

**Town of Northumberland
Board of Selectmen
Meeting Minutes
Date: March 18th, 2019
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.
Draft Copy**

Board members present Michael Phillips, Jim Weagle, Chris Wheelock
Others: Jim Gibson, Sam Oakes, Pete Marshall, Nancy Merrow, Al Rossetto, Chief Peter Pelletier, Joseph Kennett, Rebecca St. Cyr – Recorder

1. Chairman opens the meeting: J. Weagle opened the meeting at 6:00 pm

2. Acceptance of Minutes:

Motion to approve the March 4th minutes by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

3. Selectmen Business:

a. Department Head Business: Ambulance and Police Depts.

Jim Gibson – Ambulance – EMS Chiefs Report

1. 2019 we have had 123 calls to date.
2. 2018 there were 116 calls for the same time period.
3. We are currently up 7 calls from last year's numbers.
4. We have had 36 requests for transfers to date. 9 accepted, 27 declined.
Declined: 3 – no medic
2 – no second provider
19 – no crew
3 – weather
5. Comstar report: Gross commitments - \$76,264.00. Total collected for 2019 to date - \$39,215.31.
6. We have started the order for the 3 Zoll Cardiac monitors.
7. All ambulances have been serviced, oil and filter changes, alignments, tire rotations and replacement where needed.

M. Phillips asked what no second provider means, J. Gibson gave an example – the State of NH requires 2 licensed attendants for a transfer. We always make sure the 911 calls are covered, it would be rare if we didn't have coverage.

C. Wheelock said Robin Irving has a grant that will possibly cover the cost of the Zolls. Wheelock asked if there is a way to track usage by ambulance. J. Gibson said he can do a total for each.

At Town Meeting it was brought up that one of the Zolls is out; J. Gibson said we took one out of mothballs that Stratford had so everything is current and working until June when the M series go out of service. Zoll will be taking our old ones in trade. He told the company if it's something they can fix and it doesn't come back on us, usually it's approx. \$5,000 to fix them, so Gibson will have them hold off.

N. Merrow asked about missed calls because people weren't available; Gibson said we cover the 911 calls, that pertains to transfers. We used to give them a stipend to be on call, which worked for a while.

Chief Peter Pelletier – Police Dept.

Since the last report we have had 10 new investigations, made 7 arrests - 2 were summons; investigated 3 MV accidents.

Last week he attended Use of Force Training in Concord with one of the part time officers. We have been working with an agency for training, they have a simulation room. By the next meeting Dennis Miccuci will be sent for Field Officer training school.

Pelletier will be moving forward with the budget, he has done some initial testing and hopes to hire another full-time officer soon.

Alyssa is scheduled to graduate from the Police Academy April 26. We received a report card on her; she has leadership ability, sets a good example for others.

- b. LEOP Grant Agreement - J. Weagle this is for the Local Emergency Operation Plan update. It's \$4,000 through NCC. J. Weagle said it has to be updated on a regular basis.

Motion to approve by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

- c. Request to use big ball field - 7th Annual Griffin Donald Kenison Memorial Co-Ed Softball Tournament – J. Weagle read the letter of request. Aug 9 - 11

Motion to approve by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

- d. Discussion/decision - Re-assignment of Depts. and Chairman

Motion to nominate C. Wheelock Chairman of the Select Board by: M. Phillips
2nd by: J. Weagle, 2 in Favor 1 abstained.

Wheelock will take over as Chairman at the next meeting.

Departments -

J. Weagle – Ambulance

M. Phillips – Police, Highway

C. Wheelock – Solid Waste, Town Office

Appointments - Various Board/Commission Officials -

John Normand – Conservation Commission

Richard Paradis – Conservation Commission

Winston Hawes – Conservation Commission

Mike Simino – Recreation Committee

Al Rossetto – Planning Board

Jeffrey St. Cyr – Zoning Board

Gerry Crompton – Zoning Board

Motion to approve by: M. Phillips

2nd by: C. Wheelock, All in Favor 3-0

Road Agent – 2019

Motion to appoint Glenn Cassady road agent for 2019 by: M. Phillips

2nd by: C. Wheelock, All in Favor 3-0

- e. Discuss letter from North Country Council - 2020 Regional Transportation Plan Input Peter wrote a letter, they can schedule a joint meeting between the Planning Board and/or Zoning Board. Will plan to add the Select Board to Peters letter and will share with the Planning Board at their April meeting.

