

**Town of Northumberland
Board of Selectmen
Meeting Minutes
Date: Monday, August 6th, 2018
Place: Town Meeting Room – 10 Station Square
Time: 6:00 P.M.**

Board members present: Michael Phillips, Jim Weagle, Chris Wheelock
Others present: Nancy Mellow, Al Rossetto, Jim Morse, Andrew Cote, Sam Oakes, Randy Potter, Melissa Dano, Adrianna Dano, Doug Dano, Roland & Deb Laflamme, Rebecca St. Cyr - Recorder

1. Chairman opens the meeting: J. Weagle opened the meeting at 6:00 pm.

2. Acceptance of Minutes:

Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

3. Selectmen Business:

a. Department Head Business: Highway and Water/Sewer Depts.

Randy Potter – Highway

Last month we worked on paving projects, rebuilding manholes to facilitate the re paving on the end of Pleasant, all of Park and Eames St. We accidentally found a shut off that we didn't know was there and had to fix the end of it.

We have been hauling the recyclables for the transfer station, mowing as necessary and some maintenance as time allows.

J. Weagle mentioned there is a tree leaning into the road on the back side of the river. N. Mellow also mentioned a hole that's started in the road; Potter said they will check into the issues.

Reggie Charron – Water/Sewer

Winston & Keith continue to change out meters; we ordered another 24 meters. We've been working on the hi-gate valves, cleaning, mowing is crazy. We've had some overtime and he is trying not to schedule overtime. Charron isn't happy with how we are keeping up. The leach field we're putting in 20-30 hrs./week up there. This was part of the sanitation survey. We are doing the best we can.

We are trying to keep up the preventative maintenance also. Water usage is approx. 256,000 gallons/ day, last year we were upwards of 300,000+. Charron feels we are seeing the benefit of getting the line off the bridge. We had a lot of leaks that have been fixed. Lost Nation we had the same thing, now the pump is running 1-2 times per day. With the dry conditions our wells have been doing pretty good. Lost Nation has the bedrock, he hasn't seen any change there. There is an inspector coming up probably this fall.

Sewer – Town wide cleaning will be next week. Monday – Thursday, it will take approx. 40 hours everyone will be working on it.

The mill project is now all operational. Water is completely around the property and the sewer went on line 7/17, it's working great, but are fine tuning. The project went well, they did a good job cleaning up.

There was an issue on Old Village Road last week, it was due to socks in the lines.

Keith is doing a phenomenal job with the tractor; we want to keep one operator on it. Having a hard time getting all the work done that was scheduled for the summer. DMR is coming up this week. J. Weagle said we purchased the new W/S truck \$51,605; Charron wants to talk about getting a rack, seat covers, etc. \$2000.00 is the approx. cost.

- b. Follow up discussion of curbside pick-up - private roads - contract
The Board understands that pick up has been happening on private roads. In the past J. Weagle said we did pick up on private roads, C. Wheelock commented when he lived on Alice Drive, he had to take it to the main road. A. Rossetto commented about Long View. Dano's said they are just hitting all roads, not realizing that some are private drives. Long View, Chelle Lane and Alice Drive are private; Thompson Rd. is a Town Rd., which they can pick up. Brook Rd. and Herman Savage Rd., if residents want their trash picked up, they should put at the end of the road.

C. Wheelock asked if there's anything that's not working? Doug said it's going well, but mentioned there is a dip in front of the packer at the transfer station, if that could be filled in.

N. Merrow asked about the #1 & #2 recyclables, do they want them separated?
M. Dano if they do separate, that's great – otherwise they sort.

- c. Cash Summary for July – Not reconciled. Beginning balance: \$1,374,000; Tax Collector receipts - \$453,000 total Revenues - \$780,000; Expenses \$770,000. There was Capital Reserve money in and out. Ending balance: \$1,396,000.
- d. Metal Sales for account credit letter – J. Weagle read a letter from DJ Prescott – they take our scrap from the meters and other parts. Sales will be applied to the Towns account as a credit.
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
- e. Follow up on complaint – This was from a resident on the hill regarding a storm drain. Weagle spoke with R. Potter & Glenn Cassady about looking at it asap. C. Wheelock talked with them on the phone regarding the junk yard issue. It was just a matter of registering a vehicle that's on the property. R. Potter said the manhole is on their list for repair. He went up this morning to double check it, it is low, but is on the edge of the road.

4. Applications/Permits and Warrants:

- a. Building Permit (3)
 1. MOM's No. Country LLC, - demo of garage and lean to - moving trailer to mobile home park, if road worthy. It has been signed by T. Bedell.
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 2. Susan Ferland, 87 Brooklyn St. - vinyl siding house, new roof on house and garage, including porches. T. Bedell has signed.
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
 3. Betty Gilcris, 61 Cumberland St. - tearing down buildings. T. Bedell has signed.
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
- b. Intent to Cut (1)
 1. Rob Larson - Map 248, Lot 1. Richard Dupuis will be cutting, J. Weagle reviewed the cut.
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
- c. Meeting Room Application (1)
 1. American Red Cross - next year 7/25/2019 - 11:00 am - 6:30 pm
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
- d. Certification of Yield Taxes
 1. Michael Tanquay - \$450.00
Motion to approve by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0
- e. Application for reimbursement to Town for Federal & State Forest Land
Cape Horn State Forest - \$736,980
White Mtn National Forest - \$371,200
Motion to approve application by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

5. Public Matters To Be Addressed By The Board:

- a. Discussion of naming small park by Al's Fuel (former library site) (JB)
J. Boisselle asked Becky Craggy to check to see if the small park was ever named. She couldn't find anything that indicated it ever was. Boisselle proposed to name it The Chapman Park. This is after Mary Chapman the librarian in the old library, many years ago.
Motion to approve naming the park - Chapman Park by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0
- b. Discussion of forming advisory Ordinance Committee (JB) - J. Boisselle said she has several people interested in sitting on a committee; she proposed meeting on 2nd and/or 4th Mondays. As a group they would decide which ones to do and where to start. There are some that Boisselle would like to prioritize. She asked for one of the Select Board members to sit with them. J. Weagle will.

Motion to start an advisory ordinance committee by: C. Wheelock
2nd by: M. Phillips, All in Favor 3-0

The meetings will be public and will be posted.

- c. Nan Merrow – thanked Al and Gail Rossetto for the air conditioner they installed.
- d. Rossetto talked about the PD, Town Clerk and Ambulance and not being able to get help due to low wages. It seems like it's a trend, it doesn't need to be the highest, but needs to be competitive with the area. He feels it needs to be addressed.

6. Non-Public Session: (Pursuant to RSA'S 91-A:3, II (b)):

Motion to go into Non-Public Session by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

Into Non-Public Session at 6:28 pm

Motion to adjourn the Non-Public Session by: M. Phillips
2nd by: C. Wheelock, All in Favor 3-0

Non-Public Session adjourned at 6:56 pm.

Into Regular session at 6:56 pm.

During Non-Public Session the Board reviewed a proposal from S. Oakes for the Ambulance office space, discussed a personnel matter and resident matter.
No further business was discussed.

7. Adjournment:

Motion to adjourn by: M. Phillips, 2nd by: C. Wheelock, All in Favor 3-0

Meeting adjourned at 6:57 pm.

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