

**Town of Northumberland  
Board of Selectmen  
Meeting Minutes  
Date: Monday, December 3rd, 2018  
Place: Town Meeting Room – 10 Station Square  
Time: 6:00 P.M.**

Board members present: Michael Phillips, Chris Wheelock, Jim Weagle  
Others present: Nancy Mellow, Al Rossetto, Andrew Cote, Jim Morse, Lisa Perras,  
Jim Tierney, Glenn Cassady, Reggie Charron, Rebecca St. Cyr - Recorder

**1. Chairman opens the meeting:**

M. Phillips opened the meeting at 6:05 pm.

**2. Acceptance of Minutes:** Correction from November 19th meeting – Audrey Blodgett is the correct name.

Motion to approve the 11/19/18 minutes with the name corrected to Audrey Blodgett by: C. Wheelock  
2<sup>nd</sup> by: M. Phillips, All in Favor 2-0

**3. Selectmen Business:**

a. Dept. Head Business: Highway and Water/Sewer

Glenn Cassady – Highway

It's been a busy month of November, we had 7 storms with 4" or more and 5 with 1" to 2". Cassady purchased 2 loads of salt in October, last week the shed was empty. He ordered 2 more loads that will hopefully get us through the end of the year. With the thawing and freezing, we are out filling pot holes already. Cassady said we haven't had any major break downs; but he lost the wiper motor in his truck. It was down about 2 ½ hours to get it fixed.

We have been doing most of the snow p/u during regular hours, Cassady and Randy Potter came in early a couple of mornings to p/u before the traffic started in Town.

We have gone through quite a bit of wood already, approx. 2 ½ cord in a month.

We went from 10.5% in the budget down to approx. 6%, Cassady thinks we should be ok to finish the fiscal year. The 2 loads of salt are not included in the numbers, but we will get through.

N. Mellow asked about the drain at the intersection near the Post Office, it seems to be getting lower. Cassady will stop and check it.

### Reggie Charron – Water Sewer

Charron said we have been very busy, helping the Highway crew and cleaning up the hydrants, etc.

Someone ran into the hydrant near the Village Hotel and then took off. It was wiped out! We did get a police report and they found the person who did it. The damage was approx. \$3,400. We'll have to order a new one and put it in. Charron is hoping we can get through until spring. They inspected the damaged one, which requires liquid lead, that's a problem. It's been covered and marked for PSNH. They need to put a new pole. M. Phillips asked if the party has insurance, Charron said yes. Will see where it goes.

Winston and Keith are looking at getting started on reading meters; Dec 17<sup>th</sup> – 20<sup>th</sup>, hopefully. Charron has been helping with the schools for the lead and copper testing. Head Start will be done tomorrow, last week we got the elementary and high school and Country Kids Day Care. They were supposed to be done by June 2018. The results will go to the SAU and all those involved. If there is anything found above the limits, it's the responsibility of the locations for remedy. It's internal plumbing, not the Town water.

Charron and Keith Knapp will be attending a class in Franklin Thursday, we're catching up on our CPU's. Charron needs to have 40 hours in 2 years and Knapp needs 20 hrs.

### Sewer

We had an issue down in the Village, we had to pull #2 pump again. It had a rag in it, which backed up the system. We had an issue with an alarm because the phones were down. It was a land line.

Charron continues to work on the budget. DES called, the State inspector wants to come up, it will be done next Wednesday for the annual inspection of both facilities.

There will be generator training for the mill project, next Thursday Dec 13<sup>th</sup>

We had an issue develop with a land owner, he had Winston check into today.

Charron said they are monitoring the system everything seems to be doing well.

- b. Insurance Transmittals – this is for the Alternative Plan, which is our current plan. It's to lock in what we currently have, J. Weagle said we can get out of it, if we decide to go with the schools.

Motion to approve by: M. Phillips, 2<sup>nd</sup> by: C. Wheelock, 3-0

- c. Discussion of Workcamp NE program – Lisa Perras – Workcamp NE is a faith-based philanthropist organization, that targets rural communities. They have a number of students from all over NE and professional trades people who volunteer for the organization. They target towns that are economically

depressed, encourage service learning and have targeted Groveton as a community they would like to work with. They approached the school to give the opportunity to any of our students that would like service learning opportunities. They have asked if we thought our community is in of this type of resource. If there are elderly, disabled or families in Town that could use assistance with maintaining their home, renovations, gardening.

They have a team of about 40 high school students that would come for 2 weeks with the trades people, target certain home and do work for free. They are sponsored by a philanthropist, it's all about service learning. It is a Christian organization; you don't have to be a Christian to participate. Perras asked them students and they would welcome any of our students that want to join in their summer work.