Al Rossetto asked about attending these meetings; he has been in the past and asked if he should continue. It is stuff that will affect the Town because it is a 10-year plan, if Robin Irving has something to bring up he can take it with him. A lot doesn't have anything to do with Groveton. J. Weagle said if he goes and doesn't get anything out of it, it's a waste of time.

AVVRRD is a 3-year appointment – Rossetto was re-appointed last year.

N. Mellow asked if the Regional Transportation Plan is the same as they have been talking about for the last 10-15 years. She went to one approx. 20 years ago and it was concerning mainly the rail lines.

- g. Adoption of updated Zoning Ordinance

This is the update for the wind energy that was voted on at Town Meeting.

Motion to adopt by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

- h. Grant authorizations –

The Select Board, in a majority vote, accepted the terms of the Emergency Management Performance Grant as presented in the amount of \$4,000.00 to update the community's Local Emergency Operations Plan (LEOP). Furthermore, the Board acknowledges that the total cost of this project will be \$8,000.00, in which the Town will be responsible for a 50% match. (\$4,000.00).

Robin Irving is authorized to sign all documents related to the grant.

Motion to authorize Robin Irving as authorized representative for the Town of Northumberland for purposes of filing and submitting grant/loan applications by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

Motion to grant both the Chairman of the Board and the Treasurer as certifying officials for the Town of Northumberland for purposes of signing and certifying grant/loan documentation by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

Motion to submit a USDA SEARCH (Special Evaluation Assistance for Rural Communities) grant application for water/sewer engineering on The Hill as being in the best interest of the Town. This will be matched with the engineering money in the budget by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

Motion to submit a USDA Community Facilities Equipment grant application for funding of ambulance equipment by: M. Phillips 2nd by: C. Wheelock, All in Favor 3-0

Motion to submit a Moose Plate grant application for funding of restoration of the covered bridge fascia by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

4. Applications/Permits and Warrants:

a. Application for Current Use

1. Steve Smith and Elaine Marker; Map 256, lot 22

Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

b. Non-Resident Transfer Station Permit Applications (8)

1. Newton Rev. Trust, 55 Herman Savage Rd.
2. Larry Labrecque, 144 State St.
3. Ricky & Jennifer Theberge, Coos County Pitt Stop
4. Henry Dyer, 27 State St.
5. Michael & Deanna Boulanger, 521 Lost Nation Rd.
6. John M. Parson, 59 Church St.
7. Steve and Elizabeth Collins, 6 Chelle Lane
8. Guy Mailhot Trust, 41 Brooklyn St, 21 Rich St., Rich St.
9. Lisa Chapman, J. Miller-Hyler, 951 Lancaster Rd.

Motion to approve the Non-Resident Transfer Station Permits above by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

c. Veteran's Credit Application

1. Wolfdicker & Ursler Deny, 43 Burt Hollow Rd.

Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

5. Public Matters To Be Addressed By The Board:

a. Announcement: 4/17/19- Conservation Commission meeting - 7 pm Community Forest Update – Town Meeting Room.

b. N. Mellow, reading the minutes from the last meeting, the Board went into Non-

Public, came out of Non-Public and then had a discussion with the Chief. This should have been a public session. The Board goes into regular session again after adjourning Non-Public, it must not have been noted in the minutes, usually it is.

- c. J. Kennett commented as a Town we voted to help with W/S at the Mill site – \$400,000. Was that on the taxpayers or a grant. This was a bond. J. Weagle said we have the bond and grants. C. Wheelock is not sure of the dates, but if the jobs that were part of the grant don't get filled; we could possibly be on the hook for the grant money. The Towns share is \$400,000 that's in a bond. Worst case the Town could be on the hook for the grant portion \$800,000.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):

Motion to go into Non-Public by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

Into Non-Public at 6:38 pm

- a. Discussed a letter to the Precinct regarding signage.
- b. Legal Matter – Re: Mill site; M. Phillips asked if we should be documenting efforts to get businesses to come, why they didn't or why they located elsewhere. C. Wheelock will meet with Robin Irving to further discuss.

Motion to adjourn the Non-Public session by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

Out of Non-Public at 6:45 pm

Into Regular Session at 6:45 pm

- a. Discussed the process for follow up after the meetings.

7. Adjournment:

Motion to adjourn by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

Meeting adjourned at 6:47 pm.

**The deadline for agenda items is noon on the Friday before the scheduled meeting.
(Effective 7/11/05) by majority vote of the Board of Selectmen.*

***The agenda is subject to change.*

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