

# TOWN OF NORTHUMBERLAND PLANNING BOARD Minutes

Weds., December 6, 2023

Groveton PD/Ambulance Bldg. - Meeting Room

10 Station Square

Groveton, NH

**6:00 P.M.**

Al Rossetto, Sean Durkin, Jim Weagle, Nicole Canavan  
Bob Briere, Rebecca St Cyr – Minute Taker

## **1. MINUTES of the November 8, 2023 Meeting**

Motion to approve the November 8, 2023 minutes by: S. Durkin  
2<sup>nd</sup> by: N. Canavan, All in Favor 4-0

## **2. Public Hearing – Lot Line Adjustment Briere-Collins**

Public Hearing opened at 6:01 pm  
Al Rossetto reviewed the Lot Line Adjustment

There were no comments from the public.

Public Hearing closed at 6:03 pm  
Planning Board meeting opened at 6:03 pm

Motion to approve the Lot Line Adjustment by: J. Weagle  
2<sup>nd</sup> by: S. Durkin, All in Favor 4-0

The Board members each signed the documents.

## **3. Master Plan Discussion -**

The Board reviewed the Master Plan page by page and made additions or corrections to wording as follows:

- T. Letson recommended the following addition on the introduction-**page v.**

*Capital Improvements Program*

*To meet Northumberland's future needs, it is necessary to plan for capital improvements and purchases far in advance. The best way to achieve this goal is to implement a Capital Improvements Program. Capital projects should be identified to address existing deficiencies and / or anticipated future year needs. Implementation of projects must take the vision and goals of this master plan, all land use*

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*ordinances, and economic development into consideration. This plan should address capital improvement projects needed in Northumberland for at least the life of this master plan, if not even further. It should classify projects based on need and give a suggested timetable to implement these projects. The Capital Improvement Program must be revisited on a regular basis to ensure it remains a relevant planning tool.*

- Page 4 – Chapter 2 – Goals and Objectives  
Line one – change year to 2024.
  
- Page 6 – Socio Economics  
Objectives – Item 3 – change last word (areas) to Levels.  
  
Housing – Item 4 – change character to characteristic
  
- Page 7 – Community Facilities –  
Goal  
Change “today’s” residents to present residents  
Change “tomorrow’s” residents to future residents  
  
Objectives  
Item 9 – Change to – total operational costs.  
  
Natural Resources  
Item 8 – remove
  
- Page 17 - J. Weagle will add the stats for 2014 – 2020 in the chart and the Wording in the bottom section will be updated once that is done.
  
- Page 18 – N. Canavan will take out the column in the chart for 2023 and update the averages.
  
- Page 19 – Tables 3-13 and 3-14 are taken out.
  
- Page 23 – N. Canavan will work on the Total Housing Stock numbers. There is a discrepancy between the numbers from 2010 and 2022, 2023 numbers.
  
- Page 24 – Liz Ball suggested that Table 4-2 and the paragraph below it be removed.  
  
Seasonal Housing  
N. Canavan will update the information in this paragraph to include Airbnb housing.

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- Page 25 – Table 4-3 – the chart will be updated to percentages only.  
Table 4-4 – N. Canavan re-did this table. The wording will be adjusted at the next meeting.
- Community Facilities – the School system and Recreation Dept have not provided any information for the master plan. If we do not receive anything by the next meeting we will make a notation that information wasn't received so it doesn't look the departments were omitted.

All other departments submitted information for the master plan update.

- Chapter 7 & 8 – no changes

There were no other changes recommended.

The Board will meet again on 12/20/23 at 6:00 pm to continue working on the Master Plan.

J. Weagle asked if there is money to cover the transcriber; we need to be sure there is money available.

Motion to allocate money in budget to pay minute taker for an extra meeting by: N. Canavan  
2<sup>nd</sup> by: S. Durkin, All in Favor 4-0

#### **4. Any Other Business To Come Before the Board**

No further business was discussed.

Motion to adjourn by: N. Canavan  
2<sup>nd</sup> by: S. Durkin, All in Favor 4-0

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Minutes approved by Northumberland Planning Board Members on \_\_\_\_\_

X  
Al Rossetto  
Northumberland Planning Board Chair

X  
Sean Durkin  
Northumberland Planning Board Member

X  
Ryan Shannon  
Northumberland Planning Board Member

X  
Nicole Canavan  
Northumberland Planning Board Member

X  
Jim Weagle  
Northumberland Select Board Rep

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