

**Town of Northumberland
Board of Selectmen
ATV Public Hearing and Meeting Minutes
Date: Monday, May 21st, 2018
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.**

Board Members present: Jim Weagle, Chris Wheelock, Michael Phillips
Others: Jim Gibson, Julie Boisselle, Kari Hickey, Al Rossetto, Oliva & Geraldine Tetreault, Bruce Oakes, Chief Pelletier, Glenn Cassady, Sam Oakes, Trevor Gibson, Charles Fanton, Rebecca St. Cyr - Recorder

1. Chairman opens the public hearing:

ATV Access on Town Roads and ATV-OHRV Town Ordinance

The purpose of this hearing is to receive comments and questions with regard to the annual authorization of ATV use on specified Town roads.

Further, to review, receive comments and questions and adoption of the Town Ordinance with regard to ATV-OHRV operation within the Town of Northumberland.

J. Weagle opened the Public Hearing at 6:00 pm.

Comments:

Weagle commented the Town Ordinance isn't done, we are waiting on the State. The Board previously voted and approved but the Board agreed to a Public Hearing yearly. This is to open Melcher St., Main St. and Page Hill Rd. State St. belongs to the State, which is officially opened by the State.

J. Boisselle - State St. goes up past MOM's; J. Weagle said we allow to the pool, but will be doing an extension on State St. According to the State, when streets or roads are used for ATV use, the Town must hold a Public Hearing and post a notice in a state-wide paper, 14 days before said hearing. Weagle said we will have another Public Hearing on the 18th to meet the deadline. Boisselle asked if we don't technically open State St. the State does; then why do we only allow it to the pool. Weagle said because is driven by the Town.

C. Wheelock said this hearing is to discuss a vote that we already had. The state wide advertised public hearing will address the extension. We will either recommend or not and it will be the State that determines ATV access from the pool to MOM's.

Weagle said we didn't officially open Riverside Dr., it isn't on the list of streets to be open. When coming off Riverside Dr.; there is an agreement with the landowners to get them to the Down-Home Motel.

A. Rossetto mentioned that on Page Hill there's a "small" sign with the rules and regulations on the side of the road; kind of in the weeds. It's something that should be in a Kiosk, it's located on the Lancaster side. C. Wheelock will discuss with Bob Reynolds. J. Boisselle commented didn't we talk a Kiosk last year with the rules and

regulations and where the proposed new trail would cross over? She said if they need help raising funds, there are ways to do it.

Rossetto asked if the Board has talked with the Kilkenny Trail Riders about enforcement, patrolling, etc. At the bridge dedication Wheelock spoke with a couple of State Representatives, part of the conversation was money allocated to the Sheriff's Dept and F&G. He told them that we need help with Page Hill. A long time F&G officer in our area is retiring and will be providing ATV law enforcement training.

J. Weagle closed the Public Hearing at 6:15 pm.

2. Chairman opens the business meeting: J. Weagle opened the regular meeting at 6:15 PM

Motion to open Riverside Drive to ATV's by: J. Weagle
2nd by: C. Wheelock, 2 in Favor, 1 Abstained

3. Acceptance of Minutes:

Motion to accept the May 7, 2018 minutes by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

4. Selectmen Business:

- a. Re-naming of the Ball Fields – J. Weagle read a letter from Kari Hickey – Cal Ripken, requesting consideration to dedicate/name the small ball field: "Griffin D. Kenison Memorial Field". The Board wasn't sure if it's currently named, however, approved the request contingent on researching any current name.

Motion to dedicate/name "Griffin D. Kenison Memorial Field"
(if not currently named) by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

- b. Department Head Business: Ambulance and Police Departments

Jim Gibson -

1. 2018 we have had 221 calls to date – *Gibson revised to 223 calls*
33 Transfer requests: 10 transfers accepted, 23 transfers declined YTD.
2. 2017 there were 209 calls for the same period.
58 Transfer requests: 36 transfers accepted, 22 transfer declined YTD.
3. As you can see we have declined 23 transfers to date due to inadequate personnel.
4. We are currently up by 12 calls from last year's numbers. *Gibson revised to 14.*
Things are picking up.
5. Comstar report: As of 5/15/2018, \$88,747.25 had been collected. \$91,162.16 is what's committed. Becky's report includes town contracts paid plus today's deposit with total revenues of \$99,065.61 to date.

