

**Town of Northumberland  
Board of Selectmen  
Meeting Minutes  
Date: Monday, April 1st, 2019  
Place: Town Meeting Room – 10 Station Square  
Time: 6:00 P.M.  
Draft Copy**

Board members present - Michael Phillips, Jim Weagle, Chris Wheelock  
Others – Glenn Cassady, Reggie Charron, Nancy Merrow, Al Rossetto, Melinda Kennett, Rebecca St. Cyr - Recorder

- 1. Chairman opens the meeting:** C. Wheelock opened the meeting at 6:00 pm
- 2. Acceptance of Minutes:** Correction of 3/18/19 meeting minutes – Departments – J. Weagle covers Ambulance & W/S

Motion to approve the 3/18/19 minutes as corrected by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, 2 in Favor, 1 abstained

**3. Selectmen Business:**

- a. Dept. Head Business: Highway/Water/Sewer

G. Cassady - Highway

We went through a load of salt in March because that's all we had available. There are a lot of pot holes, we've been cold patching. Randy Potter is starting some maintenance and we're also starting on spring cleanup.

Cassady mentioned changing Eames street to one-way. C. Wheelock said Lisa Perras contacted him about getting with Peter Pelletier and Cassady to discuss the parking. Another bottleneck on the street is student parking. In the process of looking at that, there are 24 spots and where could we put them. Wheelock talked with Robin Irving and she was going to look into the vacant lot by Joe Emery's. Lisa Perras is to get with Glenn regarding the signage, she would like to go with 4 hour limited parking. There is signage on State St. for 2 hr. parking. R. Charron suggested putting a notice in the paper to inform people. J. Weagle will bring up at the School Board meeting to send out a one-call to students, parents. Can also put it on Face Book.

G. Cassady asked if the Board wants him to contact the State DOT (Phil) regarding Church St. We plan to do some grinding there this year. On Brown Rd., they want to start cutting brush and cutting down some of the big pines. They want someone to sign off before they get started. J. Weagle suggested they limit cutting the trees as much as possible. Cassady further discussed the State's plan. C. Wheelock will have Robin Irving contact them to set up another meeting. They are also looking to continue work that was started last year on Lost Nation Rd. C. Wheelock suggested covering both areas during the meeting.

Sand / Salt shed, will start working on a footprint to get it started, Cassady said we need to start prepping and look at where we will put materials for next year. There is also money left in the Transfer Station CRF to put a cover over the last 3 bins. M. Phillips discussed the recycling market. C. Wheelock said Paul is concerned about out tipping fee and talked about pulling together a Transfer Station Committee meeting to put a list together of items to be addressed.

J. Weagle said there is an ice jam developing on the Back Side of the river.

M. Phillips commented where the State worked on Lost Nation road last year, there is a lot of cracking already. Cassady said up near the Savage farm, it's been 2 winters, they put grindings and did the sandwiching up there.

#### R. Charron – Water / Sewer

Winston & Keith got all the meters read for ending quarter 1. The bills should be out by early next week. They continue to work on the meter change outs. We are calling residents to make appts, etc. Robin Irving is helping them with making appointments.

We used an extra 355,000 gallons of water, Charron thinks we are losing 8 gallons per minute. We haven't seen it pop up yet, we couldn't tell if it's on the Towns side or the residents. We are watching it. The frost is starting to come out of the ground now.

Helped out at Rotobec, they were trying to finish up the floor, we drew off some water from the hydrant. They used approx. 18,000 gals.

Working on the new engineering for the Seamon to get it up to date with the EPA. He is updating the books so when we have an issue, we can find it right away. Will be GISing everything this year.

Scheduled the vac truck for the weeks of 8/5 and 8/12 for 60 hours, 40 for sewer and 20 for the catch basins.

There is an issue at the treatment plant, there have been a lot of emergencies this year. The ponds freeze and the ice is thick this year, on one of the ponds we lost 2 areas. We have exceeded our limit for bod's, the State is aware, and we aren't in violation. With the recent rain it dropped the concentrations. He will update the Board as needed.

We have hydrants to do, waiting on parts. The State had to thaw one of the crushed culvert areas on Winter St.

Last week Brook View had an emergency, a valve let go under one of the trailers. Charron said we helped them out.

