

Town of Northumberland

Board of Selectmen

Meeting Minutes (Draft)

Date: Monday, April 18, 2022

Place: Town Meeting Room – 10 Station Square

Time: 6:00 P.M.

During the meeting wearing of masks is encouraged for all individuals

Select Board Members Present: Keith Bronson Chairman, Jim Tierney, Bill Caron

Others Present: Tammy Letson Town Administrator, Tim Emperor, Jane Emperor, Richard Brooks, Doug Menzies, Rose Menzies, Wanda Cloutier, Jack Bernard, James Gibson, Rejean Bissonnette, Jr., Al Rossetto, Sean Durkin, Robert Barry, Norm Cotter, Peter Marshall, Melinda Kennett Town Clerk/Tax Collector, Kerry Pelletier, Charles Boisclair, Raoul Camara, Peter Pelletier

- 1. Chairman opens the meeting:** Keith opens the meeting at 6pm and asks for acceptance of the minutes from March 21, 2022.
- 2. Acceptance of Minutes: Corrections** – Spelling of Courtney McLain, (one C not two) Paul Perras was present at March 21, 2022, meeting and public hearing. Jim makes motion to approve minutes with corrections, Bill 2nds, all in favor, 3-0.
- 3. Rich Brooks – Current Health Officer Matter**

Rich brings up that he has a unique situation on Marietta Lane. Would like the Select Board to give permission for Rich to contact Ted from Lancaster to offer consultation for this situation. Trailer with no water or sewer, owner would give to Town. Then the Town would have to work with the Trailer Park to be sure there were no fees to be billed to the Town. Much cost involved if the Town must take ownership. Select Board is fine with Rich consulting Ted. Al offers to assist if needed, Terry may get involved as well.

- 4. Department Head Business:** Ambulance and Police Depts.

James Gibson reports for Ambulance: 146 calls to date, 127 calls in 2021. Last Comstar report from 3/18/2022, \$35,441.78. Nothing new because system was hacked. All ambulances are up to date and in service.

Bill asks about the disposal of the 3rd ambulance. Discussion of sealed bid, condition of ambulance is some suspension issues, but the chassis is in pretty good shape. Possibly Ford may buy to send overseas.

Chief Pelletier reports for the Police Department, tentative numbers as follows 149 calls including 33 stops, 2 accidents, 28 new investigations and 6 arrests. Corrections to numbers to be made as necessary.

- 5. Other Matters from the public:**

- a. Tim Emperor – Northern Gateway Trails Club - Trail Access Discussion

Kinney from Lancaster club present to speak and ask if permissions could be combined to send to State.

The Board appreciates representatives coming to explain permissions wanted. Tim asks permission for Bag Hill area ATV trails and from restaurant to covered bridge to gas station.

Jim makes motion to give permission for Bag Hill area, Bill seconds, all in favor, 3-0.

Discussion of use by ATV to access Melcher, Main, Groveton Elementary, State St., Station Square parking lot, Riverside Drive, and covered bridge.

Bill is concerned about signs being ignored, causing close calls. Keith asks what MOMs is doing about the trail. Tim explains that it was a land dispute between the State and MOMs which is now resolved. So, club will reactivate that permit.

No complaints from residents of streets involved. Chief Pelletier confirms no complaints and feels that ATV access to town is helpful for businesses in town.

Jim asks that this does not include Page Hill or Lost Nation Road. It does not. Jim makes motion to approve mentioned streets, Bill seconds, all in favor, 3-0.

- b. Kailene Jones – Change of Date request for use of big ball field for color run from 6/4 to 6/11. There seems to be no conflicts with this date change. Jim makes motion to accept new date, Bill seconds, all in favor, 3-0.

6. Town Administrator Business:

- a. Discussion of Recreation employees receiving ARPA stipends. Suggestion by Wanda to give ARPA funds as stipends or bonus for Pool workers. Tammy suggests following the guidelines for First Responder stipend. Bill wants to give only to returning employees and Tammy suggests not giving stipend until the end of the season.

Jack Bernard asks what ARPA means. Tammy explains that it is the American Rescue Plan Act. How much paying out? \$3600. Jack asks for a report on how the ARPA funds were received spent.

Sean Durkin wants a copy also, further inquiries on wages, qualifications. This stipend to be for this year only. Jim makes motion to pay stipend from ARPA at end of the season for people staying this 2022 season. Bill seconds, all in favor, 3-0.