6. We have had 2 Attendants from our recent EMT class test out and upgraded from EMR's. This is a major help with our plans moving forward. Upgrading our current staff to higher levels and recruiting more Paramedics will help us accomplish the goals we have set to improve revenues and transfer capability.
7. A1 is currently ready for pickup as of 5/18/2018 (Friday). The paint job has been redone and we just have to schedule time to pick it up.
8. May 20-26, 2018, is the 44th National EMS Week. In 1974, President Gerald Ford authorized EMS Week to celebrate EMS practitioners and the important work they do in our nation's communities.

EMS Week brings together local communities and medical personnel to honor the dedication of those who provide day-to-day lifesaving services of medicine's " front line". Whether celebrated with a company cookout or a catered lunch; an open house, an awards ceremony or even quiet reflection about what it means to be an EMS practitioner, EMS Week is the perfect time to recognize EMS and all that its practitioners do for our nation.

C. Wheelock asked if when we provide service to other Towns; is that Town billed? Gibson reviewed, since we have a contract with the Towns; if necessary they will put a lien on property. We currently don't put liens on property in Groveton, because this is our main service area, we have never charged. J. Weagle further discussed. Medicare pays 80% previous boards have written off the remaining balance. Gibson commented that some of the people being serviced are transient renters with no insurance.

A. Rossetto asked if the renters are in No. Stratford, is that town obligated to pay? They haven't been, Gibson is looking at increasing the contract amounts for 2019. J. Weagle said another thing that helps is the sharing of information by the hospital. Gibson said we have looked at other services, demographics, etc. Briefly discussed private ambulance services.

Chief Pelletier – PD

Chief Pelletier thanked Jim Gibson and the EMS Department for all the work they do.

Since we last meet on April 16th, we opened 5 new investigations, arrested 2 and have 2 warrants, covered 6 MV accidents.

Full time officer is out there, he has picked up 3 investigative cases on his own. He's doing a good job. Officer Miccuci is working out well. We have a few cases that we are getting ready to close.

b. Kathy Conway, NCIC – re: Kiosk

J. Weagle said Kathy Conway sent a letter re: relocating the KIOSK. MOM's is willing to take over the Kiosk. It's going from Town property to private property, the cost shouldn't exceed \$5,000, a building permit won't be needed. The Chamber doesn't want it. NCIC wanted the Town to take over, we said no. Currently it's not taxed because NCIC is non-profit. It will be up to the assessors if taxed going forward.

Motion to approve moving and bringing back to original condition by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

- c. C. Wheelock – Earley Rubbish was off schedule again last week. J. Weagle said Mr. Earley apologized, they had a truck out of service. C. Wheelock suggested that Earley should attend a meeting to discuss. J. Boisselle said she has been stopped on the outside and asked what the Board is doing about it. She asked how long it will continue before something is done. Wheelock said because we are in the middle of the year, it might be hard to find someone now. An option might be (if this continues); it could be considered a breach of contract and it could be opened to others.

Wayno's in Lancaster has indicated that mid-year, they probably couldn't do it. Wheelock looked at it from a Transfer Station Committee aspect, what are the options: he could hire Wayno's to p/u his trash (as a private pick up) Curbside pick-up costs residents on average \$61.00 per year. Private p/u is approx. \$6.50 / week. Wayno's p/u recyclables, pay as you throw bags, and do private p/u. In Lancaster, it's the pay as you throw fee. Wayno's would p/u however you want it. The Board needs to review the contract with Earley.

- d. M. Phillips mentioned that Brian Hurlbutt is retiring at the end of June; however, he is willing to work part time (up to 32 hours). Basically, we have a month to put someone in place. The Board will further discuss during Non-Public. G. Cassidy said Hurlbutt plans to attend the next meeting and he should know by then how much he can work, etc. There were several good candidates when we posted for a position earlier this year. If we need to modify the job description, this would be a good time to do it. Further discussed options for the Transfer Station schedule and filling in to help Cassidy. Phillips suggested putting out an ad for the full-time position. Hurlbutt hasn't officially submitted a letter of resignation yet; G. Cassidy will meet with B. Hurlbutt tomorrow to request a resignation letter, so the ad can be posted.

B. Hurlbutt has indicated that he will continue to work the position part-time, over the summer. The part time position was to be 32 hours.

- e. C. Wheelock mentioned there are a few places in Town where the junk yards are starting to grow. He asked Glenn if he could help generate a list so that letters can be sent out.

