

**Town of Northumberland
Board of Selectmen
Meeting Minutes
Date: Tuesday, February 19th, 2019
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.
Draft Copy**

Board members present - Michael Phillips, Jim Weagle, Chris Wheelock
Others present - Sam Oakes, Jim Gibson, Nancy Merrow, Al Rossetto, Jim Tierney;
Dennis Miccuci, Michelle Randall, Rebecca St. Cyr - Recorder

1. Chairman opens the meeting: J. Weagle opened the meeting at 6:00 pm.

2. Acceptance of Minutes:

Motion to approve the 02/04/19 minutes by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

3. Selectmen Business:

a. Dept. Head Business Ambulance and Police

Jim Gibson – Ambulance – EMS Chiefs Report

1. 2019 we have had 78 calls to date.
2. 2018 there were 67 calls for the same time period.
3. We are currently up 11 calls from last year's numbers.
4. Comstar report: Gross commitments: \$45,198.00. Total collected for 2019 to date \$28,089.00.
5. We have received a Grant for 2 ACR4 child restraint systems that will replace our soon to be outdated car seats. This was one of the items we had looked at covering with the CRF. They run about \$860.00 apiece.

We are also working on a grant to receive portable Carbon Monoxide detectors which are also something we will be required to carry in the future. Both acquisitions will have no monies coming from the town or service.

6. All ambulances are due for oil changes and filter changes. This is being scheduled this week.

C. Wheelock said in the past the EMS Chiefs included the transfers and how many we could and couldn't do based on ambulances and personnel. He asked Gibson if he could include that in the next report, but break it down so we can continue to make justification for the people. Gibson said the \$60,000 that was shown as lost, isn't a true number, it's the number that he knows of. Years ago,

they haven't provided what we need. The Board wasn't sure but can check into

There are some options – First Light, Spectrum, Consolidated that Randall can speak with, but they will ask about the current contract. C. Wheelock said we can get out of the contract with TCC; we have given them a chance. It sounds like the TCC issues at the office seem to have been taken care of. Maybe we can look at another provider for the EMS building. Wheelock will follow up with Becky Craggy tomorrow and schedule a meeting with Don.

Miccuci is still working with Julie Boisselle on the Ordinance Committee.

~~\$1,500, a private company could be \$2,500 = \$3,000.~~ b. Forest Fire Warden Appointments – Steve Lambert, Dustin Supernois, William

Miccuci - Police Dept.

On the last report – we opened 16 new cases; made 3 arrests, covered 3 accidents.

Completed approx. half through the Academy.

Completed Berlin's firing range for some range qualifications.

Completed the Academy in Concord for use of force training

Completed 5 full time certified - part time officers – Brian Lamare, Phil Pelletier, Mike, Owen Stapleton, Aaron Gibson.

Completed testing Saturday – 02/23 for our next full-time candidate, there are a few candidates.

Travis from TCC was here today following up on the internet. M. Randall also got the info from the State, we need to require a 20/20 connection. Travis did speed testing; we need 20 – his testing showed the download is a 7 and upload was 320. M. Randall tried Speedtest.net first it wouldn't come up, so she used another program. She tried for over 20 minutes last week to upload the file and couldn't get it. Randall further discussed the testing and issues. Everything crashed last week, the cost was approx. \$300.00 in tech support. C. Wheelock asked if we can back charge them (TCC) for this since they haven't provided what we need. The Board wasn't sure but can check into

There are some options – First Light, Spectrum, Consolidated that Randall can speak with, but they will ask about the current contract. C. Wheelock said we can get out of the contract with TCC; we have given them a chance. It sounds like the TCC issues at the office seem to have been taken care of. Maybe we can look at another provider for the EMS building. Wheelock will follow up with Becky Craggy tomorrow and schedule a meeting with Don.

Miccuci is still working with Julie Boisselle on the Ordinance Committee.

Fire Warden Appointments – Steve Lambert, Dustin Supernois, William Patten and Andre Bourassa will all be Forest Fire Wardens.

Motion to approve by: M. Phillips

2nd by: C. Wheelock, All in Favor 3-0

Don would like the names of those appointed for fire permits.

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- c. CNP rate agreement – 1-year contract
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
- d. C. Wheelock – placement of putting political signs on Town property. J. Tierney suggested opening it up for anyone that might want to put one up for this political season.
Motion to allow placement of political signs on Town property for this political season by: C. Wheelock, 2nd by: M. Phillips, All in Favor 3-0

4. Applications/Permits and Warrants:

- a. Supplemental Timber Warrant
 - 1. Sharon Frizzell, 61 Mayhew Rd.
Motion to approve the Timber Warrant by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0
- b. Abatements (17) from informal reviews - CNP
 - 1. Jim and Harriet Sanborn - \$132.05
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 2. John Nugent - \$1,546.38
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 3. Ron & Linda Caron, 8 State St. - \$243.25
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 4. Ron & Linda Caron, 10 Main St. - \$483.03
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 5. Ron & Linda Caron, 8 Main St. - \$278.00
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 6. Michael Sullivan - \$806.20
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 7. Mike & Kathy St. Onge - \$466.35
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 8. Amie & Caroline Goulet, Jr. - \$35.01
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 9. Amy & Caroline Goulet, Jr. - \$93.83
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 10. Alan & John Potter - \$194.60
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 - 11. Mark Robinson, 1184 Lost Nation Rd. - \$249.51

- Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
12. James Buss & Mary - \$48.75
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
13. James Buss & Mary, 792 Lost Nation Rd. - \$102.17
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
14. James Buss & Mary, 400 Lost Nation Rd. - \$241.34
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
15. James Buss & Mary - \$69.50
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
16. Robert & Mary Pivin - \$211.98 – due to smell from neighboring sheep farm.
Motion to deny by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
17. Paul & Sandra Mahoney – \$135.53
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

During the summer months we will look at the environmental impact of the neighboring property.

c. Current Use Applications (2)

- 1 - 2. MOM's property – J. Weagle reviewed the application.
Motion to approve both current use applications by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

5. Public Matters To Be Addressed By The Board:

There were not any public matters addressed.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):

The Board did not go into Non-Public Session.

7. Adjournment:

Motion to adjourn by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

Meeting adjourned at 6:45 pm.

This institution is an equal opportunity provider, and employer.

EMS Chiefs Report

02/19/2019

1. 2019 we have had 78 calls to date. (Print out included).
2. 2018 there were 67 calls for the same time period. (Print out included)
3. We are currently up 11 calls from last year's numbers.
4. Comstar report: Gross commitments: \$45,198.00. Total collected for 2019 to date \$28,089.00. (Print out included)
5. We have received a Grant for 2 ACR4 child restraint systems that will replace our soon to be outdated car seats. This was one of the items we had looked at covering with the CRF. They run about \$860.00 apiece.

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6. All ambulances are due for oil changes and filter changes. This is being scheduled this week.

Ambulance Run Data Report
GROVETON AMBULANCE
From 01/01/2019 to 02/19/2019
Total Number of Runs Based on Search Criteria: 78

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Groveton (Northumberland)	45	57.69%
Stratford	21	26.92%
Stark	6	7.69%
Lancaster	3	3.85%
Bloomfield	2	2.56%
Maidstone	1	1.28%
Total: 78		Total: 100.00%

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
Emergency Response (Primary Coverage Area)	77	98.72%
Interfacility Transfer (PIFT/Paramedic)	1	1.28%
Total: 78		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
(ALS Care) Pt Eval & Tx in THIS EMS Unit	25	32.05%
(BLS Care) Pt Eval & Tx in THIS EMS Unit	12	15.38%
Pt Eval & Care Given, REFUSED Transport	12	15.38%
Standby-Public Safety, Fire, or EMS Operational Support Provided	11	14.10%
Pt Eval, REFUSED Any Care and Transport	10	12.82%
Canceled, Prior to Arrival At Scene	2	2.56%
Pt Eval, NO Care or Transport Required	2	2.56%
PIFT Interfacility Tx by THIS EMS Unit	1	1.28%
Canceled on Scene, (No Patient Contact)	1	1.28%
Pt Dead at Scene, NO Resus Attempt, (NO Tx)	1	1.28%
Standby-No Services or Support Provided	1	1.28%
Total: 78		Total: 100.00%

Ambulance Run Data Report
GROVETON AMBULANCE
From 01/01/2018 to 02/19/2018
Total Number of Runs Based on Search Criteria: 67

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Groveton (Northumberland)	42	62.69%
Stratford	15	22.39%
Stark	5	7.46%
Berlin	1	1.49%
Colebrook	1	1.49%
Lancaster	1	1.49%
Maidstone	1	1.49%
Town of Brunswick	1	1.49%
Total: 67		Total: 100.00%

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
Emergency Response (Primary Coverage Area)	65	97.01%
Interfacility Transfer (PIFT/Paramedic)	1	1.49%
Standby	1	1.49%
Total: 67		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
(ALS Care) Pt Eval & Tx in THIS EMS Unit	26	38.81%
Pt Eval & Care Given, REFUSED Transport	9	13.43%
Canceled, No Patient Found	6	8.96%
Standby-No Services or Support Provided	6	8.96%
Pt Eval, REFUSED Any Care and Transport	5	7.46%
(BLS Care) Pt Eval & Tx in THIS EMS Unit	4	5.97%
Canceled, Prior to Arrival At Scene	3	4.48%
Standby-Public Safety, Fire, or EMS Operational Support Provided	3	4.48%
Pt Dead at Scene, NO Resus Attempt, (NO Tx)	2	2.99%
PIFT Interfacility) Tx by THIS EMS Unit	1	1.49%
Canceled on Scene, (No Patient Contact)	1	1.49%
Pt Eval, NO Care or Transport Required	1	1.49%
Total: 67		Total: 100.00%

Ambulance Billing Account Reconciliation Report

CY 2019

Prepared By: Comstar

2/15/2019

[illegible]