

Town of Northumberland

Board of Selectmen

Meeting Minutes

Date: Monday, July 15th, 2019

Place: Town Meeting Room – 10 Station Square

Time: 6:00 P.M.

Select Board Members Present: Chris Wheelock Chairman, James Weagle, Michael Phillips.

Others in attendance: Norman Cotter, Al Rossetto, Sam Oakes, Bruce Oakes, James Gibson, Al Beland. Recorder.

1. Chairman opens the meeting at 6:00pm. Called to order by Chris Wheelock.

2. Acceptance of Minutes: Motion made by Jim to accept minutes as written, seconded by Michael. Approved 3-0

3. Selectmen Business:

a. Department Head Business: Ambulance and Police

EMS Chiefs Report – Jim Gibson????

07/15/2019

2019 we have had 282 calls to date.

2018 there were 319 calls for the same time period.

We are currently down 37 calls from last year's numbers.

We have had 69 requests for transfers to date, 14 accepted, 55 declined.

Declined: 7 - No medic

3 — No second provider

41 - No crew

4 - Other

Comstar report: Gross commitments as of: \$206,340.00. Total collected for 2019 to date \$93,362.35.

We have deployed the new X—series defibrillators on all the trucks.

We had a couple of incidents with ambulances, A1 had struck a deer and A2 was attacked by a pesky poltergeist.

A1 was looked at and it was determined it would cost our insurance deductible (about \$1000.00) to fix it at a shop. We ordered the parts and fixed it in house for \$300.00 using our local talent and people from the ambulance.

A2 has had the new mirror ordered and it will be replaced as soon as it arrives

Another issue, auditor at Crane & Bell wants us to review the aging report of Comstar. Clean up the outstanding claims that cannot be collected. Board agrees that it is a good idea.

- b. Review/decision of letter received from Director of Technology at SAU
Request to dispose with no fee, 5 large televisions. Since this has been done in the past, normal practice, no need to vote. They are large and next tv trip to transfer will be picked up.
- c. PA 28 Form annual review/decision
Asked by DRA if town will or will not use PA28. Motion to not use the PA 28 form for reconciling town billing made by Jim, seconded by Michael, approved 3-0.
- d. Review of summary of CRF/ETF/Investment money allocations
Email from Becky suggesting that she move some money to PDIP account for better interest.
- e. Follow up discussion of Salvage yard applications/regulations
- f. Two problem children at Transfer station, one needs to come to Select Board to get permission to use the Transfer station again. Another made a big scene at the office and this should not go on, need Peter's advice on how to handle.

4. Applications/Permits and Warrants:

- a. Intent to Cut
Richard Dupuis on his property on Thompson Road. Motion made by Jim, seconded by Michael, approved 3-0.
- b. Meeting Room Application
Kimberly Sirois – wants a paint night for non-profit. \$50 fee. 8:30 – 11:30AM. No sipping allowed. Insurance would not cover. Motion by Jim, seconded by Mike with stipulation of no alcohol allowed. Approved 3-0
- c. Building Permit Application
- c. Abatement
Quarter 2 of 2019 Water Abatement of \$27.50 to Harold Marshall. Motion by Jim, second by Michael, approved 3-0.

5. Public Matters To Be Addressed By The Board:

- a. Announcement: Groveton Blood Drive - Thursday, July 25th, 2019 12:00 p.m. to 4:00 p.m.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):

Motion to go into non-pub at 6:14pm by Jim, seconded by Michael, approved 3-0.

Motion to leave non-public at 6:19pm by Jim, second by Michael, approved 3-0.

Public reconvened at 6:19pm. Motion to wave sewer charge of \$708.50 on Al Beland property by Jim, second by Michael, approved 3-0.

7. Adjournment: Motion to adjourn at 6:21pm by Jim, second by Michael, approved 3-0.

Next meeting, July 29, 2019

Respectfully submitted,

Pam Kathan
Select Board Minute Taker

Minutes approved by Select Board Members on _____

X

Jim Weagle
Northumberland Select Board Chair

X

Chris Wheelock
Northumberland Select Board Chairman

X

Michael Phillips
Northumberland Select Board Member

*****This institution is an equal opportunity provider, and employer*****

EMS Chiefs Report

07/15/2019

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3. We are currently down 37 calls from last year's numbers.
4. We have had 69 requests for transfers to date, 14 accepted, 55 declined. (Print out included)

Declined: 7 - No medic

3 - No second provider

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4 - Other

5. Comstar report: Gross commitments as of: \$206,340.00. Total collected for 2019 to date \$93,362.35. (Print out included)
6. We have deployed the new X-series defibrillators on all the trucks.
7. We had a couple of incidents with ambulances, A1 had struck a deer and A2 was attacked by a pesky poltergeists.
A2 A3 was looked at and it was determined it would cost our insurance deductible (about \$1000.00) to fix it at a shop. We ordered the parts and fixed it in house for \$300.00 using our local talent and people from the ambulance.
A2 has had the new mirror ordered and it will be replaced as soon as it arrives

Inter-facility Transfer Request Information

2019 (as of 07/15/2019)

Accepted – 14

Declined – 55

No Medic - 7

No AEMT - 0

No EMT - 0

No 2nd License - 3

No Crew - 41

No Ambulance - 0

Other - 4

Weather – 3

Crew already out, Medic available, no 2nd provider available – 1

2018 (as of 08/01/2018)

Accepted – 16

Declined – 33

No Medic - 9

No AEMT - 0

No EMT - 0

No 2nd License - 6

No Crew - 11

No Ambulance - 3

Other - 4

Weather – 2

Communications Failure/Power Outage – 1

Patient Acuity required 2 licensed providers plus a driver – 1

The State of New Hampshire requires at least 2 licensed providers to staff most inter-facility transfers. It is the responsibility of the sending facility to determine the appropriate level of provider to staff the transfer “based on the patient’s current and anticipated condition and needs” (stability and risk of deterioration). Higher acuity patients may require additional staffing.