5. Applications/Permits and Warrants:

a. Building Permits (5)

1. Town of Northumberland, 61 Winter St., demo of building; requested that fee be waived. T. Bedell has signed.

Motion to approve by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

2. Michelle and Peter Elliott – 14 x 32 barn style – T. Bedell has signed

Motion to approve by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

3. Go Solar – Longview Drive (Rossetto) – T. Bedell has signed.
Motion to approve by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0
 4. Richard & Holly Paradis, above ground pool. T. Bedell hasn't signed.
Motion to approve contingent on T. Bedell signing by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0
 5. Charles Fanton - C. Wheelock asked Fanton if he is an electrician.
Fanton said the one he had is in OH. Is there a plan to get one? Fanton said no.
Will the 2nd floor be up before winter? Fanton plans to do it over the summer, but
the main floor isn't done yet either. Fanton said everything is up to code.
Wheelock won't sign the Building Permit until he has a licensed electrician and
suggested T. Bedell review to be sure it's up to code. J. Weagle will contact T.
Bedell. The permit will be put on hold until the next meeting.
- b. Property Abatement (1)
 1. Terrance C Smith; \$137,300; recommendation from CMP – \$46,400
Motion to accept by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0
 - c. Water/Sewer Abatement (1)
 1. \$4,897.50 – property owner purchased, didn't come and check it; water froze
and burst; he is asking for sewer to be abated. This was in the house and he
forgot to check on it. He never came on the property, it was extensively
damaged. We don't know if it went into the sewer. Further discussed the issue.
Motion to abate 50% of the \$4897.50 by: C. Wheelock
2nd by: M. Phillips, All in Favor 3-0
 - d. Commercial/Industrial Property Tax Exemption (1)
 1. MOM's LLC – 244 Main St., now through 2021. This has already been
approved; the Board needs to sign.
 - e. Solar Exemption (1)
 1. Gary & Susan Wentworth, 52 Chelle Lane – 2019, they filed too late for this year.
Motion to approve for 2019 by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

6. Public Matters To Be Addressed By The Board:

- a. Memorial Day Holiday Announcement – Town office is closed on 5/28 for Memorial Day.
- b. J. Boisselle said there will be a Memorial Day parade on 5/28; starting at Batch's and ending at Armstrong Charron Funeral Home.
- c. B. Oakes discussed issues with the Winter St., W/S project. Oakes asked if the contract in place considering his landscaping as the finished product. With the landscaping that's been done; the loam he put down is full of stones; the seed is a low grade. He heard the Town wants to change the angle of a couple of driveways? Depending on the angle, those with smaller vehicles could have an issue. M. Phillips

said nothing was talked about regarding changing the angle. There are some culverts that need to be fixed because the State isn't going to; it's the property owners responsibility to fix/replace. One of the driveways, has a definite drainage problem. Cassidy said there was talk about putting a berm in the length of the road. Oakes said he talked with Jim at DOT, he said the Select Board has the final say. Jim referred to it as the Town has a grant for the project, they pay the contractor. There was no talk about loam quality or rocks.

Wheelock said a portion of Brooklyn St. has fallen back to the Town; it's not in the contract. G. Cassidy asked them to put a request in with Robin Irving; then it will be brought forward for discussion. Cassidy said he's not touching anything until then. The Board further discussed the project. Oakes said in the process of the project, they have taken out the old manholes. The last one before the Roaring Brook bridge, has been filled with gravel and rock of various size; Oakes requested that it be knocked down below grade and filled with loam so it can be seeded. The info will be passed on.

- d. Julie Boisselle mentioned that someone kicked out a piece of the fencing at the Covered Bridge. It was reported to the Town Office. G. Cassidy will look at it.

7. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), (c), (d), (e):

Motion to go into Non-Public Session by: M. Phillips

2nd by: C. Wheelock, All in Favor 3-0

Into Non-Public Session at 7:18 pm

Motion to adjourn the Non-Public Session by: M. Phillips

2nd by: C. Wheelock, All in Favor 3-0

Out of Non-Public Session at 7:37 pm

Into Regular Session at 7:37 pm

- a. During Non-Public Session, the Board approved a payment plan for property taxes; discussed a personnel issue; and discussed other contract issues.

8. Adjournment:

Motion to adjourn by: M. Phillips

2nd by: C. Wheelock, All in Favor 3-0

Meeting adjourned at 7:39 pm

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