labor and pay for them with ARPA funds. Bill seconds, all in favor, 3-0.  
 Reggie continues with his Mechanic Street pump station was plugged and a new check valve had to be installed, this is a low maintenance pump station.  
 The leach field had a hydraulic overload and pushed the sand out, the whole system was cleaned, now need to stabilize ditch with 5 to 6 loads of material.  
 Received the DES approved treatment for marine areas/items.  
 Prepped for mowing.  
 Treatment plant culverts by the high school were cleaned a week ago. Someone is plugging the culverts, need Police presence to clean, threats being made.  
 This is a very busy time.  
 Discussion on different flushing methods.  
 Al brings up that on Wednesday the Planning Board will be meeting with a new brewery coming to town. Suggested that the Planning Board refer to NH DES's Best Practices Guidelines for breweries.
6. **Matters from the public:** None
7. **Town Administrator Business:**
  - a. Proclamation for Municipal Clerks Week – 53<sup>rd</sup> Annual Municipal Clerks Week, May 1 – 7, 2022, recognized by the Select Board and signed. Copies to be posted.
  - b. Tammy comments on the Locality Grant where \$50,000 was used for the Fire Department and there is \$3,000 left for use by any other department. It is a town grant so can be used for any other use. Al suggests hooking up the generator so it can be used. Bill mentions that the costs are prohibitive, exceeding \$3,000. Tammy lets the Select Board know that the application deadline is June 3<sup>rd</sup> and that this will be circulated to the department heads.
8. **Applications/Permits and Warrants:**
  - a. Non-Resident Property Owner Transfer Station Permit Application – New – Ernest Roy Jr. Jim makes motion to accept, Bill seconds, all in favor, 3-0.
  - b. Building Permit Applications (3)  
 Central Paving – Al has signed – Jim makes motion to accept, Bill seconds, all in favor, 3-0.  
 Julie Boisselle – Al has not signed – Jim makes motion to accept, Bill seconds, all in favor, 3-0.  
 Anita and Scott Newell – Al not signed – Jim makes motion to accept, Bill seconds, all in favor, 3-0.  
 Al signs unsigned permits.
  - c. RWP (Running Water Program) Abatement – 65 State St – Northumberland School District - \$737.80. Jim makes motion to approve, Bill seconds, all in favor, 3-0.
  - d. RWP (Running Water Program) Abatement – 37 Church St – Groveton Fire Dept - \$160.30. Jim makes motion to approve, Bill seconds, all in favor, 3-0.

- e. RWP (Running Water Program) participant not eligible for refund – sending letter to explain why no refund. Jim makes motion to not approve, Bill seconds, all in favor, 3-0.
- f. Intent to Cut – Map 214, Lot 034 – Jim makes motion to sign, Bill seconds, all in favor, 3-0.
- g. Sign Permit Application – 482 NH Rte. 110 – Jim makes motion to sign, Bill seconds, all in favor, 3-0.
- h. Current Use Application – Corrective – Map 222-006, 220-5,6, &7 – Nature Conservancy - Jim makes motion to sign, Bill seconds, all in favor, 3-0.

**9. Announcements:**

- a. Precinct Commissioners Meeting – 5/18/22 – 6 PM – Fire Station
- b. Holiday Announcement – Memorial Day – Closed Monday 5/30/22
- c. Bill announces he will attend the Select Board meeting on the 16<sup>th</sup> via cell phone.

Jim makes motion to go into Non-Public Session at 7:30, Bill seconds, all in favor, 3-0. Roll call vote.

**10. Non-Public Session: (Pursuant to RSA'S 91-A:3, II (a), (b), (c):**

- a. Personnel Matters (PD) (B)
- b. Personnel Matters (TA) (A), (C)

Jim makes motion to come out of Non-Public Session at 9:06pm, Bill seconds, all in favor, 3-0.

**11. Adjournment:** Jim makes motion to adjourn at 9:08pm, Bill seconds, all in favor, 3-0.

Next meeting, May 16, 2022

Respectfully submitted,

Pam Kathan

Select Board Minute Taker

Minutes approved by Select Board Members on \_\_\_\_\_

X

\_\_\_\_\_  
Jim Tierney  
Northumberland Select Board Member

X

\_\_\_\_\_  
Bill Caron  
Northumberland Select Board Member

X

\_\_\_\_\_  
Keith Bronson  
Northumberland Selectboard Chairman