No 2nd License – means an inter-facility transfer request was sent out via mass messaging and only one response was received from a single licensed provider.

No Crew – means an inter-facility transfer request was sent out via mass messaging and no response was received.

Ambulance Run Data Report
GROVETON AMBULANCE
From 01/01/2019 to 07/15/2019
Total Number of Runs Based on Search Criteria: 282

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Groveton (Northumberland)	146	51.77%
Stratford	63	22.34%
Stark	32	11.35%
Bloomfield	15	5.32%
Lancaster	12	4.26%
Colebrook	4	1.42%
Maidstone	4	1.42%
Berlin	2	0.71%
Odell	2	0.71%
Columbia	1	0.35%
Gorham	1	0.35%
Total: 282		Total: 100.00%

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
Emergency Response (Primary Coverage Area)	262	92.91%
Interfacility Transfer (BLS/AEMT)	8	2.84%
Medical Transport (Non-Acute, Minimal BLS Care)	5	1.77%
Standby	3	1.06%
Interfacility Transfer (PIFT/Paramedic)	2	0.71%
Emergency Response (Mutual Aid)	1	0.35%
Assistance/Other Not Listed	1	0.35%
Total: 282		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
(ALS Care) Pt Eval & Tx in THIS EMS Unit	95	33.69%
(BLS Care) Pt Eval & Tx in THIS EMS Unit	43	15.25%
Pt Eval & Care Given, REFUSED Transport	36	12.77%
Pt Eval, REFUSED Any Care and Transport	31	10.99%
Standby-Public Safety, Fire, or EMS Operational Support Provided	20	7.09%
Pt Eval, NO Care or Transport Required	12	4.26%
(BLS Interfacility) Tx by THIS EMS Unit	9	3.19%
Standby-No Services or Support Provided	8	2.84%
Canceled, Prior to Arrival At Scene	7	2.48%
(AEMT Interfacility) Tx by THIS EMS Unit	3	1.06%
Canceled, No Patient Found	3	1.06%
Pt Dead at Scene, NO Resus Attempt, (NO Tx)	3	1.06%
(PIFT Interfacility) Tx by THIS EMS Unit	2	0.71%
Canceled on Scene, (No Patient Contact)	2	0.71%
Canceled, Assigned to Other Unit/Mutual Aid	2	0.71%
Pt Dead at Scene, WITH Resus Attempt, (NO Tx)	2	0.71%
(Care) Pt Eval & Transfer to OTHER EMS Unit	1	0.35%
(BLS + Hosp. Staff Interfacility) Tx in THIS EMS UNIT	1	0.35%
Assist. Public	1	0.35%
Assisted Primary Agency (No Care)	1	0.35%
Total: 282		Total: 100.00%

Ambulance Run Data Report
GROVETON AMBULANCE
From 01/01/2018 to 07/15/2018
Total Number of Runs Based on Search Criteria: 319

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Groveton (Northumberland)	174	54.55%
Stratford	62	19.44%
Stark	28	8.78%
Bloomfield	22	6.90%
Lancaster	15	4.70%
Maidstone	10	3.13%
Colebrook	5	1.57%
Berlin	1	0.31%
Milan	1	0.31%
Town of Brunswick	1	0.31%
Total: 319		Total: 100.00%

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
Emergency Response (Primary Coverage Area)	300	94.04%
Interfacility Transfer (PIFT/Paramedic)	5	1.57%
Standby	5	1.57%
Emergency Response (Mutual Aid)	3	0.94%
Interfacility Transfer (BLS/AEMT)	3	0.94%
Medical Transport (Non-Acute, Minimal BLS Care)	3	0.94%
Total: 319		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
(ALS Care) Pt Eval & Tx in THIS EMS Unit	138	43.26%
Pt Eval & Care Given, REFUSED Transport	44	13.79%
Pt Eval, REFUSED Any Care and Transport	26	8.15%
Standby-Public Safety, Fire, or EMS Operational Support Provided	22	6.90%
(BLS Care) Pt Eval & Tx in THIS EMS Unit	18	5.64%
Standby-No Services or Support Provided	16	5.02%
Canceled, Prior to Arrival At Scene	10	3.13%
Canceled, No Patient Found	9	2.82%
Canceled on Scene, (No Patient Contact)	8	2.51%
Pt Eval, NO Care or Transport Required	8	2.51%
(BLS Interfacility) Tx by THIS EMS Unit	4	1.25%
(PIFT Interfacility) Tx by THIS EMS Unit	4	1.25%
Pt Dead at Scene, NO Resus Attempt, (NO Tx)	4	1.25%
(AEMT Interfacility) Tx by THIS EMS Unit	2	0.63%
Canceled, Assigned to Other Unit/Mutual Aid	2	0.63%
(BLS Care) Pt Eval & Transfer to OTHER EMS Unit	1	0.31%
(Interfacility Hosp. Staff Interfacility) Tx in THIS EMS UNIT	1	0.31%
Assault, Public	1	0.31%
Pt Dead at Scene, WITH Resus Attempt, (NO Tx)	1	0.31%
Total: 319		Total: 100.00%

7/15/2019

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