

Town of Northumberland
JLMC Committee
Meeting Minutes
Date: Thursday, September 27th, 2018
Place: Town Office – 19 Main Street
Time: 12:30 to 1:00 P.M.

Management members present: Jim Gibson, Reginald Charron, Robin Irving, Melinda Kennett, Jim Weagle

Employee members present: Sam Oakes, Elaine Gray,

Others present: Becky Craggy, Safety Process Coordinator

Safety Process Coordinator called the meeting to order at 12:36 pm

- **Acceptance of 3/29/18 and 6/28/18 meeting minutes:** Motion by Gray, seconded by Kennett to accept as written. Motion carried.
- **Follow up on meeting items from previous meetings:**

a. Mirror installation - Craggy indicated mirror has been installed outside of Min's window.

b. Light sensor quote - Caron did provide a quote to deactivate the sensors in Min's, Elaine's, Becky and Robin's and Judy's offices and leave the sensor in tack in the multipurpose room. Weagle asked if the lights were hooked in with the security system? Oakes answered no and Craggy confirmed, they are separate from each other and would not interfere with the operation of the alarm system. Oakes inquired about who stipulated this, was it NHMA? Weagle explained there was discussion on this between meetings. It was not NHMA. When this feature was put in it was a private business and most likely an energy efficiency effort. But it is not feasible in a municipal setting.

Kennett mentioned about the mill side entrance door light not working properly. It was noticed at election time. Craggy asked are the lights on timers, motion or light sensor? Motion sensor on the ramp and timer over the door. Craggy mentioned when Caron's come back she would mention it to them to check out. Weagle authorized the work to be done if it was going to be around \$50.00 or so.

c. Workplace training - Craggy mentioned at prior meetings an interest was expressed in extended training on handling workplace violence. Craggy did reach out to the Town's risk management vendor, Primex. Two training sessions are being offered, both in Concord that pertain to this subject. Oct. 24th and Dec. 18th. No cost,

but it would involve driving time to Concord.

She did get the name of the presenter, Rick Van Wickler, will do training on site, but there is a cost involved. Irving indicated he is the superintendent of the Cheshire County Department of Corrections. Craggy said in her email to him it would be something we would have to budget for in 2019.

Craggy mentioned continuing training that is offered through NHMA, Primex, Healthtrust, etc. that is what we pay dues/insurance for. Craggy asked if the group was interested. Kennett expressed she thinks it would be good them to take a day to go to Concord, she does it all of the time.

Irving thought that maybe this could be included in the active shooter money, also budget for Van Wickler to come, discussion ensued about including other Towns, School districts. Gibson said with recent trends for all of us, it might not be a bad idea. Irving mentioned about maybe one person from each department attending.

d. Draft Letter to BOS regarding ramp at 10 Station Square - Craggy asked if everyone had a chance to review the draft letter and asked for any suggestions, deletions, additions.

Weagle said he is not as concerned with the meeting room ramp as the one at the Town Office. He said there is a lot more work to do on this building. Kennett said she would love to see a roof on both of them.

Irving expressed concern that we may be looking for a new landlord anyway, it has been noticed they have been cleaning up and there have been inquiries from realtor, insurance companies. Oakes said maybe we should hold back on the room. Weagle said K Young has said he would offer his apartment over the fitness business if the ambulance needed it. Gibson said it has been discussed in the past and the price is quite a bit different.

Discussion ensued about the priorities, liability, maintenance, care of both of the ramps. It was agreed to send the recommendations to the Board of Selectmen for consideration and action. Motion by Irving to send letter to the Board of Selectmen, seconded by Kennett. Motion carried.

- **Review of First Reports of Injury (2)** - Craggy presented two first reports for review - June 20th - First responder department - Craggy mentioned she attached an incident review sheet for each of the events.

First one, Employee was transporting patient from house to the ambulance on the stretcher. Tires on the stretcher rolled over the employees left foot on the outside. Terrain was rocky and uneven. Employee did have steel toe boots on but injury occurred outside of the protected area of foot. Employee self treated with elevation and ice. Craggy did not receive any follow up, it was stated that it was hoped the employee is still doing ok.

Craggy asked does the committee have any questions or suggestions of things that may have helped to prevent this? Irving asked about the steel toed boots and asked if they are made of steel it has been said that compression could create more of an injury. It was mentioned most are made of composite now a days for that reason and

for cold weather use. It was mentioned and agreed, nowadays the shoes are referred to as safety shoes are hard toed shoes/boots.

Craggy mentioned circumstances are what they are sometimes and you can only safeguard against so much. It was agreed there was not much else that could have been done to prevent this event.

EMS staff present said, this patient was a large patient, they were on a new style stretcher and the wheel base set up tends to go where it wants to go on uneven terrain.

Next report occurred on August 7th - EMS department - Employee was assisting with transfer of patient from vehicle to stretcher. Patient started to collapse, employee put his arms underneath arms of patient to catch. When he did, a sharp pain radiated on lower left side. From the top of their rear to the top of their calf got all tingly. Self treated with anti-inflammatory meds, ice. Craggy asked if they have had to have any follow ups or are there lasting effects? No follow ups.

Craggy asked does the industry in general have these issues? Our department can't be the only one dealing with this. Heftier patients in distress seem to be more prevalent now. Is the industry in general doing anything to help first responders with dealing with this?

Gibson said they do offer different bariatric equipment, but it is very costly to departments. Weagle some of the equipment is more cumbersome to use.

Discussion ensued about any alternatives that could have been used. None were noted. Craggy said she would fill out the incident review sheets for the record.

- **Any other business to be brought forward** - Craggy asked if anyone had anything else to bring forward.

Charron asked is there any special training first responders have been through about scenes when they arrive, say don't touch anything, smell anything? Charron said nowadays you never know what you are going to walk into. Charron said this is our concern.

Discussion ensued about drug habits of individuals today and the threat it possess to the rest in society.

Next meeting is set for Thursday, December 27th, 2018.

- **Adjournment** - Motion by Kennett to adjourn, seconded by Gibson. Motion carried.
Meeting adjourned at 1:19 pm

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