She agreed to present their proposal to the Select Board to see if they knew of any recipients in the Town. It doesn't guarantee that they will work with that household, they would set up an interview to see if it's an appropriate fit for their organization. Perras said it's a great opportunity for our students, some have senior projects they could use as part of this. The faith-based portion is strictly voluntary. At night they have sing-a-longs, bible study but it doesn't have to be part of the program.

M. Phillips asked where will the students be housed? Perras said they will be staying at the High School gym. Phillips asked where they come from, Perras said they are from all over New England. The NE portion is in Litchfield. Phillips asked when they suggested working in this Town, did they ask us to help figure out what the project are. Perras said they did not, they just asked if we thought it's something that we like to discuss.

She would like the Boards help to identify who might be target. If the Board is interested, she will ask for some parameters, she doesn't want to pursue or mislead them if we're not interested.

C. Wheelock commented there was a Christian group in Lancaster 2-3 years ago, they came into the store and it seemed to work well. One thing he noticed was the rules re: lead paint (for example) they are non-profit and don't have to follow them, he would want to be sure they have the proper protection. Perras said we can recommend projects to them, it can be house repairs or gardening.

R. Charron feels we could use the service, it would be hard to pick and choose.  
C. Wheelock said if we had the parameters, maybe we could work with that.

J. Tierney asked if they are looking at municipal or personal projects? If it's personal projects, he recommended contacting the churches for suggestions of people that could use help. We do have a lot of elderly in need of assistance.

The Board would support the program.

#### **4. Applications/Permits and Warrants:**

- a. "Housekeeping" Abatement(s)
  - 1. \$556.00 – The driveway was on the wrong lot
  - 2. \$13,108.55 – Ampersand & Brooklyn Dam Hydro – changing to PILOT
  - 3. \$601.50 – Arthur and Carla GadwahMotion to approve all 3 of the abatements above by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, All in Favor 3-0
  
- b. Intent to Cut –
  - 1. Sharon Frizzell – Mayhew Lane – Map 214, Lot 025Motion to approve by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, All in Favor 3-0
  
- c. Running Water Program Application(s)
  - 1. Groveton Village Precinct
  - 2. James and Harriett Sanborn, Hillside Ave.
  - 3. Northumberland School District
  - 4. Kim HunterMotion to approve the 4 RWP applications above by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, All in Favor 3-0

R. Charron commented that he will have another one off the RWP in the spring.

#### **5. Public Matters to Be Addressed by The Board:**

- a. CRF – per the info from Tammy – the W/S can be paid out of the PDIP –  
Motion to transfer the funds to the equipment CRF by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, All in Favor 3-0

The Select Board has the authority to transfer funds

- b. C. Wheelock said we ran into issues with a resident using the Transfer Station; and wanted to suspend his privilege to use it. Legal has advised that we cannot do that completely. The ordinance says we can, the lawyer is working on some language that will allow us to suspend their use of the Transfer Station for what can be picked up by the curbside service. He would have to set up an appointment and a police officer would need to be present. He would not have free access to the Transfer Station.
  
- c. M. Phillips - as a Board we have the authority to establish short term asset funds for W/S. Right now, the money is kept in PDIP accounts, this would be a clearer way to understand what's available. We would have to define it and could do this without going to Town Meeting.  
Motion to establish a short-term asset fund for W/S by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, All in Favor 3-0

M. Phillips discussed CPR funds and long-term funds.

- c. Nancy Merrow – looking at the latest budget report for the Library, our balances are not the same as the Towns. At the end of the year, if the last pay-checks drawn in December are not cashed until January, they fall into the new year. Will follow up with Becky Craggy on this.

**6. Non-Public Session: (Pursuant to RSA'S 91-A:3,II (a), (b), ©, (d), (e):**

Motion to go into Non-Public Session by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, All in Favor 3-0

Into Non-Public Session at 6:32 pm

Out of Non-Public at 6:41 pm

Into Regular session at 6:41 pm

- a. During the Non-Public Session the Board reviewed 2 legal matters.
- b. M. Phillips – discussed information that Tammy Letson, Crane & Bell had shared regarding the W/S bond projects. It could open an opportunity for a Services building. J. Weagle said the time we looked at it, we need to be at approx. \$10.00 – 12.00 per thousand gallons; we aren't there. C. Wheelock suggested a brainstorming session for future bond projects. Discussion ensued regarding the EMS Department, personnel, pay, equipment, bond projects, and private EMS Services.

**7. Adjournment:**

Motion to adjourn by: M. Phillips  
2<sup>nd</sup> by: C. Wheelock, All in Favor 3-0

Meeting adjourned at 6:50 pm.

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