- b. Review/acceptance of Forest Management Plan -  
Renewal – Jim Busse and Mary Kugel – purchased in 2014, good for 10 years.  
Motion to approve by: M. Phillips, 2<sup>nd</sup> by: J. Weagle, All in Favor 3-0
- c. Review/discuss/decide Library Board of Trustees recommendation for alternate trustee – one-year term - Sally Frizzell is recommended for alternate trustee.  
Motion to approve by: J. Weagle, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- d. Appointment - Planning Board Alternate  
Dave Auger is recommended for a Planning Board Alternate.  
Motion to approve by: M. Phillips, 2<sup>nd</sup> by: J. Weagle, All in Favor 3-0
- e. Tax Map Maintenance Contract – Renewal – Same as in past; part of the budget.  
Motion to approve by: J. Weagle, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- f. Request to use small ball field by parking area for yard sale - Relay for Life –  
Request received from Judy Fox to use the edge of the small ball field for a yard sale. Late April or mid-May. They would need to coordinate with the Cal Ripken schedule.  
Motion to approve contingent on the Cal Ripken schedule by: J. Weagle  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0
- g. Meeting House attendant position – Bob Roby has been doing this in the past, it will be at the same rate.  
Motion to approve by: M. Phillips, 2<sup>nd</sup> by: J. Weagle, All in Favor 3-0
- h. PAYT literature from Solid Waste Manager – Paul put some information together regarding pay as you throw; the Board will review and discuss at another meeting. The idea behind it is to recycle more and not have so much to throw. The recycling market seems to be dropping off. The Board further discussed. The Towns philosophy has been to recycle; it will be further discussed at a Transfer Station Committee meeting.

C. Wheelock isn't sure if we have any leverage with AVRRD tipping fees. A. Rossetto reviewed the AVRRD tipping fees and how they are established. They have been stable, but that could change, we could see a nominal reduction to us. Sharon figures the cost per ton based on the volume. He can bring up at a meeting and take a list of questions.

#### **4. Applications/Permits and Warrants:**

- a. Timber Tax Warrant -
  - 1. Sharon Frizzell – Yield Tax due - \$1000.34  
Motion to approve by: M. Phillips, 2<sup>nd</sup> by: J. Weagle, All in Favor 3-0
- b. Meeting Room Use Application  
Groveton Elem School 1<sup>st</sup> grade – Brenda Tilton. Working with NHF&G to bring in some animals for an educational demo.  
Motion to approve by: J. Weagle, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- c. Non-Resident Transfer Station Permit Applications (5)
  - 1. Marcie Ventresca, 1292 Lost Nation Rd.
  - 2. Tim Marshall, 645 Lancaster Rd. - Commercial
  - 3. Mark & Kelly Yelle, 962 Lancaster Rd. - Commercial
  - 4. Diane Daley, Caron's Gateway Realty - Commercial
  - 5. Bob & Cathy Chapman, 32 Second St. - Residential

Motion to approve 5 applications by: M. Phillips  
2<sup>nd</sup> by: J. Weagle, All in Favor 3-0

- d. All Veteran's Credit Application
  - 1. Randy & Carolyn Blodgett – they meet all the qualifications.  
Motion to approve by: J. Weagle, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- e. Building Permit Applications (2)
  - 1. Peter & Michelle Elliot, 1246 Lost Nation Rd., to add a deck. T. Bedell hasn't signed.

Motion to approve pending T. Bedell signing by: J. Weagle  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

- 2. Perras Ace – Tim Savage Construction - renovations to retail space, it exceeded the original cost.

Motion to approve pending T. Bedell signing by: J. Weagle  
2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

## **5. Public Matters To Be Addressed By The Board:**

- a. M. Phillips – there is a sign in the small triangle that needs to be repaired, it's a for the Business District, which might have been donated to the Town. Becky Craggy will have additional info on it.
- b. Paul Perras proposed to have the Transfer Station open for the regular hours, but wants to change his hours to come in early to load trucks and free up one day per week to work the crew. It will be summer hours – 4 – 10-hour days.  
Motion to approve by: M. Phillips, 2<sup>nd</sup> by: J. Weagle, All in Favor 3-0

## **6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):**

Motion to go into Non-Public session by: M. Phillips,  
2<sup>nd</sup> by: J. Weagle, All in Favor 3-0

Into Non-Public session at 6:43 pm.

Out of Non-Public session at 7:22 pm

Into Regular session at 7:22 pm

Motion to approve the payment plans as reviewed with  
M. Kennett by: J. Weagle, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Today is the first day of the 2019 tax year – May 15 is the date to have everything done.

a. During Non-Public session the Board reviewed resident matters with M. Kennett.

## **7. Adjournment:**

Motion to adjourn by: J. Weagle, 2<sup>nd</sup> by: M. Phillips, All in Favor 3-0

Meeting adjourned at 7:24 pm

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