- b. Review/discuss letter of resignation from Recreation commission and letter of interest received

Keith reads resignation letter from Raina Gadwah. Jim makes motion to approve resignation, Bill seconds, all in favor, 3-0.

Keith reads letter of intent from Ben Hickey. Wanda says he is a good candidate but wants to wait until after the recreation commission meeting tomorrow. Jim makes motion contingent on discussion by recreation commission meeting/approval. Bill seconds, all in favor, 3-0.

- c. Appointment to Planning Board from alternate to member – Ted Caouette

Al Rossetto apologizes for not bringing this to the Board before now. Ted has been a long time alternate and attends all meetings. Wants to make Ted a full-time member. Jim makes motion to move Ted from alternate to full time, Bill seconds, all in favor, 3-0.

- d. Other Town Administrator Business:

Tammy relays that CDL testing has been scheduled for 3 employees at the beginning of May.

7. Applications/Permits and Warrants:

- a. Supplemental Warrant – First quarter town wide drains – Jim makes motion to sign, Bill seconds, all in favor, 3-0.
- b. Abatement – First Quarter Sewer – Map 102, Lot 017 to be merged with Map 219, Lot 011-235 State St, Jim makes motion to approve, Bill seconds, all in favor, 3-0.
- c. Supplemental Warrant – First Quarter Water – Map 102, Lot 017 to be merged with Map 219, Lot 011 – 235 State St, Jim makes motion to approve, Bill seconds, all in favor, 3-0.
- d. Supplemental Warrant – meter not in billing utility, did not generate a bill for 1st quarter, 2,000 gal @ \$6 per thousand. \$12. Jim makes motion to sign, Bill seconds, all in favor, 3-0.
- e. Non-Resident Transfer Station Permit Application(s)(2) – Map 246, Lot 2, Map 223, Lot 12, renewal. Labosky. Jim makes motion to sign, Bill seconds, all in favor, 3-0.
- f. Non-Resident Transfer Station Permit – New owners of old McMann Property, 608 Lost Nation, fixing up property. Jim makes motion to sign, Bill seconds, all in favor, 3-0.
- g. Abatement – Expense for backflow meter testing – 36 Mayhew Lane – town wells, should not have been billed, need to abate. Jim makes motion to sign abatement, Bill seconds, all in favor, 3-0.
- h. Building Permit Applications (8) – Map 104, Lot 75, Map 101, Lot 29, Map 107, Lot 15, Map 236, Lot 18, Map 104, Lot 136, Map 205, Lot 6, Map 101, Lot 49, Map 225, Lot 15-01. Each Building Permit was individually motioned by Jim, individually seconded by Bill, all permits were individually approved 3-0.
- i. Disabled Exemption Application – Map 229, Lot 25 – Jim makes motion to approve, Bill seconds, all in favor, 3-0.
- j. Solar Exemption Application – Map 227, Lot 32 – Jim makes motion to approve, Bill seconds, all in

favor 3-0.

- k. Veteran’s Tax Credit Application – Map 227, Lot 32 – Jim makes motion to approve, Bill seconds, all in favor, 3-0.
- l. Application for Current Use Assessment – Map 220, Lots 5,6,7 = Jim makes motion to approve, Bill seconds, all in favor, 3-0.

8. Announcements: Jack asks when a warrant article passes, how long is it good for. Discussion begins on tipping fee charge to residents without town water. Tammy informs that warrant was advisory only, not legally binding. Unfair to charge those residents without town water. Being revisited.

Jim makes motion to go into Non-Public at 7:25pm, Bill seconds, all in favor, 3-0. Roll call vote.

9. Non-Public Session: (Pursuant to RSA'S 91-A:3, II ()):

- a. Resident Matters (6)

Jim makes motion to come out of Non-Public at 7:42pm, Bill seconds, all in favor, 3-0.

10. Adjournment: Jim makes motion to adjourn at 8:46pm, Bill seconds, all in favor, 3-0.

Respectfully submitted,

Pam Kathan
Northumberland Select Board Minute Taker

Next meeting May 2, 2022

Minutes approved by Northumberland Select Board Members on _____

X

Keith Bronson
Northumberland Select Board Chairman

X

William Caron
Northumberland Select Board Member

X

Jim Tierney
Northumberland Select Board Member